

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** May 11, 2021  
**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**

Chief Gregory Allen, El Paso Police Department, (915) 212-4305  
Bruce D. Collins, Director of Purchasing & Strategic Sourcing, (915) 212-1181

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 2 - Set the Standard for a Safe and Secure City

**SUBGOAL:** 2.1- Maintain standing as one of the nation's top safest cities.

**SUBJECT:**

Discussion and action on the award of Solicitation No. 2021-0733 Lease of Unmarked Police Vehicles to Acme Auto Leasing, LLC for an initial three (3) year term for an estimated amount of \$8,260,200.00. The award is to include a two (2) year optional term for an estimated amount of \$5,506,800.00. The total estimated award of \$13,767,000.00 for a total of five (5) years.

**BACKGROUND / DISCUSSION:**

This contract allows the Police Department to lease vehicles for autotheft, narcotics and internal affairs units.

**SELECTION SUMMARY:**

Solicitation was advertised on February 16, 2021 and February 23, 2021. The solicitation was posted on City website on February 16, 2021. The email (Purmail) notification was sent out on February 18, 2021. There were a total thirty-four (34) viewers online; one (1) bid was received; none being a local supplier. An Inadequate Competition Survey was conducted.

**CONTRACT VARIANCE:**

The difference in price, based on comparison to the previous contract is as follows: An increase of \$293,400.00 for the initial term, which represents a 3.68% increase due to additional Special Purpose Vehicles lease per year.

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

On April 19, 2016 City Council approved the award of contract 2016-513 to Acme Auto Leasing, LLC for a three (3) year term and two (2) year-option to extend the contract for a total amount of \$13,278,000.00.

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$7,632,000.00

Funding Source: 321-21270-524080-2814- Confiscated Funds  
321-21240-524080-2710-P2104-G2120SW055 HIDTA Source City  
321-21240-524080-2710-P2104-G2120SW056 HIDTA Intel  
321-21240-524080-2710-P2104-G2120SW058 HIDTA Multi  
321-21240-524080-2710-P2104-G2120SW059 HIDTA Enterprise  
321-21240-524080-2710-P2104-G2120SW060 HIDTA Transportation  
321-21210-524080-2680-P2104-GS2121MVC MVCPA

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?  YES  NO

PRIMARY DEPARTMENT: Police

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:

*Victor Zarur*  
*A/C Victor Zarur for Chief Allen*

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Chief Gregory Allen, El Paso Police Department

**COUNCIL PROJECT FORM  
(BEST VALUE BID)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR** agenda for the Council Meeting of **May 11, 2021**.

**STRATEGIC GOAL NO. 2: Set the Standard for a Safe and Secure City**

The linkage to Strategic Plan is subsection 2.1 - Maintain standing as one of the nation's top safest cities. This contract will continue to provide lease of unmarked vehicles for undercover operations.

**Award Summary:**

Discussion and action on the award of Solicitation No. 2021-0733 Lease of Unmarked Police Vehicles to Acme Auto Leasing, LLC for an initial three (3) year term for an estimated amount of \$8,260,200.00. The award is to include a two (2) year optional term for an estimated amount of \$5,506,800.00. The total estimated award of \$13,767,000.00 for a total of five (5) years.

**Contract Variance:**

The difference in price, based on comparison to the previous contract is as follows: An increase of \$293,400.00 for the initial term, which represents a 3.68% increase due to an increase of Special Purpose Vehicles lease per year.

Department:	Police Department
Award to:	Acme Auto Leasing, LLC North Haven, CT
Item(s):	All
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Award:	\$ 2,753,400.00
Initial Term Estimated Award:	\$ 8,260,200.00 (3 years)
Total Estimated Award:	\$13,767,000.00 (5 years)
Account No.:	321-21270-524080-2814 321-21240-524080-2710-P2104-G2120SW055 321-21240-524080-2710-P2104-G2120SW056 321-21240-524080-2710-P2104-G2120SW058 321-21240-524080-2710-P2104-G2120SW059 321-21240-524080-2710-P2104-G2120SW060 321-21210-524080-2680-P2104-GS2121MVC
Source:	Confiscated Funds HIDTA Source City HIDTA Intel HIDTA Multi HIDTA Enterprise HIDTA Transportation MVCPA Funding
District(s):	All

This is a Best Value, unit type contract.

