



AGENDA FOR THE SPECIAL MASS TRANSIT DEPARTMENT BOARD MEETING

March 28, 2023

**COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
10:00 AM**

**THE LOCAL HEALTH AUTHORITY STRONGLY RECOMMENDS THE USE OF
MASKS IN ALL CITY FACILITIES AND INDOOR SPACES**

Teleconference phone number: 1-915-213-4096

Toll free number: 1-833-664-9267

Conference ID: 343-538-71#

AND

AGENDA REVIEW MEETING

COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY

March 27, 2023

9:00 AM

Teleconference phone number: 1-915-213-4096

Toll free number: 1-833-664-9267

Conference ID: 946-436-37#

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

**The public is strongly encouraged to sign up to speak on items on this agenda before the start
of this meeting on the following links:**

<https://www.elpasotexas.gov/city-clerk/forms/>

<https://app.smartsheet.com/b/form/cc20aad8258146ab8f63761079bd1091>

A quorum of the Mass Transit Department Board must participate in the meeting.

ROLL CALL

CALL TO THE PUBLIC – PUBLIC COMMENT:

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 343-538-71#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dc001f113c14440db558b9da4e973ce2>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC:

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA - APPROVAL OF MINUTES:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. Approval of minutes of the Special Mass Transit Department Board Meeting of February 28, 2023. [23-375](#)

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

2. Request to excuse absent Mass Transit Board Members.

[23-376](#)

CONSENT AGENDA - BOARD APPOINTMENTS:

Goal 8: Nurture and Promote a Healthy, Sustainable Community

3. Scott White to the Sun Metro Citizens Advisory Committee by Board Member Chris Canales.

[23-363](#)

Mass Transit Department Board, Board Member Chris Canales, (915) 212-0008

REGULAR AGENDA - OTHER BUSINESS:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

4. Discussion and action on a Resolution that the City Manager or his designee is authorized to sign the documents related to the FY2023 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program which offers funding in the amount of \$13,487,721.60 and requires a 20% cash match of \$3,371,930.40 for a total amount of \$16,859,652; and that the City Manager or his designee is authorized to sign any agreements or verifications required to submit an application for the FY2023 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program; and that the City shall provide all matching funds, in the amount of \$3,371,930.40, for said grant.

[23-395](#)

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.072 DELIBERATION REGARDING REAL PROPERTY
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074 PERSONNEL MATTERS
Section 551.076 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED
MEETING

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters are provided for this meeting. If you need Spanish Interpreter Services, you must email CityClerk@elpasotexas.gov at least 72 hours in advance of the meeting.

**MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY
PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:**

<https://elpasotexas.legistar.com/Calendar.aspx>

<http://www.elpasotexas.gov/>



Legislation Text

File #: 23-375, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Approval of minutes of the Special Mass Transit Department Board Meeting of February 28, 2023.



**MASS TRANSIT DEPARTMENT BOARD MINUTES
CITY COUNCIL CHAMBERS
February 28, 2023**

A special meeting of the Mass Transit Department Board was called to order at 10:10 a.m. Board Chair Oscar Leaser was present and presiding and the following Board Members answered roll call: Board Members Brian Kennedy, Alexandra Anello, Cassandra Hernandez, Joe Molinar, Isabel Salcido, Art Fierro, Henry Rivera, and Chris Canales.

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CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

No members of the public commented.

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CONSENT AGENDA

*Motion made by Board Member Rivera, seconded by Board Member Anello, and unanimously carried to **APPROVE** all matters listed under the Consent Agenda unless otherwise noted (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk.)

AYES: Board Members Kennedy, Anello, Hernandez, Molinar, Salcido, Fierro, Rivera, Canales and Board Chair Leaser
NAYS: None

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CONSENT AGENDA – APPROVAL OF MINUTES

Goal 6: Set the Standard for Sound Governance and Fiscal Management

- 1. *Motion made, seconded, and unanimously carried to **APPROVE** the minutes of the Mass Transit Board Meeting of February 7, 2023.



CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

- 2. **NO ACTION** was taken on this item.



CONSENT AGENDA – NOTICE FOR NOTATION

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 3. *Motion made, seconded, and unanimously carried to **NOTE** the Sun Metro’s Title VI exemption to provide a major service change analysis for the service modifications implemented on November 6, 2022. After careful review Sun Metro did not meet the service change threshold for a major service change analysis.



