

Community Needs Advisory Committee

We are currently seeking representatives from the Council Approved boards and commissions (see membership below) to serve on a newly created committee called the Community Needs Advisory Committee. The agenda language that we are using for our boards and commissions is:

Below is quick briefing on what the Community Needs Advisory Committee is, and how they'll operate. Let us know if you would like us to schedule a quick call with you to go over this.

Background

On 1/31/2023, City Council approved a resolution to approve the Citizen Participation Plan for public participation. The newly approved Citizen Participation Plan replaces the Community Development Steering Committee with the Community Needs Advisory Committee (CNAC).

What is the CNAC?

The Community Needs Advisory Committee (CNAC) is a group of seven appointed citizen volunteers who are currently serving on a City Council approved board or commission. Members appointed to the CNAC will form one committee representing the diverse needs of the vulnerable populations we serve.

Membership on the CNAC

(CNAC) for Citizen Participation, will include representatives from City Boards and Commissions that are directly involved in assessing and providing services related to Community and Human Development including Equity and Inclusion, Housing and Homelessness, Family Stability, Health and Well Being and Food Security. One member from each of the following listed City Boards and Commissions will serve on the seven panel CNAC:

1. AmeriCorps Senior Advisory Committee
2. Accessibility Advisory Committee
3. Fair Housing Task Force
4. Veterans Affairs Advisory Committee
5. Youth Advisory Board
6. The Women's Rights Commission
7. El Paso Neighborhood Coalition Representative

The boards and commissions listed above represent a diverse group of at-large representatives, committed to serving the needs and interests of the populations they represent. Members must be a current sitting appointed member, in good standing, of one of the City's Boards and Commissions listed above and be willing to serve as a member of the CNAC. In the nomination of candidates for the CNAC, each of the Boards and Commissions listed above may nominate and vote on (1) one single representative to serve on the CNAC.

CNAC Responsibilities

The CNAC is an essential part of the planning process. All eligible program applications recommended by DCHD Staff along with an expert technical advisory group are presented to the CNAC for review and feedback prior to presentation to City Council. The CNAC will meet a minimum of twice a year. As an

appointed member to the CNAC, you will represent the board you were appointed from. The CNAC will serve in an advisory capacity to DCHD to review community development and housing needs and provide input on recommendations for the Community Development Program (Federal Entitlement).

Responsibilities of the CNAC includes:

- Review and comment on the development of, or revisions to, the Citizen Participation Plan;
- Review comments and proposals submitted by citizens, neighborhood groups, City Departments, etc., and at public hearings;
- Review and comment on Community Development plans and projects recommendations prepared by the DCHD staff and/or technical advisory panel; and
- Provide comments to City Council on program and project recommendations.