



Board Appointment Form

City Clerk's Office

Appointing Office	Josh Acevedo, District 2
Agenda Placement	Consent
Date of Council Meeting	04/01/26
Name of Board	Zoning Board of Adjustment
Agenda Posting Language	
Matthew Ibarra to the Zoning Board of Adjustment, as an alternate member, by Representative Josh Acevedo, District 2.	
Appointment Type	Alternate
Member Qualifications	
Mr. Ibarra has served as a legislative aid to a City Representative and currently serves as an instructor at El Paso Community College.	
Nominee Name	Matthew Ibarra
Nominee Email Address	[REDACTED]
Nominee Residential Address	[REDACTED]
Nominee Primary Phone Number	[REDACTED]
Residing District	District 8
City Employed Relatives	N/A
Board Membership	
Community Leader Stakeholder for City Manager hiring effort, Summer 2024.	
Real estate owned in El Paso County	
N/A	
Previous Appointee	Vacant
Reason for Vacancy	
Date of Appointment	04/01/26
Term Begins On	10/01/25
Term Expires On	09/30/27
Term	Unexpired Term



WORK EXPERIENCE

Instructor - Government El Paso Community College - Transmountain Campus

06/2024 - Present

El Paso, Texas

- Teach clear, student-centered instruction in Texas and Federal Government, emphasizing real-world application to encourage student curiosity, critical thinking, and long-term engagement with civic life. Foster a welcoming space for questions and exploration during class lectures attempting to involve all students at every engagement level.
- Prioritize clarity in instruction by simplifying complex governmental concepts by weaving current events, policy developments, and local examples into lectures, discussions, and assignments.
- Develop and refine consistent, transparent grading systems to ensure clarity and fairness to improve consistency and reduce confusion, enhancing the overall student learning experience.
- Contribute to campus initiatives, including organizing major civic engagement events on campus, including candidate forums during election seasons and a "First 100 Days" panel with newly elected officials.
- Participate in professional development workshops and division meetings using each experience to improve instruction methods and maintain an open, growth-oriented teaching philosophy.

Legislative Aide Office of City Representative Josh Acevedo, Ed.D.

01/2024 - 05/2024

El Paso, Texas

- Provided strategic guidance and operational oversight to Representative Acevedo, ensuring alignment with his political objectives and priorities. Managed a team of staff, providing leadership, mentorship, and professional development opportunities to maximize individual and team performance. Conducted regular performance evaluations, providing constructive feedback and implementing plans to enhance individual and team effectiveness.
- Served as the primary liaison between the City Representative and internal departments, external agencies, community stakeholders, and constituents. Cultivated relationships with elected officials, government agencies, advocacy groups, and community organizations to foster collaboration and advance shared goals.
- Represented the City Representative in meetings with state and federal officials, advocating for funding, resources, and support for key projects and initiatives. Maintained effective communication channels with local media outlets, crafting press releases, statements, and media responses to disseminate information and manage public perception.
- Managed the office budget, ensuring responsible fiscal stewardship, accurate financial reporting, and compliance with municipal regulations. Ensured compliance with all administrative mandates such as Open Record Requests and accepting allowable gifts.

Legislative Aide Office of City Representative Alexandra Anello - Mayor Pro Tempore

11/2019 - 01/2024

El Paso, Texas

- Served as a key advisor to Representative Anello, providing strategic counsel and guidance on policy decisions, legislative priorities, and constituent engagement. Developed and implemented strategic plans to advance the representative's policy agenda and priorities, coordinating with stakeholders to achieve desired outcomes. Conducted research, analysis, and synthesized information on policy issues, legislation, and emerging trends to provide the Representative with informed recommendations.
- Fostered positive relationships with constituents, community leaders, interest groups, and stakeholders to build support and engage in effective advocacy efforts. Represented the elected official at public events, meetings, and conferences, effectively communicating the office's positions and initiatives.
- Led community outreach efforts, including town hall meetings, community forums, and constituent engagement events, to gather feedback, address concerns, and build strong relationships with residents. Managed the representative's calendar to include organizing monthly community meetings.
- Oversaw the office budget, guaranteeing precise financial management with adherence to city regulations. Ensured conformity with all administrative directives, including Open Record Requests and acceptance/refusal of gifts.



WORK EXPERIENCE

Document Conversion Specialist Management & Engineering Technologies International, Inc.

01/2019 - 10/2019

El Paso, Texas

- Maintained high accuracy in data management and documentation, strengthening organizational and record-keeping skills. Ensured secure handling of information, reflecting a commitment to professionalism and confidentiality. Adapted complex technical processes into streamlined workflows.

Field Director Barbara Canales for Nueces County Judge

05/2018 - 12/2018

Corpus Christi, Texas

- Developed and implemented comprehensive field strategies, overseeing all aspects of grassroots organizing and voter outreach activities. Managed a team of field organizers and volunteers, providing guidance, training, and motivation to inspire a positive and engaged culture in the Field Team.
- Led the implementation of data-driven targeting strategies, utilizing voter data, analytics, and technology tools to identify key voter segments and prioritize outreach efforts. Utilized leadership and management abilities to plan, prioritize, and execute multiple field activities within tight deadlines.

Deputy Campaign Manager Pete Gallego for Texas Senate, Dori Fenenbock for U.S. Congress

07/2017 - 05/2018

San Antonio, Texas

- Coordinated with campaign leadership to align messaging, priorities, and tactics using performance metrics, demonstrating analytical and problem-solving skills. Synthesized policy information into clear messaging, conducted research and analysis on public issues, and guided campaign strategies into actionable plans.

Field Captain Diana Ramos For City Council, El Paso Rising, Beto O'Rourke For Congress, Cassandra Hernandez For City Council

07/2015 - 07/2017

El Paso, Texas

- Engaged directly with thousands of residents, building communication and active listening skills valuable for explaining public policy positions in clear, accessible terms. Used data tools to track outreach progress, reinforcing attention to detail and proficiency with data platforms.

Intern The Office of Congressman Beto O'Rourke

08/2014 - 06/2015

El Paso, TX / Washington D.C.

- Assisted legislative staff with research and policy analysis, contributing to foundational knowledge of government. Communicated with constituents and federal agencies, strengthening interpersonal, professionalism, and problem-solving skills by drafting memos and reports that required clarity, accuracy, and concise communication.



EDUCATION

Master of Public Administration The University of Texas at El Paso

2023

Bachelor of Arts in Political Science The University of Texas in El Paso

2015



LANGUAGES

English
Native or Bilingual Proficiency

Spanish
Professional Working Proficiency