



AGENDA FOR THE ANIMAL SHELTER ADVISORY COMMITTEE (ASAC)

**August 13, 2025
VIRTUALLY
6:00 PM**

Notice is hereby given that a meeting of the Animal Shelter Advisory Committee will be conducted on the above date and time.

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with the Animal Shelter Advisory Committee during public comment, and regarding agenda items by calling the following number:

1-915-213-4096 or Toll Free Number: 1-833-664-9267

At the prompt please enter the corresponding Conference ID: 303-474-657#

The public is strongly encouraged to sign up to speak on items on this agenda no later than one day prior to the meeting by signing up at <https://elpasotx.seamlessdocs.com/f/ASACSignUpSheet>

The following members of the Animal Shelter Advisory Committee will be present via video conference:

Chris Canales, Barbara Candelaria, Sandra Difrancesco, Elvira Stephanie Frias, Laura Sanchez, Alejandra Valdez, Celinda Crews, Mary Bardouche, Raquel Ellis, Silvia Serna, and Tess Passero

A quorum of the Animal Shelter Advisory Committee members must be present and participate in the meeting.

ROLL CALL

AGENDA

1. Discussion and action on approval of minutes for the July 9, 2025 meeting.

[BC-1003](#)

REPORTS OF OFFICERS, STAFF, AND SUBCOMMITTEES

2. Chair Report - Chris Canales. [BC-1004](#)
3. El Paso Animal Services Director's Report: July update and statistics - Terry Kebschull, El Paso Animal Services Director. [BC-1005](#)

REGULAR AGENDA

4. ASAC legal responsibilities refresher from the City Attorney's Office- Mona Heydarian [BC-1006](#)
5. Discussion on Guidelines and Duties of ASAC. - Mary Bardouche [BC-1007](#)
6. Discussion on ideas on how to promote more dedicated and committed employees bringing value to the Animal Services department. - Barbara Candelaria [BC-1008](#)
7. Discussion and action to elect a Chair and Vice Chair- Chris Canales [BC-1037](#)
8. Discussion and action to set the date, time, and location of monthly ASAC meetings for the next fiscal year- Chris Canales [BC-1038](#)

NOTICE TO THE PUBLIC

ADJOURN

Language interpreters will be provided for this meeting upon request. Requests must be made to Department of Animal Services at a minimum of 72 hours prior to the date and time of this meeting.

Please contact Maribel Karisch at asac@elpasotexas.gov or call (915) 212-8707 and (915) 212-8704.

Posted this the _____ of _____ at _____ AM/PM by _____