The Purchasing & Strategic Sourcing and the Police Departments recommend award as indicated to Acme Auto Leasing, LLC, the bidder offering the best value bid. In accordance with this award the City Manager or designee is authorized to exercise future options if needed.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*

CITY OF EL PASO BEST VALUE SCORESHEET

**PROJECT: 2021-0733 Lease of Unmarked Police Vehicles**

*Evaluation of Submittal*

		Acme Auto Leasing, LLC
	MAX POINTS	
<b>Factor A - Offeror's Fee Proposal</b>	<b>35</b>	<b>\$8,260,200.00</b>
Proposed Cost		<b>30.00</b>
<b>Factor B - Reputation &amp; Quality of Bidder's Service</b>	<b>30</b>	<b>20.00</b>
<b>Factor C - Past Performance</b>	<b>10</b>	<b>6.67</b>
<b>Factor D - Hours of Operation</b>	<b>25</b>	<b>15.00</b>
<b>TOTAL SCORE</b>	<b>100</b>	<b>71.67</b>
<b>Rank</b>		<b>1</b>



## CITY OF EL PASO BID TABULATION FORM



**Project Name:** Lease of Unmarked Police Vehicles  
**Bid Opening Date:** March 17, 2021

**Solicitation #:** 2021-0733  
**Department:** Police

		Acme Auto Leasing, LLC North Haven, CT									
<b>Group I - Automobiles:</b>											
ITEM NO.	DESCRIPTION	ANNUAL ESTIMATED QUANTITY		Year/Make/Model	MONTHLY UNIT PRICE  (C)	ANNUAL PRICE  (D) (C x 12 = D)	3 YEAR TOTAL  (E) (D X 3 = E)				
		Minimum (A)	Maximum (B)								
1.	Intermediate (Mid-Size) Sedan, 2 Door	15 units	30 units	<u>2020 or newer Ford Mustang or Dodge Challenger</u>	\$895.00	\$10,740.00	\$32,220.00				
2.	Intermediate (Mid-Size) Sedan, 4 Doors	15 units	30 units	<u>2020 or newer Toyota Camry or similar</u>	\$695.00	\$8,340.00	\$25,020.00				
3.	Full Size Sedan, 4 Door	15 units	30 units	<u>2020 or newer Dodge Charger or similar</u>	\$695.00	\$8,340.00	\$25,020.00				
<b>TOTAL GROUP (1) – Automobiles, (Items 1 – 3)</b>							<b>\$82,260.00</b>				

**NOTE:** The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY:   /s/  

DATE:   03/30/2021



## CITY OF EL PASO BID TABULATION FORM



Project Name: Lease of Unmarked Police Vehicles

Solicitation #: 2021-0733

Bid Opening Date: March 17, 2021

Department: Police

		Acme Auto Leasing, LLC North Haven, CT									
Group II, Trucks:											
ITEM NO.	DESCRIPTION	ANNUAL ESTIMATED QUANTITY		Year/Make/Model	MONTHLY UNIT PRICE (C)	ANNUAL PRICE (D) (C x 12 = D)	3 YEAR TOTAL (E) (D X 3 = E)				
		Minimum (A)	Maximum (B)								
1.	Full-Size Pick Up, 2 WD, Extended Cab	25 units	30 units	<u>2020 or newer Chevrolet Silverado 1500 or similar</u>	\$750.00	\$9,000.00	\$27,000.00				
2.	Full-Size Pick Up, 2 WD, 4 DR Crew Cab	25 units	30 units	<u>2020 or newer Ford F150 or similar</u>	\$750.00	\$9,000.00	\$27,000.00				
3.	Full-Size Pick Up, 4 WD, Extended Cab	15 units	30 units	<u>2020 or newer Ford F150 or similar</u>	\$750.00	\$9,000.00	\$27,000.00				
4.	Full-Size Pick Up, 4 WD, 4 DR Crew Cab	25 units	30 units	<u>2020 or newer Ford F-150 or similar</u>	\$750.00	\$9,000.00	\$27,000.00				
TOTAL GROUP (II) – Trucks, (Items 1 – 4)						\$36,000.00	\$108,000.00				