CONSENT AGENDA – REQUESTS TO ISSUE PURCHASE ORDERS

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 4. *Motion made, seconded, and unanimously carried to **AUTHORIZE** the Director of Purchasing & Strategic Sourcing to issue a Purchase Order to Oklahoma Investigation Group dba Tricorp Security, Inc. referencing Contract 2022-0467 Security Guard Services – Sun Metro. This will be a change order to increase the award by \$183,738.24 for a total amount not to exceed \$6,181,914.24. This change order will cover expenses for additional security guard services need at six (6) park locations throughout the City for a period of fourteen (14) months.

Department:	Mass Transit (Sun Metro)
Award to:	Oklahoma Investigation Group dba Tricorp Security, Inc Kerens, TX
Total Estimated Amount:	\$183,738.24
Account No.:	560 – 3200 – 522120 – 60040 – P6016
Funding Source:	Sun Metro Operation Fund
District(s):	All



REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 5. Motion made by Board Member Anello, seconded by Board Member Salcido, and unanimously carried to **AUTHORIZE** the Director of Purchasing & Strategic Sourcing to issue a purchase order to Cummins, Inc. dba Cummins Sale and Service, the sole and authorized distributor for the 2022-0803 CNG Engines, Generator Parts & Services for a term of three (3) years for an estimated amount of \$3,090,000.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will provide Sun Metro with parts and repair services and for CNG Engines and Generators. The CNG Engines are located at Transit Operations Center and LIFT Facilities.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$18,000.00 for the initial term, which represents a 0.59% increase due to current market conditions and inflation.

Department:	Mass Transit (Sun Metro)
Award to:	Cummins, Inc. dba Cummins Sale and Service El Paso, TX
Annual Estimated Award:	\$1,030,000.00
Total Estimated Award:	\$3,090,000.00 (3 years)
Account No:	560-3215-60050-532010-P6018-P60FTA117-G60195307
Funding Source:	Federal Transit Administration Formula 5307 Grants
District(s):	All

This is a Sole Source contract. Texas Local Government Code Section 252.022 (a) (7) (D) Captive Replacement Parts or Components.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) departments recommend award as indicated to Cummins, Inc. dba Cummins Sale and Service, the sole and authorized distributor for these goods and services.

Chief Transit and Field Operations Officer Ellen Smyth commented.

AYES: Board Members Kennedy, Anello, Hernandez, Molinar, Salcido, Fierro, Rivera, and Canales
NAYS: None
NOT PRESENT FOR THE VOTE: Board Chair Leeser

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Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 6. Motion made by Board Member Rivera, seconded by Board Member Salcido, and carried to **AUTHORIZE** the Managing Director of the Purchasing & Strategic Sourcing Department to issue a Purchase Order(s) to Brookville Equipment Corporation, the sole and authorized distributor for the 2023-0339 Truck assemblies, Propulsion System, HVAC Parts and Services for Streetcar for a term of three (3) years for an estimated amount of \$500,000.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will allow

Sun Metro to get the Truck Assemblies, Propulsion Systems, HVAC, Electrical and Car Body parts for El Paso Streetcars.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$401,000.00 for the initial term, which represents a 405.05% increase due to an increase in parts and maintenance needed by the streetcars to remain operational and safe.

Department:	Mass Transit (Sun Metro)
Award to:	Brookville Equipment Corporation Brookville, PA
Annual Estimated Award:	\$166,666.67
Total Estimated Award:	\$500,000.00 (3 years)
Account No:	560-3215-60080-522280-P6017-P60FTA117-G60205307
Funding Source:	Federal Transit Administration Formula 5307
District(s):	All

This is a Sole Source contract. Texas Local Government Code Section 252.022 (a)(7)(D) Captive Replacement Parts or Components.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) departments recommend award as indicated to Brookville Equipment Corporation, the sole and authorized distributor for these goods and services.

Board Member Hernandez commented.

Chief Transit and Field Operations Officer Ellen Smyth commented.

