

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**



**DEPARTMENT:** Capital Improvement Department

**AGENDA DATE:** 8/5/25

**PUBLIC HEARING DATE:**

**CONTACT PERSON NAME:** Gilbert Guerrero

**PHONE NUMBER:** 915-212-1803

**DISTRICT(S) AFFECTED:** 3

**STRATEGIC GOAL:**

Goal 6 - Set the standard for sound governance and fiscal management

**SUBGOAL:**

Goal 7 - Enhance and sustain El Paso's Infrastructure Network

**SUBJECT:**

Discussion and action on a resolution that the City Manager, or designee, be authorized to effectuate the listed budget transfer to: utilize Investment Interest funds to set up budget for the Cedar Grove Subdivision Improvements project.

**BACKGROUND / DISCUSSION:**

Section 7.3D of the City Charter requires a budget to be adopted by resolution no later than August 31st of each year.

Authorization to use investment interest funds from the 2013 Street Infrastructure, 2017 Capital Plan, and 2018 Capital Plan to establish the budget for the Cedar Grove Subdivision Improvements project. This project will address and remediate select depressions within the Cedar Grove subdivision, which are primarily caused by the presence of heavy clay soils and a deteriorating storm drain system.

**COMMUNITY AND STAKEHOLDER OUTREACH:**

NA

**PRIOR COUNCIL ACTION:**

In June 2012, City Council approved the 2013 Street Infrastructure Bond totaling \$218,400,000  
In August 2017, City Council approved the 2017 CIP Plan totaling \$71,500,000  
In December 2017, City Council approved the 2018 CIP Plan totaling \$76,735,148

**AMOUNT AND SOURCE OF FUNDING:**

2013 Street Infrastructure - \$166,597.35  
2017 Capital Plan - \$475,964.53  
2018 Capital Plan - \$345,307.37



**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

NA

NAME	AMOUNT (\$)

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** Gvettte Hernandez for Gilbert Guerrero  
(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

## RESOLUTION

**WHEREAS**, on August 20, 2024, pursuant to Section 7.3D of the City of El Paso Charter, the City Council approved the FY2025 City budget by resolution (“FY2025 Budget Resolution”); and

**WHEREAS**, Paragraph 6 of the FY2025 Budget Resolution authorizes the City Manager or designee to make budget transfers between departments and/or non-enterprise funds or reprogram funds within an enterprise department in an amount not to exceed \$10,000; and

**WHEREAS**, in accordance with Paragraph 6 of the FY2025 Budget Resolution, budget transfers between departments and/or non-enterprise department funds exceeding \$10,000 require City Council approval; and

**WHEREAS**, the Capital Improvement Department requires a budget transfer in excess of \$100,000, which in accordance with Paragraph 6 of the FY2025 Budget Resolution, requires City Council approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**THAT**, the City Manager, or designee, be authorized to effectuate the listed budget transfer to utilize 2013 Street Infrastructure, 2017 Capital Plan, and 2018 Capital Plan Investment Interest funds for the new Cedar Grove Subdivision Improvements Project as referenced below:

Project	Fund	Amount
Cedar Grove Subdivision Improvement	4740	\$166,597.35
Cedar Grove Subdivision Improvement	4741	\$475,964.53
Cedar Grove Subdivision Improvement	4743	\$345,307.37

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.


**THE CITY OF EL PASO:**

\_\_\_\_\_  
Renard U. Johnson  
Mayor

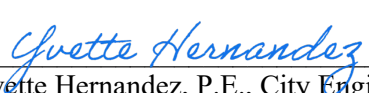
**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Roberta Brito  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Yvette Hernandez, P.E., City Engineer  
Deputy City Manager