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DATE:   03/30/2021



## CITY OF EL PASO BID TABULATION FORM



**Project Name: Lease of Unmarked Police Vehicles**  
**Bid Opening Date: March 17, 2021**

**Solicitation #: 2021-0733**  
**Department: Police**

		Acme Auto Leasing, LLC North Haven, CT									
<b>Group III, Vans:</b>											
ITEM NO.	DESCRIPTION	ANNUAL ESTIMATED QUANTITY		Year/Make/Model	MONTHLY UNIT PRICE (C)	ANNUAL PRICE (D) (C x 12 = D)	3 YEAR TOTAL (E) (D X 3 = E)				
		Minimum (A)	Maximum (B)								
1.	Passenger Mini Van	5 units	10 units	<u>2020 or newer Chrysler Voyager or similar</u>	\$750.00	\$9,000.00	\$27,000.00				
2.	Full-Size Passenger Van	5 units	10 units	<u>2020 or newer Ford Transit 250 (12) passenger van or similar</u>	\$850.00	\$10,200.00	\$30,600.00				
<b>TOTAL GROUP (III) – Vans</b>							<b>\$57,600.00</b>				

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## CITY OF EL PASO BID TABULATION FORM



**Project Name: Lease of Unmarked Police Vehicles**  
**Bid Opening Date: March 17, 2021**

**Solicitation #: 2021-0733**  
**Department: Police**

		Acme Auto Leasing, LLC North Haven, CT							
Group IV, Special Purpose Vehicles:									
ITEM NO.	DESCRIPTION	ANNUAL ESTIMATED		Year/Make/Model	MONTHLY UNIT PRICE (C)	ANNUAL PRICE (D) (C x 12 = D)	3 YEAR TOTAL (E) (D X 3 = E)		
		Minimum (A)	Maximum (B)						
1.	Mid-Size Sport Utility Vehicle, 2 WD	10 units	15 units	<u>2020 or newer Dodge Durango or similar</u>	\$750.00	\$9,000.00	\$27,000.00		
2.	Mid-Size Sport Utility Vehicle, 4 WD	10 units	15 units	<u>2020 or newer Chevrolet Traverse or similar</u>	\$750.00	\$9,000.00	\$27,000.00		
3.	Full-Size Sport Utility Vehicle, 2 WD	10 units	15 units	<u>2020 or newer Ford Expedition or similar</u>	\$995.00	\$11,940.00	\$35,820.00		
4.	Full-Size Sport Utility Vehicle, 4 WD	10 units	15 units	<u>2020 or newer Chevrolet Tahoe or similar</u>	\$995.00	\$11,940.00	\$35,820.00		
<b>TOTAL GROUP (IV) – Special Purpose Vehicles, (Items 1 – 4)</b>						<b>\$41,880.00</b>	<b>\$125,640.00</b>		

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APPROVED BY: /s/

DATE: 03/30/2021





**CITY OF EL PASO  
 BID TABULATION FORM**



**Project Name: Lease of Unmarked Police Vehicles  
 Bid Opening Date: March 17, 2021**

**Solicitation #: 2021-0733  
 Department: Police**

		Acme Auto Leasing, LLC North Haven, CT	
<b>Group V, Optional Equipment:</b>			
ITEM NO.	DESCRIPTION	One Time Charge	
1.	Full Tint	\$200.00	
2.	Custom Trailer Hitch	\$250.00	
3.	Installation of Alarm	\$400.00	
4.	Bed Toolbox for Pick-Ups	\$500.00	
5.	Bed lid for Pick-Ups	\$1,200.00	
<b>TOTAL GROUP (V) – Optional Equipment, (Items 1 – 5)</b>		<b>\$2,550.00</b>	
<b>GRAND TOTAL – GROUPS (I – V)</b>		<b>\$376,050.00</b>	