AYES:	Board Members Kennedy, Annello, Hernandez, Salcido, Fierro, Rivera, Canales, and Board Chair Leeser
NAYS:	Board Member Molinar



Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 7. Motion made by Board Member Annello, seconded by Board Member Kennedy, and unanimously carried to **AUTHORIZE** the Managing Director of the Purchasing & Strategic Sourcing Department to issue a Purchase Order(s) to Parkeon, Inc., the sole and authorized distributor of FlowBird Axio validators, Strada Ticket Vending Machines, Astreo Ticket Vending Machines and Flowbird software support and maintenance for 2023-0306 Ticket Vending Machines, Validators, and Software Support and Maintenance for a term of three (3) years for an estimated amount of \$1,371,002.93. This contract will allow the purchase of ticket vending machines and validators that will enhance the customer service experience by providing new features and technology throughout the City's Brio Routes.

Department:	Mass Transit (Sun Metro)
Award to:	Parkeon, Inc.

Moorestown, NJ
Year 1: \$1,276,710.77
Year 2: \$47,146.08
Year 3: \$47,146.08
Total Estimated Award: \$1,371,002.93 (3 Years)
Account No.: 560-3210-60050-580100- P9018-P60FTA113-G60175339
Funding Source: Federal Transit Administration Formula 5339
District(s): All

This is a Sole Source contract. Texas Local Government Code Section 252.022 (a) (7) (D) Captive Replacement Parts or Components.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) departments recommend award as indicated to Parkeon, Inc., the sole and authorized distributor for these goods and services.

Board Member Anello commented.

AYES: Board Members Kennedy, Anello, Hernandez, Molinar, Salcido, Fierro, Rivera, Canales, and Board Chair Leaser

NAYS: None



ADJOURN

Motion made by Board Member Rivera, seconded by Board Member Hernandez, and unanimously carried to **ADJOURN** the meeting at 10:15 a.m.

AYES: Board Members Kennedy, Anello, Hernandez, Molinar, Salcido, Fierro, Rivera, Canales, and Board Chair Leaser

NAYS: None



Approved as to content:

Ellen A. Smyth, Chief Transit & Field Operations Officer



Legislation Text

File #: 23-376, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

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No Title's, No emails. Please use ARIAL 10 Font.*

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Request to excuse absent Mass Transit Board Members.



Legislation Text

File #: 23-363, Version: 1

**CITY OF EL PASO, TEXAS
AGENDA ITEM SUMMARY FORM**

Mass Transit Department Board, Board Member Chris Canales, (915) 212-0008

SUBJECT:

APPROVE a Resolution / Ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Scott White to the Sun Metro Citizens Advisory Committee by Board Member Chris Canales.



Board Appointment Form

Submitted On:

Mar 8, 2023, 09:45AM MST

City Clerk

Appointing Office	Board Member Chris Canales
Agenda Placement	Consent
Date of Council Meeting	Tuesday, March 28, 2023
Name of Board	Sun Metro Citizens Advisory Committee
Agenda Posting Language	Scott White to the Sun Metro Citizens Advisory Committee by Board Member Canales.
Appointment Type	Regular
List the nominee's qualifications to serve on this Board	Accredited member of Congress for the New Urbanism; part of El Paso Vision Zero Action Plan Task Force; Policy Director at Velo Paso Bicycle Pedestrian Coalition; avid bus rider.
Nominee Name	Scott White
Nominee Email Address	[REDACTED]
Nominee Residential Address	[REDACTED]
Nominee Primary Phone Number	[REDACTED]
Which District does the nominee reside in?	[REDACTED]
Does the appointee have a relative working for the City?	N/A
Has the appointee been a member of any other city boards?	Bicycle Advisory Committee
List all real estate owned in El Paso County	N/A
Previous Appointee	Leah Wood
Reason for Vacancy	Term Expired
Date of Appointment	March 28, 2023
Term Begins On	March 28, 2023
Term Expires On	March 27, 2027
Term	1st Term
Upload File(s)	ScottWhiteResume.pdf

Scott White, CNU-A

PROFESSIONAL EXPERIENCE

Farm&City

Director, Vision Zero Texas October 2022 - Present

- Provide leadership for the Vision Zero Texas project, contribute to state transportation policy reform, and lead outreach and advocacy across the west Texas region.

