

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: October 12, 2021

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Ramon Herrera, Director of Animal Services, (915) 212-8742

Bruce D. Collins, Director of Purchasing & Strategic Sourcing, (915) 212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 8 – Nurture and Promote a Healthy, Sustainable Community

SUBGOAL: 8.3 – Enhance animal services to ensure El Paso's pets are provided a safe and healthy environment.

SUBJECT:

Discussion and action on the award of Solicitation 2021-1258 Animal Food to Legend + White Animal Health Corp., for an initial term of three (3) years estimated amount of \$935,218.80. The award includes a two (2) year option for an estimated amount of \$623,479.20. The total value of the contract is, including the initial term plus the option for a total of five (5) years, for an estimated award of \$1,558,698.00. The contract is for food for the animals at the Animal Services shelter and for those animals within all of the Animal Services programs.

BACKGROUND / DISCUSSION:

The Department of Animal Services has reviewed Solicitation 2021-1258 Animal Food and recommends the contract be awarded to Legend + White Animal Health Corp., as the lowest, responsive and responsible bidder meeting the specifications for the items awarded.

SELECTION SUMMARY:

Solicitation was advertised on July 20, 2021 and July 27, 2021. The solicitation was posted on City website on July 20, 2021. The email (Purmail) notification was sent out on July 22, 2021. There were a total twenty-nine (29) viewers online; One (1) bid was received; none from local suppliers. An Inadequate Competition Survey was conducted.

CONTRACT VARIANCE:

The difference in price, based on comparison to previous contract is as follows: An increase of .73% for 15 items being provided. Items 1, 3-5 and 8 had an increase in quantities for a cumulative total of 156.578%, items 14-15 had a decrease in quantities for a cumulative total of 149.05%, while items 2, 7-8 and 9-13 had no changes in quantities. This represents a cumulative increase of 75.07% between the two contracts. The increase is due to additional quantities required for various items.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

On October 30, 2018 City Council approved the award of contract 2018-1586 to Legend & White Animal Health Corp., for a three (3) year term for a total amount of \$534,207.69.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$935,218.80

Funding Source: General Fund

Account: 225 – 2580 – 25110 -531100

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

Revised 04/09/2021 – Previous Versions Obsolete

PRIMARY DEPARTMENT: Department of Animal Services
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Ramon Herrera – Director of Animal Services

**COUNCIL PROJECT FORM
(LOW BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **October 12, 2021**.

STRATEGIC GOAL: NO. 8 Nurture and Promote a Healthy, Sustainable Community

The linkage to the Strategic Plan is subsection 8.3 - Enhance animal services to ensure El Paso's pets are provided a safe and healthy environment.

Award Summary

Discussion and action of the award of Solicitation No. 2021-1258 Animal Food to Legend + White Animal Health Corp., for an initial term of three (3) years estimated amount of \$935,218.80. The award includes a two (2) year option for an estimated amount of \$623,479.20. The total value of the contract is, including the initial term plus the option for a total of five (5) years, for an estimated award of \$1,558,698.00. The contract is for food for the animals at the Animal Services shelter and for those animals within all of the Animal Services programs.

CONTRACT VARIANCE:

The difference in price, based on comparison to previous contract is as follows: An increase of .73% for 15 items being provided. Items 1, 3-5 and 8 had an increase in quantities for a cumulative total of 156.578%, items 14-15 had a decrease in quantities for a cumulative total of 149.05%, while items 2, 7-8 and 9-13 had no changes in quantities. This represents a cumulative increase of 75.07% between the two contracts. The increase is due to additional quantities required for various items.

Department:	Animal Services
Award to:	Legend + White Animal Health Corp.
Vendor Location	Lincolnshire, IL
Item(s):	All
Initial Term:	3 Years
Option to Extend:	2 Years
Annual Estimated Award:	\$ 311,739.60
Initial Term Estimated Award:	\$ 935,218.80 (3 Years)
Total Estimated Award:	\$1,558,698.00 (5 Years)
Account No.:	225 – 2580– 25110 – 531100
Funding Source:	General Fund
District(s):	All

This is a Low bid, unit price contract.

The Purchasing & Strategic Sourcing and Animal Services Departments recommend award as indicated to Legend + White Animal Health Corp., the lowest, responsive and responsible bidder. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

