



CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING
2nd Floor, Main Conference Room
November 6, 2025

MINUTES

The Capital Improvements Advisory Committee met at the above place and date.

The meeting was called to order at 9:05 a.m. Kevin Smith, Assistant Director of Planning called the meeting to order.

COMMITTEE MEMBERS PRESENT:

- Roberto Franco
- Gabriel Gonzalez
- Jonathan Hernandez
- Carlos Loweree III
- David Marino
- Duane Murphy

BOARD MEMBERS ABSENT:

- Sebastian Alcazar
- Donald Brown

PUBLIC COMMENT: None

AGENDA

1. Discussion and Action: Nominate new Chair and Vice Chair

ACTION: Motion made by Committee Member Loweree to nominate Duane Murphy as Chair, seconded by Committee Member Franco and unanimously accepted.

Committee Member Duane Murphy accepted nomination.

Motion Passed.

ACTION: Motion made by Committee Member Loweree to nominate David Marino as Vice Chair, seconded by Committee Member Franco and unanimously accepted.

Committee Member David Marino accepted nomination.

Motion Passed.

Committee member Duane Murphy took over meeting as new Chair.

2. Discussion and Action: Staff presentation and El Paso Water Utility Report on Impact Fees Program for the period from 3/1/25 – 8/31/25.

Gustavo Hurtado, Fiscal Operations Manager, El Paso Water, made a presentation to the Committee and answered questions from the Committee.

3. Filing of semi-annual reports as required under Chapter 395 of the Texas Local Government Code with respect to the progress of the capital improvements plan and report to the El Paso City Council any perceived inequities in implementing the plan or imposing of the impact fees for the period from 3/1/25 – 8/31/25

ACTION: Motion made by Committee member Gonzalez **TO ACCEPT THE EL PASO WATER UTILITY REPORT AND FILING OF SEMI-ANNUAL REPORT OF EL PASO WATER UTILITY REPORT ON IMPACT FEES PROGRAM FOR THE PERIOD OF 3/1/25 TO 8/31/25**, seconded by Committee member Loweree and unanimously approved.

Motion Passed.
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4. Approval of 2026 CIAC schedule.

ACTION: Motion made by Committee member Gonzalez **TO APPROVE THE 2026 CIAC SCHEDULE**, seconded by Committee member Marino and unanimously approved.

Motion Passed.
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5. Discussion and Action: Approval of the minutes for the CIAC meeting of April 10, 2025.

ACTION: Motion made by Committee member Gonzalez **TO APPROVE THE APRIL 10, 2025 CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING MINUTES**, seconded by Committee member Marino and unanimously approved.

Motion Passed.
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Adjournment

ACTION: Motion by Committee member Gonzalez, seconded by Committee member Marino to **ADJOURN MEETING**. Motion carried unanimously.

Motion passed.

The meeting was adjourned at 9:37 a.m.


Philip F. Etwel, Executive Secretary