Deputy Director January 2021 - October 2022

- Provided support for Vision Zero Texas & transportation reform projects, oversaw fundraising and grant writing efforts, and managed outreach and advocacy across the west Texas region

Velo Paso Bicycle-Pedestrian Coalition

Policy Director [Volunteer] September 2013 - Present

- As part of an all volunteer advocacy organization, lead public advocacy and outreach efforts, build support for safe, comfortable and connected all-ages and all-abilities walk, bike and transit infrastructure, policies, and land-use reforms to create a more liveable community.

IATSE Local 153, Inc.

Business Operations Manager January 2010 - 2021

- Managed a small, temporary staffing agency to provide labor for theatrical and special events, helped coordinate production needs, handle service requests, staffing, billing, employee services, payroll, and oversight of all other daily and payroll needs and operations.

Texas Tech University Health Sciences Center at El Paso

Director, Children's Miracle Network May 2008 – March 2009

- Served as both the chief fund-raising and public relations officer for the El Paso affiliate of the Children's Miracle Network. Oversaw outreach and community awareness campaigns for our services, and to increase sponsor and donor support to fund children's healthcare.

University of Texas at El Paso

Assistant Director, Alumni Relations September 2006 – April 2008

- Served temporarily in the capacity of director in addition to my regular duties managing staff and volunteers, overseeing financials, as well as providing support and guidance to the UTEP Alumni Association's Board of Directors.

University of Texas at El Paso

Manager, University Relations December 2003 – September 2006

- Managed the daily operations of the University Relation's office, supervising resources, support staff, and functioning as a primary point of contact for the external community.

William Paterson University of New Jersey

Alumni Associate and Coordinator of Parent Programs August 2001 – October 2002

- Planned and managed Alumni and Parent Association events and programming

Various Employers

Stagehand 1997 – Present

- Over twenty plus years, on part-time, full-time, and as needed basis during times I was otherwise employed, provided support and event assistance for a variety of live, entertainment, and sporting events.

EDUCATION

Bachelor of Arts, History – University of Texas at El Paso	1995
Master of Arts Interdisciplinary Studies – University of Texas at El Paso	1997

VOLUNTEER SERVICE & LEADERSHIP

Regularly attend and speak on behalf of Bicycle and Pedestrian issues before the El Paso City Council, El Paso County Commissioners Court, El Paso Metropolitan Planning Organization, at public meetings and hearings for transportation projects, and at a variety of other events, and before a range of audiences.

El Paso Vision Zero Action Plan Task Force	September 2022 – Present
El Paso Complete Streets Coalition	2019 – 2022 when the City of El Paso adopted the policy
Community First Coalition of El Paso	2019 – Present
• Steering Committee member	2020 – Present
El Paso Safe Routes to School Coalition	2018 – Present
Velo Paso Bicycle-Pedestrian Coalition	2013 – Present
• Founding member and Policy Director, September	2013 – Present
City of El Paso, Bicycle Advisory Committee	2014 – 2018
• Vice Chair	2014 – 2018
Bike Texas 2013 – 2018	
• Texas Trails and Active Transportation Conference - Presenter	March 2016
• "Cyclists in Suits" Legislative Days, legislative meetings coordinator	April 2015
• Texas Trails and active Transportation Conference - Volunteer	March 2014
El Paso Bicycle Club	2011 – 2016
• Board of Directors	2014 – 2016
• Beginner/Intermediate Cyclist Instructor	2012 – 2015

PROFESSIONAL AFFILIATIONS & MEMBERSHIP

America Walks	2020 – Present
• Walking College Fellow	2021
Congress for the New Urbanism – Accredited member	2017 – Present
League of American Bicyclists	2013 – Present
• Certified Cycling Instructor #4100	2014 – Present



Legislation Text

File #: 23-395, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Discussion and action on a Resolution that the City Manager or his designee is authorized to sign the documents related to the FY2023 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program which offers funding in the amount of \$13,487,721.60 and requires a 20% cash match of \$3,371,930.40 for a total amount of \$16,859,652; and that the City Manager or his designee is authorized to sign any agreements or verifications required to submit an application for the FY2023 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program; and that the City shall provide all matching funds, in the amount of \$3,371,930.40, for said grant.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: March 28, 2023
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER: Ellen A. Smyth, P.E. (915) 212-6000

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance regional comprehensive transportation system.

