



**CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING  
2nd Floor, Main Conference Room  
April 10, 2025**

**MINUTES**

The Capital Improvements Advisory Committee met at the above place and date.

The meeting was called to order at 9:00 a.m. Chair Manuel Moreno present and presiding and the following Committee members answered roll call.

**COMMITTEE MEMBERS PRESENT:**

Board member Manny Moreno (Vice Chair)  
Board member Donald Brown  
Board member Roberto Franco (*arrived @ 9:14 a.m.*)  
Board member David Marino  
Board member Shane Mercer  
Board member Duane Murphy

**BOARD MEMBERS ABSENT:**

Board member Sylvia Acosta  
Board member Sebastian Alcazar  
Board member Juan Gomez

**AGENDA**

1. Discussion and Action: Staff presentation and El Paso Water Utility Report on Impact Fees Program for the period from 9/1/24 – 2/28/25.

Gustavo Hurtado, Fiscal Operations Manager, El Paso Water, made a presentation to the Committee and answered questions from the Committee.

**ACTION:** Motion made by Committee member Shane Mercer **TO ACCEPT THE EL PASO WATER UTILITY REPORT ON IMPACT FEES FOR THE PERIOD FROM 9/1/24 – 2/28/25**, seconded by Committee member David Marino and unanimously accepted.

Motion Passed.

2. Filing of semi-annual reports as required under Chapter 395 of the Texas Local Government Code with respect to the progress of the capital improvements plan and report to the El Paso City Council any perceived inequities in implementing the plan or imposing of the impact fees for the period from 3/1/24 – 8/31/24

**ACTION:** Motion made by Committee member David Marino **TO APPROVE FILING OF SEMI-ANNUAL REPORT OF EL PASO WATER UTILITY REPORT ON IMPACT FEES PROGRAM FOR THE PERIOD OF 9/1/24 TO 2/28/25**, seconded by Committee member Shane Mercer and unanimously approved.

Motion Passed.

3. Discussion and Action: Approval of the minutes for the CIAC meeting of November 14, 2024.

**ACTION:** Motion made by Committee member Roberto Franco **TO APPROVE THE NOVEMBER 14, 2024 CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING MINUTES**, seconded by Committee member Donald Brown and unanimously approved.

Motion Passed.

Chair, Manuel Moreno, mentioned to Committee that this would be his last meeting and that a new chair would need to be selected.

Elsa Ramirez, Board recording secretary, mentioned that an item will be added to next meeting's agenda to select a new chair for this Committee. The Committee members will need to nominate a new chair.

**Adjournment**

**ACTION:** Motion by Committee member Shane Mercer, seconded by Committee member Donald Brown to **ADJOURN MEETING**. Motion carried unanimously.

Motion passed.

The meeting was adjourned at 9:19 a.m.

  
Philip F. Etiwe, Executive Secretary