



**CITY OF EL PASO, TEXAS AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: City Clerk's Office

AGENDA DATE: 8/19/2025

PUBLIC HEARING DATE: N/A

CONTACT PERSON NAME: Laura D. Prine

PHONE NUMBER: (915) 212-0049

DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

SUBJECT:

Amending the Resolution to attend City Council meetings via videoconference changing the notification deadline.

BACKGROUND / DISCUSSION:

A change to the Resolution is needed in order to adjust the notification deadline to appear by videoconference from Wednesday at noon to Tuesday at noon to comply with a change to Section 551.043 of the Government Code. Per HB1522 effective September 1, 2025, notice of governmental body meetings must now be posted for at least 3 business days before the scheduled date. This will require that we post meeting agendas one to two days earlier to provide the 3 day notice instead of 72 hours in advance.

COMMUNITY AND STAKEHOLDER OUTREACH:

N/A

PRIOR COUNCIL ACTION:

On December 12, 2023, the City Council amended the Emergency Videoconference Resolution dated May 23, 2023 to adjust the notification deadline in cases of personal emergency to set the deadline to no later than 5 p.m. on the business day prior to the meeting.

AMOUNT AND SOURCE OF FUNDING:

N/A

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

N/A

DEPARTMENT HEAD:

Laura D. Prine

RESOLUTION

WHEREAS, the Texas Open Meetings Act, *Texas Government Code 551.001 et. seq.* (“TOMA”) allows members of the governing body to attend meetings by videoconference, the Emergency Video Conference Resolution dated December 12, 2023 requires that City Council Members notify the City Clerk no later than the Wednesday before each meeting at noon if attending by videoconference in order to post on the agenda; and

WHEREAS, the TOMA requires that a quorum of Council be present at the meeting location in order to constitute a meeting; and

WHEREAS, the Texas Legislature passed bill H.B. 1522 which amended Section 551.043 of the Government Code changing the requirement from having to provide at least 72 hours of notice for a governmental body meeting to at least three business days before the scheduled meeting date; and

WHEREAS, the City wishes to amend the deadlines to submit items affecting the ability to post the City Council Agendas with the required notice as mandated by State law; and

WHEREAS, City Council agrees with the City’s recommendation to amend the deadlines to submit items affecting the ability to post the City Council Agendas with the required notice as mandated by State law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That up to two members of City Council may attend the City Council Meetings by videoconference at each Council meeting on a first come, first served basis each meeting week beginning June 5, 2023.

Members of Council may request virtual attendance no earlier than three months in advance. Any member wishing to attend by video conference must notify the City Clerk no later than 12:00 p.m. on the Tuesday prior to the relevant meeting, and the City Clerk shall post notice of which member(s) will appear by video conference on the City Council Agenda. In the case of personal emergency, a member of Council may request to appear virtually after the Tuesday deadline by notifying the City Clerk no later than 5 p.m. on the business day prior to the meeting, and in this instance the videoconference attendance will be included on the revisions to the agenda. Videoconference attendance is granted on a first-come first-serve basis. At no time shall more than two members of Council appear by videoconference.

In order to ensure equity among the members of Council, members may request to attend by videoconference no more than three months in advance, and shall not request to attend by videoconference more than one regular meeting week in a row without prior approval of Council.

Up to two members may participate in any Special City Council meeting by videoconference on a first come first served basis by notifying the City Clerk prior to the agenda

being posted.

City Council Members may not attend executive sessions by videoconferencing.

APPROVED this _____ day of August, 2025.

THE CITY OF EL PASO

Renard U. Johnson, Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:

Sarah L. Hartnett

Sarah L. Hartnett
Senior Assistant City Attorney

APPROVED AS TO CONTENT:

Laura D. Prine

Laura D. Prine
City Clerk