



Board Appointment Form

Submitted On:

Nov 1, 2023, 10:31AM MDT

City Clerk

Appointing Office	Representative Joe Molinar, District 4
Agenda Placement	Consent
Date of Council Meeting	Tuesday, November 7, 2023
Name of Board	Zoning Board of Adjustment
Agenda Posting Language	Appointment of Alexis F. Alvarez to the Zoning Board of Adjustment by Representative Joe Molinar, District 4, as a regular appointment.
Appointment Type	Regular
List the nominee's qualifications to serve on this Board	Civil Engineer
Nominee Name	Alexis F. Alvarez
Nominee Date of Birth	[REDACTED]
Nominee Email Address	[REDACTED]
Nominee Residential Address	[REDACTED]
Nominee Primary Phone Number	[REDACTED]
Which District does the nominee reside in?	District 6
Does the appointee have a relative working for the City?	N/A
Has the appointee been a member of any other city boards?	N/A
List all real estate owned in El Paso County	[REDACTED]
Previous Appointee	Dr. Rodney Jackson
Reason for Vacancy	Resigned
Date of Appointment	November 07, 2023
Term Begins On	October 01, 2023
Term Expires On	September 30, 2025
Term	1st Term
Upload File(s)	ALEXIS ALVAREZ RESUME (9 25 23).pdf

ALEXIS ALVAREZ

EDUCATION, ACTIVITIES & HONORS

- THE UNIVERSITY OF TEXAS AT EL PASO
Bachelor of Science in Civil Engineering
Graduation date May, 2021
- Honors and Activities
 - American Society of Civil Engineering (ASCE), 2019-2021
 - UTEP Society of Women's Engineering (SWE), 2020-2021
 - Awarded Best Senior Design Report 2021 by UTEP's Department of Civil Engineering

SKILLS AND ABILITIES

- | | | |
|---------------------------------|----------------------------------|-----------------------------|
| ▪ MS Office Suite | ▪ Project Management | ▪ Conflict Resolution |
| ▪ AutoCAD Civil 3D 2022 | ▪ Attention to Detail | ▪ Highly Organized |
| ▪ StormCAD | ▪ Solid Time Management | ▪ Leadership Ability |
| ▪ Earthwork Estimating Software | ▪ Bilingual- English and Spanish | ▪ Presentation Skills |
| ▪ HEC-HMS/HEC-RAS | | ▪ Basic Knowledge in German |

SELECTED WORK EXPERIENCE

TRE & Associates, LLC. Engineering Solutions November 2021- Present

Project Manager

- Perform day to day project management on multiple projects to meet time and budget milestones. Tasks include preparation of designs, specifications, plans, cost estimates and reports for site developments and water/ wastewater infrastructure projects.
- Land development for residential and commercial lots ranging from 2-100 acres, including grading, storm sewer retention ponds, water and sanitary sewer and street design.
- Consult and coordinate project activities with clients, contractors, surveyors, and government agencies.
- Coordinate with several Regional Jurisdiction's Planning and Development Departments for entitlement process, site development approvals, including attending meetings as client's representative.

Calderon Engineering March 2021- October 2022

AutoCAD Designer

- Boundary survey designer for local engineering firm owned by P.E. Manny Calderon.
- Read and analyze land surveys in order to create an AutoCAD design on Civil 3D.
- Speak and inform to title companies, realtors and property owners over releasing new surveys, blueprints and checks.

El Paso Community College- Department of Student Success March 2021-October 2022

Academic Tutor

- Assist any EPCC student understand the subject matter so they can meet the academic standards of their courses including; Remedial Algebra, Pre Cal- Calculus III, Differential Equations, Intro Math to Business and Social Sciences, English I and II, and Professional Communications.