

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: December 12, 2023
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Terry K. Kebschull, Animal Services Director (915) 212-8742
K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 8 – Nurture and Promote a Healthy, Sustainable Community

SUBGOAL: 8.3 Enhance animal services to ensure El Paso's pets are provided a safe and Healthy environment

SUBJECT:
Discussion and action on the award of solicitation 2023-0624 Animal Services Janitorial Services to Ace Government Services, LLC for an initial three (3) year term for an estimated amount of \$458,211.60. The total value of the contract is, including the initial term plus the option, for a total of five (5) years, for an estimated amount of \$763,686.00.

BACKGROUND / DISCUSSION:
The janitorial services contract provides daily cleaning for the lobby, restrooms and high traffic areas for three locations around the city.

SELECTION SUMMARY:
Solicitation was advertised on August 1, 2023 and August 8, 2023. The solicitation was posted on City website on August 1, 2023. There was a total of twenty (20) viewers online; four (4) bids were received; four (4) from local suppliers.

CONTRACT VARIANCE:
The difference based in comparison to the previous contract is as follows: An increase of \$357,152.40 for the initial term, which represents a 353.41% increase due to the addition of a third location as well as an increase in hourly rate.

PROTEST
No protest received for this requirement.

PRIOR COUNCIL ACTION:
N/A

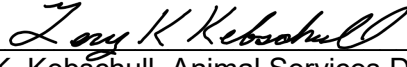
AMOUNT AND SOURCE OF FUNDING:
Amount: \$458,211.60
Funding Source: Animal Services Fund
Account: 225-2580-25110-522060

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Animal Services
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Terry K. Keschull, Animal Services Director

Project Form
Best Value Bid

*****Posting Language Below *****

Please place the following item on the (Regular) Agenda for the City Council of December 12, 2023.

Strategic Goal 8 - Nurture and Promote a Healthy, Sustainable Community

The linkage to the Strategic Plan is subsection: 8.3 Enhance animal services to ensure El Paso's pets are provided a safe and healthy environment

Award Summary:

Discussion and action on the award of solicitation 2023-0624 Animal Services Janitorial Service to Ace Government Services, LLC for an initial term of three (3) years for an estimated amount of \$458,211.60. The award also includes a two (2) year option for an estimated amount of \$305,474.40 The total contract time is for five (5) years for a total estimated amount of \$763,686.00. This contract will provide daily cleaning for the lobby, restrooms and high traffic areas for three locations around the city.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$357,152.40 for the initial term, which represents a 353.41% increase due to the addition of a third location as well as an increase in hourly rate.

| | |
|-------------------------------|------------------------------|
| Department: | Animal Services |
| Award to: | Ace Government Services, LLC |
| City & State: | El Paso, TX |
| Item(s): | All |
| Initial Term: | 3 Years |
| Option Term: | 2 Years |
| Total Contract Time: | 5 Years |
| Annual Estimated Award: | \$152,737.20 |
| Initial Term Estimated Award: | \$458,211.60 |
| Option Term Estimated Award: | \$305,474.40 |
| Total Estimated Award | \$763,686.00 |
| Account(s) | 225 – 2580 – 25110 – 522060 |
| Funding Source(s): | Animal Services Fund |
| District(s): | All |

This was a Best Value Bid Procurement - unit price contract

The Purchasing & Strategic Sourcing Department and Animal Services Department recommend award as indicated to Ace Government Services, LLC the highest ranked bidder based on the evaluation factors established in the evaluation criteria for this procurement and to deem Amanda Pauline Nyser dba Axiom Enterprise Solutions, LLC and Vicente Monreal dba Life Landscaping non responsive due to submitting the incorrect bid form.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