*******ADDITIONAL INFO BELOW*******



CITY OF EL PASO BID TABULATION FORM



PROJECT NAME: Animal Food
BID OPENING DATE: August 18, 2021

BID NO: 2021-1258
DEPARTMENT: Animal Services

				Legend - White Animal Health Corp Lincolnshire, IL 1 of 1						
ITEM NO.	Description	Unit of measure	Annual Estimated Quantity (A)	Price (B)	Annual Estimated Amount (A x B = C) (C)	3 Years Total Amount (C x 3 = D) (D)				
1.	Purina Puppy Dry Food (or similar brand)	20 lb. Bags	746	\$22.77	\$16,986.42	\$50,959.26				
2.	Purina Canned Dog Food (ore similar brand)	12/13.2 oz. can/case	150	\$20.33	\$3,049.50	\$9,148.50				
3.	Purina Puppy Canned Food (or similar brand)	12/13.2 oz. can/case	1215	\$21.95	\$26,669.25	\$80,007.75				
4.	Appetito Hi-Energy Dry Dog Food (or similar brand)	40 lb. Bags	4320	\$34.29	\$148,132.80	\$444,398.40				
5.	Hill's Science Diet Kitten Dry Cat Food (no substitution only quantity)	15.5 or 20 lb. Bags	1160	\$20.12	\$23,339.20	\$70,017.60				
6.	Hill's Science Diet Kitten Liver and Chicken Entrée Minced Cat Food	Cases	720	\$26.63	\$19,173.60	\$57,520.80				
7.	Purina Adult Dry Cat Food	16 lb. Bags	300	\$26.59	\$7,977.00	\$23,931.00				
8.	Fancy Feast Turkey	24 ct. (3 oz. cans) Cases	1711	\$20.29	\$34,716.19	\$104,148.57				

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: /s/
DATE: 8/25/2021



CITY OF EL PASO BID TABULATION FORM



PROJECT NAME: Animal Food
BID OPENING DATE: August 18, 2021

BID NO: 2021-1258
DEPARTMENT: Animal Services

				Legend - White Animal Health Corp Lincolnshire, IL 1 of 1						
ITEM NO.	Description	Unit of measure	Annual Estimated Quantity (A)	Price (B)	Annual Estimated Amount (A x B = C) (C)	3 Years Total Amount (C x 3 = D) (D)				
9.	Friskies Adult Canned Cat Food	24 ct. (5 oz. cans) Cases	200	\$29.77	\$5,954.00	\$17,862.00				
10.	PetAg KMR Kitten Milk Replacer	#5 Bags	150	\$86.12	\$12,918.00	\$38,754.00				
11.	PetAg Esbilac Puppy Milk Replacer	# 5 Bags	50	\$88.98	\$4,449.00	\$13,347.00				
12.	Purina Rabbit Chow	25 lb. Bags	5	\$25.91	\$129.55	\$388.65				
13.	Purina Chicken Scratch	12 can/case	3	\$23.99	\$71.97	\$215.91 Bidder's Price \$215.37				
14.	Pedigree Puppy Canned Chicken and Beef	Case	96	\$24.22	\$2,325.12	\$6,975.36				
15.	Pedigree Puppy Complete Nutrition Dry Food # 36	LB	200	\$29.24	\$5,848.00	\$17,544.00				
TOTAL EXTENDED PRICE (ITEMS 1 - 15)										
					\$311,739.60	\$935,218.80				

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APPROVED BY: ___/s/
DATE: 8/25/2021



CITY OF EL PASO BID TABULATION



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	Legend - White Animal Health Corp Lincolnshire, IL 1 of 1		
<p><u>OPTION TO EXTEND THE TERM OF</u></p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>			
<p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF CONTRACT.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>NO OPTION OFFERED.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>BIDDER'S PROMISED DELIVERY:</p>	7		
<p>Within <u>36</u> hours or overnight after receipt of verbal order in cases of</p>	36		
<p>AMENDMENT ACKNOWLEDGED</p>	NA		
<p>IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR THE REJECTION OF THE BID.</p>			

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APPROVED BY: ___/s/___
DATE: 8/25/2021

2021-1258 Animal Food Bidder's List

CAMPBELL PET COMPANY
ATTN: SAM LESLIE
P.O. BOX 122
BRUSH PRAIRIE, WA 98060
(360) 892-9786

C SPECIALTIES, INC.
ATTN: ANGELA KING
P.O. BOX 68591
INDIANAPOLIS, IN 46268
(800) 234-5330

VALLEY FEED & SUPPLY CO.
ATTN: EILEEN CARBAJAL
368 N. YARBROUGH
EL PASO, TX 79915

PETCO
5994 MONTANA AVE.
EL PASO, TX 79925
(915) 771-7400

PETCO
10771 GATEWAY SOUTH
BLVD. EL PASO, TX 79934
(915) 821-0945

EL PASO VETERINARY SUPPLY
ATTN: MANNY TALAMANTES
1515 WYOMING AVE.
EL PASO, TX 79902
(915) 533-0849

PET'S BARN
636 SUNLAND PARK DR.
EL PASO, TX 79912
(915) 584-3468

PET'S BARN
4900 MONTANA AVE.
EL PASO, TX 79903
(915) 564-5776

PET'S BARN
1900 LEE TREVINO DR.
EL PASO, TX 79936
(915) 592-7443

PETSMART
8889 GATEWAY BLVD. W. STE. C400
EL PASO, TX 79925
(915) 255-4233