# CITY OF EL PASO, TEXAS AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

AGENDA DATE:	December 3, 2024				
PUBLIC HEARING DATE:	Not Applicable				

### CONTACT PERSON(S) NAME AND PHONE NUMBER:

DISTRICT(S) AFFECTED:	Jonathan P. Killings, Fire Chief, (915) 493-5609 K. Nicole Cote, Managing Director (915) 212-1092 All
STRATEGIC GOAL:	Goal 2 - Set the Standard for a Safe and Secure City
SUBGOAL:	2.3 Increase public safety operational efficiency

### SUBJECT:

Discussion and action on the award of solicitation 2024-0640 On–Call Hotel Lodging (Re-Bid) to Rockwell American Services, Ltd. for an initial three (3) year term for an estimated amount of \$450,000.00. The award also includes a two (2) year option for an estimated amount of \$300,000.00. The total contract value is, including the initial term plus the option, for a total of five (5) years, for an estimated amount of \$750,000.00. This contract will allow the Office of Emergency Management to provide temporary lodging to migrants while they await travel arrangements to their final destination.

### **BACKGROUND / DISCUSSION:**

The City of El Paso Office of Emergency Management has been supporting the ongoing humanitarian efforts by providing lodging for migrants while travel arrangements are made for their departure to their final destination. This contract is the long-term replacement for the previous contract that was issued under the emergency ordinance.

### **SELECTION SUMMARY:**

Solicitation was advertised on July 23, 2024 and July 25, 2024. The solicitation was posted on City website on July 23, 2024. There were a total fourteen (14) viewers online; one (1) bid was received; none (0) being local suppliers. An Inadequate Competition Survey was conducted.

### **CONTRACT VARIANCE:**

The difference based in comparison to the previous contract is as follows: A increase of \$50,000.00 for the initial term, which represents a 7.14% increase due to a longer contract term being set in place.

### **PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:** 

N/A

### AMOUNT AND SOURCE OF FUNDING:

Amount: \$750,000.00 Funding Source: Outside Contracts Account: 322-2720-22130-522150-G2223SSP

## HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? \_\_\_\_\_\_\_X\_YES \_\_\_\_NO

2024-0640 On-Call Hotel Lodging (Re-Bid)

Revised 1/23/2023-V3 - Previous Versions Obsolete

# 

**DEPARTMENT HEAD:** Jopathan P. Killings, Fire Chief

### Project Form Low Bid

Strategic Goal 2 - Set the Standard for a Safe and Secure City

The linkage to the Strategic Plan is subsection: 2.3 Increase public safety operational efficiency

### Award Summary:

Discussion and action on the award of solicitation 2024-0640 On-Call Hotel Lodging (Re-Bid) to Rockwell American Services, Ltd., for an initial term of three (3) years for an estimated amount of \$450,000.00. The award also includes a two (2) year option for an estimated amount of \$300,000.00. The total contract time is for five (5) years for a total estimated amount of \$750,000.00. This contract will allow the Office of Emergency Management to provide temporary lodging to migrants while they await travel arrangements to their final destination.

## **Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$50,000.00 for the initial term, which represents a 7.14% increase due to a longer contract term being set in place.

Department:	Fire
Award to:	Rockwell American Services, Ltd.
City & State:	Terrebonne, OR
Item(s):	All
Initial Term:	3 Years
Option Term:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$150,000.00
Initial Term Estimated Award:	\$450.000.00
Option Term Estimated Award:	\$300,000.00
Total Estimated Award	\$750,000.00
Account(s)	322 – 2720 – 22130 – 522150 – G2223SSP
Funding Source(s):	Outside Contracts
District(s):	All

This was a Low Bid Procurement - unit price contract.

The Purchasing & Strategic Sourcing Department and Fire Department recommend award as indicated to Rockwell American Services, Ltd., the sole lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.