CITY OF EL PASO BEST VALUE SCORESHEET

PROJECT: 2023-0624 Animal Services Janitorial Services

Evaluation of Submittal

| | | Ace Government Services, LLC El Paso, TX | Synergy Project Contracts, Inc El Paso, TX | Amanda Pauline Nyser dba Axiom Enterprise Solution El Paso, TX | Vicente Monreal dba Life Landscaping El Paso, TX |
|---|-------------------|---|---|---|---|
| | MAX POINTS | | | | |
| Factor A - Price | 30 | 30.00 | 12.82 | Offer deemed Non-Responsive | Offer deemed Non-Responsive |
| Proposed Cost | | \$ 458,211.60 | \$ 1,072,096.13 | | |
| Factor B - Experience - Comprable Contracts | 30 | 18.00 | 12.00 | | |
| Factor C - References | 30 | 30.00 | 0.00 | | |
| Factor D – Employee Medical Benefits | 10 | 8.00 | 2.00 | | |
| TOTAL SCORE | 100 | 86.00 | 26.82 | | |
| | | 1 | 2 | | |



**CITY OF EL PASO
BID TABULATION FORM**



BID TITLE: ANIMAL SERVICES JANITORIAL SERVICES BID NO: 2023-0624
 BID DATE: SEPTEMBER 14, 2023 DEPARTMENT: ANIMAL SERVICES

| | | | | |
|--|--|--|---|--|
| | ACE GOVERNMENT SERVICES, LLC EL PASO, TX BIDDER 1 OF 4 | AMANDA PAULINE NYSER dba AXIOM ENTERPRISE SOLUTIONS, LLC. EL PASO, TX BIDDER 2 OF 4 | VICENTE MONREAL dba LIFE LANDSCAPING EL PASO, TX BIDDER 3 OF 4 | SYNERGY PROJECT CONTRACTORS, INC. dba SYNERGY PROJECT CONTRACTORS, INC. EL PASO, TX BIDDER 4 OF 4 |
|--|--|--|---|--|

| Item No. | Description | Unit of Measure | Total Hours per Month | ACE GOVERNMENT SERVICES, LLC | | | | AMANDA PAULINE NYSER | | | | VICENTE MONREAL | | | | SYNERGY PROJECT CONTRACTORS, INC. | | | |
|--------------|---------------------------------------|-----------------|-----------------------|------------------------------|-------------------------------|----------------------------------|------------------------------|----------------------|-------------------------------|-------------------------------------|---------------------------------------|-----------------|-------------------------------|-----------------------------------|------------------------------------|-----------------------------------|-------------------------------|----------------------------------|------------------------------|
| | | | | Price (B) | Monthly Total (C = A X B) (C) | Yearly Total (D = C X 12 mo) (D) | 3 Year Total (E = D X 3) (E) | Price (B) | Monthly Total (C = A X B) (C) | Yearly Total (D = C X 12 mo) (D) | 3 Year Total (E = D X 3) (E) | Price (B) | Monthly Total (C = A X B) (C) | Yearly Total (D = C X 12 mo) (D) | 3 Year Total (E = D X 3) (E) | Price (B) | Monthly Total (C = A X B) (C) | Yearly Total (D = C X 12 mo) (D) | 3 Year Total (E = D X 3) (E) |
| 1 | Janitorial Service - 5001 Fred Wilson | Hourly | 487.2 | \$ 19.25 | \$ 9,378.60 | \$ 112,543.20 | \$ 337,629.60 | \$ 58.42 | \$ 28,462.22 | \$ 341,546.69 | \$ 1,024,640.06 | \$ 12.00 | \$ 5,846.40 | \$ 70,156.80 | \$ 210,470.40 | \$ 45.04 | \$ 21,943.49 | \$ 263,321.86 | \$ 789,965.57 |
| | | | | | | | | | | Bidder's Price: \$341,602.80 | Bidder's Price: \$1,024,808.40 | | | Bidder's Price: \$5,846.40 | Bidder's Price: \$17,539.20 | | | | |
| 2 | Janitorial Service - 9060 Socorro Rd. | Hourly | 52.2 | \$ 19.25 | \$ 1,004.85 | \$ 12,058.20 | \$ 36,174.60 | \$ 58.42 | \$ 3,049.52 | \$ 36,594.29 | \$ 109,782.86 | \$ 12.00 | \$ 626.40 | \$ 7,516.80 | \$ 22,550.40 | \$ 45.04 | \$ 2,351.09 | \$ 28,213.06 | \$ 84,639.17 |
| | | | | | | | | | | Bidder's Price: \$36,588.00 | Bidder's Price: \$109,764.00 | | | Bidder's Price: \$626.40 | Bidder's Price: \$1,879.20 | | | | |
| 3 | Janitorial Service - 501 E. Mills St. | Hourly | 121.8 | \$ 19.25 | \$ 2,344.65 | \$ 28,135.80 | \$ 84,407.40 | \$ 58.42 | \$ 7,115.56 | \$ 85,386.67 | \$ 256,160.02 | \$ 12.00 | \$ 1,461.60 | \$ 17,539.20 | \$ 52,617.60 | \$ 45.04 | \$ 5,485.87 | \$ 65,830.46 | \$ 197,491.39 |
| | | | | | | | | | | Bidder's Price: \$85,357.44 | Bidder's Price: \$256,072.32 | | | Bidder's Price: \$1,461.60 | Bidder's Price: \$4,384.80 | | | | |
| TOTAL | | | | | | \$ 152,737.20 | \$ 458,211.60 | | | \$ 463,527.65 | \$ 1,390,582.94 | | | \$ 95,212.80 | \$ 285,638.40 | | | \$ 357,365.38 | \$ 1,072,096.13 |
| | | | | | | | | | | Bidder's Price: \$463,548.24 | Bidder's Price: \$1,390,644.72 | | | Bidder's Price: \$7,934.40 | Bidder's Price: \$23,803.20 | | | | |

