

DATE: February 10, 2021

TO: City Clerk

FROM: City Representative Isabel Salcido

ADDRESS: 300 N. Campbell TELEPHONE 915-212-0005

Please place the following item on the (Check one): CONSENT XX REGULAR _____

Agenda for the Council Meeting of February 16, 2021

Item should read as follows: Reappointment of Irene Morales to the Civil Service Commission

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Civil Service Commission

NOMINATED BY: Isabel Salcido DISTRICT: 5

NAME OF APPOINTEE Irene Morales
(Please verify correct spelling of name)

E-MAIL ADDRESS: N/A

BUSINESS ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: N/A

CITY: N/A ST: TX ZIP: N/A PHONE: N/A

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: _____ NO X
IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

HAS APPOINTEE BEEN A MEMBER OF OTHER CITY BOARDS/COMMISSIONS/COMMITTEES? IF SO, PLEASE PROVIDE NAMES AND DATES: _____

LIST ALL REAL ESTATE OWNED BY APPOINTEE IN EL PASO COUNTY (BY ADDRESS):

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Irene Morales

EXPIRATION DATE OF INCUMBENT: 01/31/2021

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED _____
REMOVED _____

DATE OF APPOINTMENT: 02/16/2021

TERM BEGINS ON : 02/01/2021

EXPIRATION DATE OF NEW APPOINTEE: 01/31/2024

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: _____

2nd TERM: X

UNEXPIRED TERM: _____

Irene Morales'



Description

Human Resources professional with experience in employee benefits, risk management, payroll and employee relations.

Experience

Human Resources Deputy Director, City of El Paso

May 2002-January 2015

- **Responsible for applying Civil Service Rules and Regulations and Police and Fire Collective Bargaining Agreements fairly and equally to all covered employees.**
- **Participated in civil service commission hearings and Division of Texas Worker's Compensation hearings.**
- **Responsible for the administration of payroll for City of El Paso employees.**
- **Responsible for the administration of self-insured benefit program that includes health, dental, vision, life, disability and deferred compensation programs.**
- **Responsible for the administration of risk management programs which includes self-insured worker's compensation coverage, liability, property and bonding insurance coverages.**

Risk Manager, Ysleta Independent School District

February 1989-April 2002

- **Responsible for applying Local, State and Federal Human Resources and Department of Education rules and regulations to covered employees.**
- **Responsible for the administration of benefit program for school district employees.**
- **Responsible for the administration of risk management programs.**

Education

University of Texas at El Paso

June 1968 – December 1972

Bachelor of Science, Mathematics/Physics

Organizations

Society for Human Resources Management

Professional Insurance Management Association

Association of Safety Management Engineers (Associate Member)

Claims Association of El Paso (Associate Member)

Chairperson of Bienvivir Senior Health Services - January 2016 – present.

Member of Bienvivir Ethics Committee - January 2015 - present

Member of Bienvivir Finance Committee – January 2015 - present