# CITY OF EL PASO BID TABULATION FORM



**Department: Fire Department** 

## Project Name: On-Call Hotel Lodging (Re-Bid) Bid Opening Date: September 4, 2024

				Rockwell American Services, Ltd Terrebonne, OR		
				Bidder 1 of 1		
ITEM No.	DESCRIPTION	Bidder 1 of 1 Bidder 1 of 1 Price (B) Price (B) Price (B) Price (B)   DESCRIPTION Unit of Measure Quantity (A) Price (B) Price (B) Price (B) Price (B) Price (B)   end 1 \$ 194.00 \$ . \$   ards each 1 \$ 194.00 \$ . \$   sitedate(s) each 1 \$ 199.00 \$ . \$   ards each 1 \$ 199.00 \$ . \$   ards each 1 \$ 202.00 \$ . \$   ards each 1 \$ 202.00 \$ . \$   ards each 1 \$ 202.00 \$ . \$   ofticable) each 1 \$ 202.00 \$ . \$   ofticable) each 1 \$ 2040.00 \$ .				
Year 1						
1	Double Queen Standards	each	1	\$ 194.00	\$ -	\$ -
2	King Standards	each	1	\$ 194.00	\$ -	\$ -
3	Suite (if applicable)	each	1	\$ 230.00	\$ -	\$ -
Year 2						
1	Double Queen Standards	each	1	\$ 199.00	\$ -	\$ -
2	King Standards	each	1	\$ 199.00	\$ -	\$ -
3	Suite (if applicable)	each	1	\$ 235.00	\$ -	\$ -
Year 3						
1	Double Queen Standards	each	1	\$ 202.00	\$ -	\$
2	King Standards	each	1	\$ 202.00	\$ -	\$ -
3	Suite (if applicable)	each	1	\$ 240.00	\$ -	\$ -
OF THE PERIOD BASED CONDIT BIDDER	AGREEMENT Y AT ITS SOLE DISCRETION, MAY EXERCISE ANY AGREEMENT, BY GIVING THE CONTRACTOR WR NOTED ON THE SELECTED OPTIONS. THE TERM ON ONE OF THE SELECTIONS BELOW AND UNDE IONS. THE CITY MANAGER OR DESIGNEE MAY EX	OPTION TO EXTE TTEN NOTICE WI OF THIS CONTRA R THE SAME TER (TEND THE OPTIC	THIN THE TIME ACT SHALL BE MS AND DN TO EXTEND.			
				X		
NO OPTION OFFERED						
AMEND	MENTS ACKNOWLEDGED:			YES	N/A	N/A
AGREEMENTTHE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTED OPTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.NO OPTION OFFEREDAMENDMENTS ACKNOWLEDGED:AMENDMENTS ACKNOWLEDGED:YESN/A						
NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.						

# 2024-0640 On-Call Hotel Lodging Viewer's List

Number	Participant Name	Response Date	Response Status	Citv	State	Email			
		09/04/2024	Submitted	Houston	TX	Lindi			
2	Paso-Tex Industries LLC	09/03/2024	No Bid	El Paso	ТΧ	kshankles@	paso-tex.r	net	
3	QANNEX CORP	08/15/2024	No Bid	EL PASO	ΤX	lily@gannex.com			
4	OLIVARES ELECTRIC OF EL PASO, LLC	08/13/2024	No Bid	El Pso	ΤX	olivareselectric2@gmail.com			
5	Zeraus Iluminacion	08/02/2024	No Bid	El Paso	ΤX	jarquinalex374@gmail.com			
6	6ix5ive Consulting		Viewed	El Paso	ΤX	cedlee14@	gmail.com		
7	Competitive Edge Research & Communication, In		Viewed	San Diego	CA	david@cerc.net			
8	DDM Corporation LLc		Viewed	el paso	ΤX	alma@ddc	orpllc.com		
9	Dumonde Travel (Dumonde Group LLC)		Unsubmitted	miami	FL	andre@traveldm.com			
10	Fairfield Inn & Suites El Paso West (Shivam Inves		Unsubmitted	El Paso	ΤX	dos@505hotel.com			
11	L & B Group, LLC dba Precision Imaging (dba Pre		Viewed	El Paso	ΤX				
12	North America Procurement Council Inc., PBC		Viewed	Grand Junction	CO				
13	WOFFORD TRUCK PARTS (TE EL PASO,LLC)		Retracted	EL PASO	ΤX	ruben.pinon@woffordtruckparts.com		m	
14	Ximalli Security Solutions		Viewed	El Paso	ТΧ	annette.medina1983@gmail.com			
15	josiemowad@gmail.com								
16	Lark.Munden@aimbridge.com								
17	Lark.Munden@Hilton.com								
18	rene@chanakyamgt.com								
19	superlodgeelpaso@yahoo.com								