| | | | | |
|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| OPTION TO EXTEND THE TERM OF THE AGREEMENT | | | | |
| THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR: | | | | |
| TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| NO OPTION OFFERED | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| AMENDMENTS ACKNOWLEDGED: | YES | NO | NO | |

BIDS SOLICITED: 273 LOCAL BIDS SOLICITED: 174 BIDS RECEIVED: 4 LOCAL BIDS RECEIVED: 4 NO BID: 1

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

2023-0624 Animal Services Janitorial Services

| <u>No.</u> | <u>Participant Name</u> | <u>Response Date</u> | <u>Response Status</u> | <u>Contact</u> | <u>City</u> |
|------------|---|----------------------|------------------------|-------------------|-------------|
| 1 | Ace Government Services LLC | 09/13/2023 | Submitted | Steven Chapel | El Paso |
| 2 | Synergy Project Contractors, Inc. | 09/13/2023 | Submitted | Luis Luna | El Paso |
| 3 | Axiom Enterprise Solutions LLC | 09/08/2023 | Submitted | Amanda Nyser | El Paso |
| 4 | Life Landscaping | 09/06/2023 | Submitted | | el paso |
| 5 | Paso-Tex Industries LLC | 08/15/2023 | No Bid | Kelly Shankles | El Paso |
| 6 | Complete Supply | 08/01/2023 | No Bid | Price Bahcall | Farmers Br |
| 7 | Construction Reporter | | Viewed | Rebecca Taylor | Albuquerqt |
| 8 | Curbelo Enterprises LLC | | Viewed | Haley Curbelo | Godley |
| 9 | GrayMar Environmental Services Inc | | Viewed | April Torres | El Paso |
| 10 | HCV ENTERPRISES, LLC | | Viewed | Heidi Avedician | El Paso |
| 11 | Klean-it Janitorial Services | | Unsubmitted | Alex Cruz | El Paso |
| 12 | LM Endeavor | | Viewed | Leonardo Mena | El Paso |
| 13 | M.G. Construction | | Unsubmitted | menny martinez | chaparral |
| 14 | MACNEILL AND SONS GENERAL CONTRACTORS | | Viewed | VERONICA PACHECO | EL PASO |
| 15 | Mlssis & Me | | Viewed | | El Paso |
| 16 | Motion Industries | | Viewed | Megan Schmidt | El Paso |
| 17 | PIRTEK EL PASO (OnPoint Hydraulics LLC) | | Unsubmitted | | EL PASO |
| 18 | Shine Bright Cleaning Co. | | Unsubmitted | | El Paso |
| 19 | The Plant Room | | Viewed | Cecilia Hernandez | El Paso |
| 20 | YML Cleaning Services | | Viewed | Karina Zuany | El Paso |