

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: August 13, 2024

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Jonathan P. Killings, Fire Chief, (915) 493-5609
K. Nicole Cote, Managing Director of Purchasing & Strategic Sourcing,
(915) 212-0043

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Goal 2 - Set the Standard for a Safe and Secure City

SUBGOAL: 2.3 Increase public safety operational efficiency

SUBJECT:

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to Texas Tech University Health Services Center at El Paso referencing Contract 2019-633R Medical Control Services. This change order is to increase the contract by \$176,832.88 for a total amount not to exceed \$884,164.39. The change order will increase the contract by 25% in order to accommodate the six-month extension of time added to this contract.

BACKGROUND / DISCUSSION:

The contract modification will allow the Fire Department to accommodate the six-month extension of time added to this contract.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

On May 20, 2019 City Council approved the contract 2019-633R to Texas Tech University Health Services at El Paso for a three (3) year term with one (1) option to extend for two (2) years for at total amount of \$707,331.51.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$176,832.88

Funding Source: General

Account: 322-1000-22070-521120-P2212

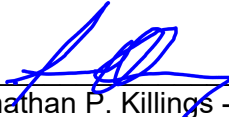
HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Fire

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Jonathan P. Killings - Fire Chief

Project Form
(Change Order)

*****Posting Language Below *****

Please place the following item on the Consent Agenda for the City Council of August 13, 2024.

Strategic Goal 2 - Set the Standard for a Safe and Secure City

The linkage to the Strategic Plan is subsection 2.3 Increase public safety operational efficiency

Award Summary:

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to increase contract 2019-633R Medical Control Services to Texas Tech University Health Services Center at El Paso. This change order will increase referenced contract by \$176,832.88 for a total estimated amount not to exceed \$884,164.39. This change order will accommodate the six-month extension of time added to this contract.

Contract Variance:

Not Applicable.

Department:	Fire
Award to:	Texas Tech University Health Services Center at El Paso
City & State:	El Paso, Texas
Current Contract Estimated Amount:	\$707,331.51
Change Order Award:	\$176,832.88
Total estimated Amount not to Exceed:	\$884,164.39
Account(s):	322 – 1000 – 22070 – 521120-P2212
Funding Source(s):	General Fund.
District(s):	All

This was a Request for Qualification – service contract

CONTRACT MODIFICATION/CHANGE ORDER REQUEST REVIEW and APPROVAL FORM					Team Leader																																																																																																																															
					Project Manager																																																																																																																															
Contract Information					Budget Information																																																																																																																															
1. Contract Number	<u>2019-633R</u>				1. GL Account Number	<u>521120-1000-322-22070-P2212</u>																																																																																																																														
2. Contractor	<u>Texas Tech University Health Sciences Center of El Paso</u>				2. GL Account Balance	<u>\$ 44,967.00</u>																																																																																																																														
3. Contract Name	<u>Medical Control Services</u>				3. CM/CO Amount	<u>\$ 176,832.88</u>																																																																																																																														
4. Original Contract Price	<u>\$707,331.51</u>				4. Revised Account Balance	<u>\$ (\$131,866.62)</u>																																																																																																																														
					5. Budget Analyst	<u>Denise Tagle</u> 7/10/2024 Signature Date																																																																																																																														
Contract Modification/Change Order History					Time Extension Required																																																																																																																															
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">No.</th> <th style="width: 15%;">CM/CO Amount</th> <th style="width: 15%;">CM/CO Cum. Amount</th> <th style="width: 10%;">CM/CO%</th> <th style="width: 10%;">CM/CO Cum. %</th> <th style="width: 45%;"></th> </tr> </thead> <tbody> <tr><td>1</td><td>\$ 176,832.88</td><td>\$ 176,832.88</td><td>25%</td><td>25%</td><td></td></tr> <tr><td>2</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>3</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>4</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>5</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>6</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>7</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>8</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>9</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>10</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>11</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>12</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>13</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>14</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>15</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>16</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>17</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>18</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>19</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> <tr><td>20</td><td>\$ -</td><td>\$ -</td><td></td><td></td><td></td></tr> </tbody> </table>					No.	CM/CO Amount	CM/CO Cum. Amount	CM/CO%	CM/CO Cum. %		1	\$ 176,832.88	\$ 176,832.88	25%	25%		2	\$ -	\$ -				3	\$ -	\$ -				4	\$ -	\$ -				5	\$ -	\$ -				6	\$ -	\$ -				7	\$ -	\$ -				8	\$ -	\$ -				9	\$ -	\$ -				10	\$ -	\$ -				11	\$ -	\$ -				12	\$ -	\$ -				13	\$ -	\$ -				14	\$ -	\$ -				15	\$ -	\$ -				16	\$ -	\$ -				17	\$ -	\$ -				18	\$ -	\$ -				19	\$ -	\$ -				20	\$ -	\$ -				A. Is time extension requested? <u>Yes</u> B. If yes, how much time? _____ C. Is time request warranted? <u>Yes</u>	
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Chief Financial Officer					<u>[Signature]</u> 7/29/2024 Signature Date																																																																																																																															
Managing Director of Purchasing & Strategic Sourcing					<u>[Signature]</u> 8/13/2024 Signature Date																																																																																																																															
The City Manager's signature is required for contract modifications or change orders above \$50,000. The Purchasing & Strategic Sourcing Director's signature is required for contract modifications or change orders below \$50,000.																																																																																																																																				
5. Total of Previous Approved Changes/Modifications					<u>0.00</u>																																																																																																																															
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7. Proposed Cost of Current Change/Modification					<u>\$ 176,832.88</u>																																																																																																																															
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10. Proposed Revised Total Cost					<u>\$ 884,164.39</u>																																																																																																																															
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