SUBJECT:

That the City Manager or his designee is authorized to sign the documents related to the FY2023 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program which offers funding in the amount of \$13,487,721.60 and requires a 20% cash match of \$3,371,930.40 for a total amount of \$16,859,652; and that the City Manager or his designee is authorized to sign any agreements or verifications required to submit an application for the FY2023 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program; and that the City shall provide all matching funds, in the amount of \$3,371,930.40, for said grant.

BACKGROUND / DISCUSSION:

Sun Metro seeks letters of support and commitment from the Mayor and City Manager to include in grant application. Sun Metro seeks grant funding for the purchase of forty zero emission micro transit passenger vehicles, twenty electric charging stations, and workforce development. Requested grant funding is in the amount of \$13,487,721.60 with a 20% match of \$3,371,930.40 for a total project cost of \$16,859,652.

PRIOR COUNCIL ACTION:

Low or No Emission Grant application was previously approved by City Council 5/10/22.

AMOUNT AND SOURCE OF FUNDING:

—

Funding Source: FTA Low-No Emissions Funding ; Match: Sun Metro Operational Funds

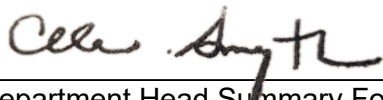
HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Mass Transit (Sun Metro)

SECONDARY DEPARTMENT: N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

RESOLUTION

WHEREAS, the Federal Transit Administration ("FTA") is currently accepting applications for the FY2023 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program; and

WHEREAS, the City of El Paso, Texas ("City") wishes to submit a grant application for the FY2023 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program ("Grant"); and

WHEREAS, the Grant funding is in the amount of \$13,487,721.60 and requires a 20% cash match of \$3,371,930.40; and

WHEREAS, if awarded, the funds received under the Grant would be utilized for improving public transit, funding the acquisition of zero emission vehicles and provide opportunities for workforce development; and

WHEREAS, the project will improve City's Transit system, support the City's workforce development, further the City's goal to improve air quality throughout the City and therefore support a high quality of life for the El Paso community.

NOW THEREFORE, BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:

1. That the City Manager or his designee is authorized to sign the documents related to the FY2023 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program which offers funding in the amount of \$13,487,721.60 and requires a 20% cash match of \$3,371,930.40 for a total amount of \$16,859,652; and
2. That the City Manager or his designee is authorized to sign any agreements or verifications required to submit an application for the FY2023 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program; and
3. That the City shall provide all matching funds, in the amount of \$3,371,930.40, for said grant.

(Signatures begin on following page)

APPROVED this _____ day of _____, 2023.

MASS TRANSIT BOARD:

ATTEST:

Oscar Leeser, Chairman

Laura D. Prine, Secretary

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:



Joyce Garcia
Assistant City Attorney



Ellen Smyth
Chief Transit and Field Operations Officer

The ****Please submit on your official letterhead****

March 1, 2023

The Honorable Nuria Fernandez
Administrator
Federal Transit Administration
1200 New Jersey Ave SE
Washington, DC 20590

Re: City of El Paso Mass Transit Department, Sun Metro Application for FY 2023 Competitive Funding Opportunity: Low or No Emission/Buses and Bus Facilities Grant Program

Dear Ms. Fernandez:

The City of El Paso Mass Transit Department (Sun Metro) respectfully seeks your support for the FY 2023 Competitive Funding Opportunity: Low or No Emission/Buses and Bus Facilities Grant Program for the amount of \$16,859,652. The requested funding will expand Sun Metro's service and resolve the first and last mile problem by creating an on-demand service with zero emission vehicles.

Our application complements the City of El Paso's mission by providing exceptional service and extending it to the underserved communities who do not have access to public transportation through the new affordable on-demand service. The project service will also support the city's vision by helping maintain a healthier, safer, and beautiful community, through reduced pollution from Sun Metro's zero-emission micro-transit. Additionally, the acquisition of zero emission vehicles will provide Sun Metro an opportunity to re-invest in its workforce by providing training for existing employees to operate and maintain these vehicles. This reinforces the efforts the City of El Paso has made to recognize that its employees are the foundation of its mission and vision for the city.