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DATE:   03/30/2021



**CITY OF EL PASO  
BID TABULATION FORM**



**Project Name: Lease of Unmarked Police Vehicles  
Bid Opening Date: March 17, 2021**

**Solicitation #: 2021-0733  
Department: Police**

		Acme Auto Leasing, LLC North Haven, CT	
<b>Group V, Optional Equipment:</b>			
ITEM	Description	Per Unit in Groups (1-5)	
1.	Pro-Rate Formula to be utilized in the event a vehicle is used for a partial month (See part 3.3 page 24, Pro-Rate Formula)	<u>Monthly rate divided by 30 days</u>	

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DATE: 03/30/2021



**CITY OF EL PASO  
 BID TABULATION FORM**



**Project Name: Lease of Unmarked Vehicles  
 Bid Opening Date: March 17, 2021**

**Solicitation #: 2021-0733  
 Department: Mass Transit (Sun Metro)**

	Acme Auto Leasing, LLC North Haven, CT	
<p align="center"><b><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></b></p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>		
<p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>NO OPTION OFFERED</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>BIDDER'S PROMISED DELIVERY:</b>          Within _____ consecutive calendar days</p>	14	
<p>Within ___ hours or overnight after receipt of verbal order in cases of emergency.</p>	Left Blank	
<p><b>IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED</b></p>		
<p><b>Amendments Acknowledged:</b></p>	N/A	
<p><b>BIDS SOLICITED: 15    LOCAL BIDS SOLICITED: 11    BIDS RECEIVED: 1    LOCAL BIDS RECEIVED: 0    NO BID: 0</b></p>		

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APPROVED BY: /s/

DATE: 03/30/2021

**2021-0733 Lease of Unmarked Police Vehicles**

**AVIS RENT-A-CAR  
6500 CONVAIR ROAD  
EL PASO, TX 79925**

**STORY LEASING CO.  
6555 MONTANA AVENUE  
EL PASO, TX 79925**

**HERTZ RENT-A-CAR  
6510 CONVAIR ROAD  
EL PASO, TX 79925**

**MACK MASSEY  
950 CROCKETT STREET  
EL PASO, TX 79922**

**NATIONAL CAR RENTAL  
6500 CONVAIR ROAD  
EL PASO, TX 79907**

**HERTZ LOCAL EDITION  
ATTN: VICTOR NAVARETTE  
6590 MONTANA,  
AVENUE SUITE F  
EL PASO, TX 79925**

**THRIFTY CAR RENTAL  
6413 LOS ROBLES DRIVE  
EL PASO, TX 79912-2921**

**ENTERPRISE LEASING CO. WEST  
4740 PAN AMERICAN FREEWAY  
ALBUQUERQUE, NM 87109**

**RETURN TO SENDER  
ALAMO RENT A CAR  
5505 ROBERT ALVA AVE  
EL PASO, TX 79905**

**AFFORDABLE RENT A CAR  
8119 ALAMEDA AVE  
EL PASO, TX 79915**

**BUDGET RENT A CAR  
6510 DEHAVILLAND DR.  
EL PASO, TX 79925**

**DOLLAR RENT A CAR  
6701 CONVAIR DR.  
EL PASO, TX 79925**

**EAN HOLDINGS LLC  
JOHN WYATT  
4740 PAN AMERICAN WAY NE  
ALBUQUERQUE, NM 87109**

**CAPPS VAN AND TRUCK RENTAL  
ATTN: KEN MAWHEE  
VICE PRESIDENT  
8555 JOHN CARPENTER FRWY.  
DALLAS, TEXAS 75247**

**ACME AUTO LEASING LLC  
ERIN MATURO  
440 WASHINGTON AVE  
NORTH HAVEN, CT 06473**