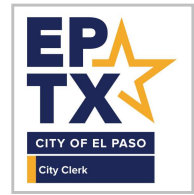


**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Planning and Inspections

AGENDA DATE: November 18, 2025

PUBLIC HEARING DATE: N/A

CONTACT PERSON NAME: Philip F. Etiwe

PHONE NUMBER: (915) 212-1553

2nd CONTACT PERSON NAME: Armida Martinez

PHONE NUMBER: (915) 212-1605

DISTRICT(S) AFFECTED: District 8

STRATEGIC GOAL:

#4 Enhance El Paso's quality of life through recreational, cultural and educational environments.

SUBGOAL:

4.2 Create innovative recreational, educational and cultural programs.

SUBJECT:

A Resolution that the closure of rights-of-way within the City of El Paso for the WinterFest 2025 Opening Day & Lights Parade event from Saturday, November 22, 2025, 6:00 am to 6:00 am. on Sunday, November 23, serves a public purpose of providing cultural and recreational activities for the residents and visitors of the City of El Paso, and in accordance with 43 TAC, Section 22.12, the City Manager be authorized to sign an Agreement For The Temporary Closure of State Right Of Way (Form TEA 30A) by and between the City of El Paso and the State of Texas, acting by and through the Texas Department of Transportation, for the temporary closure and use of State owned and operated street (s) in excess of four hours for portions of Mesa St. between Franklin Ave. and Texas Ave. and Texas Ave. between Oregon St. and Octavia St. upon the issuance of required permits from the City of El Paso and substantial conformity to the finalized TEA30 agreement between the City of El Paso and State of Texas Department of Transportation.

BACKGROUND / DISCUSSION:

Event Name: WinterFest 2025 Opening Day & Lights Parade
Permit Case Number: CSEV25-00170
Event Date/Hours: Saturday, November 22, 2025 at 6:00 pm to 10:00 pm Saturday,
November 22, 2025
Street Closure: Saturday, November 22, 2025 from 6:00 am to 6:00 am, Sunday,
November 23, 2025.
TxDot Right-of-Way: Mesa St. between Franklin Ave. and Texas Ave. and Texas Ave.
between Oregon St. and Octavia St..

COMMUNITY AND STAKEHOLDER OUTREACH:

N/A

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

N/A

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

N/A

NAME	AMOUNT(\$)

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Philip Tiwa

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

RESOLUTION

WHEREAS, Parks & Recreation Department (hereinafter referred to as “Grantee”) has submitted an application for a Special Event Permit as per Chapter 13.38 (Special Events) of the El Paso City Code, for the use and closure of rights-of-way within the City of El Paso (hereinafter referred to as “the City”) for the **WinterFest 2025 Opening Day & Lights Parade event from Saturday, November 22, 2025, 6:00 am to 6:00 am. on Sunday, November 23, 2025,** (hereinafter referred to as the “Event”); and

WHEREAS, The Event will utilize both City and State rights-of-way: and

WHEREAS, The City of El Paso (hereinafter referred to as the “City”) has found the Event serves a public purpose; and

WHEREAS, The State of Texas (hereinafter referred to as the “State”) owns and operates a system of highways for public use and benefit, including **Mesa St. between Franklin Ave. and Texas Ave. and Texas Ave. Between Oregon St. and Octavia St.** within El Paso, Texas; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of portions of the State Highway System for periods of time exceeding four hours; and

WHEREAS, the State in recognition of the public purpose for the Event, provides a means of cooperating with the City for the temporary closure of State right-of-way, provided the closure is in accordance with the requirements of 43 TAC, Section 22.12 and the City enters into an Agreement for the Temporary Closure of State Right-of-Way for the Event (Form TEA 30A).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF EL PASO:

That the closure of rights-of-way within the City of El Paso for the **WinterFest 2025 Opening Day & Lights Parade event from Saturday, November 22, 2025, 6:00 am to 6:00 am. on Sunday, November 23,** serves a public purpose of providing cultural and recreational activities for the residents and visitors of the City of El Paso, and in accordance with 43 TAC, Section 22.12, the City Manager be authorized to sign an Agreement For The Temporary Closure of State Right Of Way (Form TEA 30A) by and between the City of El Paso and the State of Texas, acting by and through the Texas Department of Transportation, for the temporary closure and use of State owned and operated street (s) in excess of four hours for portions of **Mesa St. between Franklin Ave. and Texas Ave. and Texas Ave. between Oregon St. and Octavia St.** upon the issuance of required permits from the City of El Paso and substantial conformity to the finalized TEA30 agreement between the City of El Paso and State of Texas Department of Transportation.

(Signatures on following page)

APPROVED this _____ day of _____, 2025.

CITY OF EL PASO:

Renard U. Johnson, Mayor

ATTEST:

Laura D. Prine,
City Clerk

APPROVED AS TO FORM:

Russel T. Abeln

Russell T. Abeln
Senior Assistant City Attorney

APPROVED AS TO CONTENT:

Philip F. Etiwe

Philip F. Etiwe, Director
Planning & Inspections Department