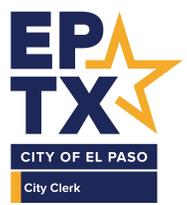


CITY OF EL PASO, TEXAS
AGENDA ITEM
AGENDA SUMMARY FORM



DEPARTMENT:

AGENDA DATE:

CONTACT PERSON NAME

2nd CONTACT PERSON

3rd CONTACT PERSON

PHONE NUMBER:

PHONE NUMBER:

PHONE NUMBER:

DISTRICT(S) AFFECTED:

STRATEGIC GOAL:

SUBGOAL:

SUBJECT:

COMMUNITY AND STAKEHOLDER OUTREACH:

BACKGROUND / DISCUSSION:

PRIOR COUNCIL ACTION:

AMOUNT AND SOURCE OF FUNDING:

Timeline and Deadlines for November 3, 2026 Charter Amendment Special Election

| DATE | ACTION |
|---|---|
| <u>October-December, 2025</u> | <p>Prepare comprehensive wish list of proposed charter amendments and presentation for City Council. Meet with leadership for detailed information on proposed amendments. Prepare resolution to appoint Ad Hoc Charter Committee. Brief Council members and recommend that they make appointments on first February Council meeting for Committee.</p> |
| <u>December 17, 2025</u> | Present at SBR |
| January, 2026 | Brief Council Members |
| <u>January 20, 2026</u> | Present staff's findings on charter amendments to City Council in work session. Receive feedback and any council approved amendments. |
| <u>January 20, 2026</u> | Resolution to create a 2026 Ad Hoc Charter Advisory Committee. |
| <u>February 3, 2026</u> | Council appointments to Committee. |
| <u>Feb.-May, 2026</u> | Monthly, and eventually bi-weekly Committee meetings. |
| <u>Feb.-July, 2026</u> Continue throughout | Public outreach and draft ordinance ordering Election. |
| <u>March-July, 2026</u> | Present updates to Council on Committee work and Public Feedback. (work session if there is one) and draft ordinance. |
| <u>July 21, 2026</u> | Deadline for City Council to Introduce the ordinance ordering the Special Election. Ballot language must be ready by this date. |
| <u>August 4, 2026</u> | <p>Deadline for City Council to adopt the ordinance ordering the special election.</p> <p>NOTE: The statutory deadline to order the special election is Monday, August 17, 2026 (78 days before election day) (Elec. Code 3.005(c)). Charter elections must be ordered by ordinance. Section 3.9 of the Charter requires that ordinances be adopted at a regular City Council meeting (cannot be adopted at a special meeting). The introduction and adoption dates noted above take into account the statutory deadline and charter requirements, as well as the City's 2026 council meeting calendar.</p> |
| <u>October 4-20, 2026</u> | <p>Period during which notice of the election must be published, at least once, in a newspaper—not earlier than 30 days or later than 10 days before election day. Elec. Code 4.003(a)(1), 4.003(c). The notice must also be published on the same day in each of two successive weeks, with the first publication occurring before the 14th day before the election (Local Gov't Code 9.004(c)(3).</p> |

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|----------------------------|---|
| <u>October 13, 2026</u> | Deadline for posting a copy of notice of election with location of polling places on City's bulletin board—not later than 21 days before election day. (Elec. Code 4.003(b)) |
| <u>October 16, 2026</u> | Deadline for posting notice of time and places for voting on City's website – at least 72 hours before each voting period begins (this includes early and regular voting) (Elec. Code 85.007(c)) |
| <u>October 19-30, 2026</u> | Early Voting period – 17 th day before election day through 4 th day before election day (Elec. Code 85.001(a)). If the date prescribed by (a) for beginning period is a Saturday, Sunday, or legal state holiday, the early voting begins on the next regular business day. (Elec. Code 85.001(c). |
| <u>November 3 (Tues)</u> | Election Day (Elec. Code 41.001(a)(3)) |
| <u>November 14 (Sat)</u> | Last day to canvass election at open meeting – no later than 11 days after election (any day between 3 and 11 days after election) (Elec. Code 67.003) |