Our plans to modernize Sun Metro into a green and sustainable public transit system align and support federal green initiatives and with the city of El Paso's Strategic Plan to deliver exceptional services to support a high quality of life and place for our community. Our application specifically supports Goal 6.1 to recruit and retain a skilled and diverse workforce and Goal 8.5 to improve air quality throughout El Paso by reducing emissions in the use of zero emission vehicles. The application award will be matched with \$3,371,930.40 (20% match) for a total project funding of \$16,859,652 amount.

Sun Metro's request for federal support would provide funding to acquire forty zero emission transit passenger vehicles, twenty electric charging stations, and workforce development to train existing employees to operate and maintain the requested vehicles and charging stations. The funding will ultimately help address the first and last mile problem, which is the distance a commuter needs to travel from a transit stop to their destination, or vice versa. Currently, transit stops often only provide transportation to high traffic locations, burdening many commuters to

walk the first leg or last leg of their trip. With federal funding and your support, the project will address this pressing matter.

Improving public transit is essential to meeting the needs of our El Paso community. As the largest public transit provider in West Texas along the U.S.-Mexico border, a substantial proportion of our residents, workers, and visitors rely on Sun Metro. Our success in providing transit accessibility serves as a lifeline for underserved communities. Better public transit would improve our community's livability, air quality, and economic development.

Our municipality has a record of success in performance improvement through diversity, social policies, innovation, process improvements, and implementation of technology. Federal funding support will fulfill our vision for a greener public transit system, offer a better trained workforce, and achieve cleaner air throughout the City.

Thank you for your consideration of this request. I am confident that this project will achieve the objectives of the Low or No Emission/Buses and Bus Facilities Grant Program to improve air quality throughout the city and empower our community with workforce development, through the implementation of an on-demand service with zero emission vehicles.

Sincerely,

Tomas Gonzalez
City Manager

cc: Tracey Jerome, Senior Deputy City Manager
Ellen A. Smyth, Chief Transit and Field Operations Officer

****Please submit on your official letterhead****

March 2, 2023

Ms. Margaretta Veltri
Low-No Emission Vehicles Program Manager
Federal Transit Administration
1200 New Jersey Ave SE
Washington, DC 20590

Re: City of El Paso Mass Transit Department, Sun Metro Application for FY 2023 Competitive Funding Opportunity: Low or No Emission/Buses and Bus Facilities Grant Program

Dear Ms. Veltri:

Please accept this letter of support on behalf of the City of El Paso, Sun Metro application for the FY 2023 Competitive Funding Opportunity: Low or No Emission and Buses and Bus Facilities Grant Program.

El Paso is located in a tri-state, binational region that connects Texas, New Mexico, and the Mexican state of Chihuahua. Based on recent U.S. Census data, our region is home to over 2.6 million. Sun Metro's well-researched application envisions a community with reduced greenhouse gas emissions and less energy consumption from its mass transit department, while connecting our residents with on-demand zero emissions micro transit passenger service from their location to fixed route stops that is usually difficult to access. This application will transform our current mobility by addressing the first and last mile problem, which is the distance a commuter needs to travel from a transit stop to their destination, or vice versa. Currently, transit stops often only provide transportation to high traffic locations, burdening many commuters to walk the first leg or last leg of their trip, however, with federal funding and your support the project will address this pressing matter.

The City of El Paso respectfully requests \$16,859,652, a much-needed investment to help modernize El Paso. Federal funding will expand Sun Metro's public transportation services through the purchase and operation of mass transit, specifically, forty zero emission micro transit passenger vehicles, twenty electric charging stations, and workforce development. This application will provide the City of El Paso the federal funding to support the transit focused investments and significantly transform our region's mobility to accommodate our community's largely dependent transit population. The accommodations will entail addressing the first and last mile problem, and remove the commuter's inconvenience of walking the first or last leg of their trip.

A grant award for El Paso would be transformative for our community. It would position Sun Metro as a public transit system that makes a positive impact with every dollar of transportation

funding to support federal goals of greener transit, stronger economic recovery, and healthier livable communities.

Thank you for your leadership and commitment to helping the El Paso community develop infrastructure investments that clean our air and help modernize our community's transportation. We thank you for your consideration and hope this letter of support will aid in the application process of our request for support for the Low or No Emission and Buses and Bus Facilities Grant Program. I look forward to working with you in the near future. Please do not hesitate to contact me if you have any questions.

Sincerely,

Oscar Leaser
Mayor of El Paso