



**City of El Paso  
Parks and Recreation Department  
Injury/Incident Report  
(NON-EMPLOYEE)**



**Complete this report immediately following any injury/incident and notify the immediate supervisor.  
Reports are due to the Parks and Recreation Administrative Office within 2 business days.**

Incident Date:	2/10/2025	Incident Time:	10:40	<input checked="" type="checkbox"/>	AM	<input type="checkbox"/>	PM
Incident Location:	Happiness Senior Center						
Person(s) Involved:	MariaElena Sarmiento, David Perez						
Parent's Name (if minor):							
Street Address:	563 N. Carolina						
City:	El Paso	State:	Texas	Zip Code:	79915	Phone:	9152120435

<b>Type of Injury/Incident (Continue on Page 2, if more space needed)</b>			
Complaint			
<b>Describe What Happened (Continue on Page 2, if more space needed)</b>			
<p>MariaElena came in to office as she had an issue with David Perez treasure. She explained that she purchased brisket the day of our potluck Monday 2/3/25. She stated that she was trying to get reimbursed cause of the purchase and David told her they made decision they could not pay her as she made the decision on her own and did not get it approved by Advisory Board. She also made the complaint that he was not doing his job and always late.</p>			
<b>Action Taken (Continue on Page 2, if more space needed)</b>			
wrote an incident report			
EMS Called?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Transported to _____
Police Called?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	PD Case No _____
<b>Witnesses</b>	<b>Check One</b>		
Name	Staff	Other	Title (if applicable)
<b>Employee Completing Injury/Incident Report</b>			
Employee Name (print)	Title	Signature	Date
Angel Juarez	Recreation Program Supervisor		2/10/2025
<b>Reviewed</b>			
Reviewer	Employee Name (print)	Signature	Date
Site Supervisor / Coordinator	Nicolas Valdez		2/10/25
Division Manager	Carrique Valdez		02/10/25
Assistant Director	VACANT		
Director	Pablo Cuballero		02/11/25

**Type of Injury/Incident** (Continued from first page)

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**Describe What Happened** (Continued from first page)**Action Taken** (Continued from first page)