

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: October 10, 2023
PUBLIC HEARING DATE: N/A

CONTACT PERSON(S) NAME AND PHONE NUMBER: Nicholas N. Ybarra, (915) 212-6000

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Goal 3 – Promote the Visual Image of El Paso

SUBGOAL:

SUBJECT:

That The City of El Paso approve submission of the application for the Scrap Tire Disposal Reimbursement to the Rio Grande Council of Governments.

BACKGROUND / DISCUSSION:

Environmental Services reimbursements received from RGCOG in previous years: FY14 \$21,001.80; FY15 \$15,834.89; FY16 \$18,857.83; FY17 \$24,673.44; FY18 \$17,939.59; FY19 \$18,926.832; FY20 none – COVID; FY21 \$47,341.83; FY22 \$7,217.71

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Up to \$40,000 available in grant funding from the Rio Grande Council of Governments through the Regional Solid Waste Grant.

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES NO

PRIMARY DEPARTMENT: Environmental Services Department

SECONDARY DEPARTMENT:

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

 for Nick Ybarra

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

RESOLUTION

WHEREAS, the Rio Grande Council of Governments (RGCOG) is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation of the RGCOG adopted regional solid waste management plan; and

WHEREAS, the RGCOG created the Regional Solid Waste Project Allocation COG Managed Program to procure and implement solid waste management projects from local and regional political subdivisions within the State of Texas; and

WHEREAS, City of El Paso in the State of Texas is qualified to apply for grant funds from the Rio Grande Council of Governments FY2024 Regional Solid Waste Project Allocation COG Managed Program under the RGCOG Request for Applications; and

WHEREAS, the Rio Grande Council of Governments' FY2024 Regional Solid Waste Project Allocation COG Managed Program is administered by the Rio Grande Council of Governments, is divided between six Texas counties and can be used to address the disposal of materials from illegal dumping sites; and

WHEREAS, illegal dumping sites, including the illegal dumping of tires, can pose health and safety risks for the citizens of El Paso; and

WHEREAS, The City of El Paso established the Scrap Tire Reimbursement Program to reduce the illegal dumping of tires; and

WHEREAS, The City of El Paso finds it in the best interest of the citizens of El Paso to continue to operate the Scrap Tire Disposal Reimbursement for the year 2024; and

WHEREAS, the City of El Paso wants to apply for grant funds from the FY2024 Regional Solid Waste Project Allocation COG Managed Program in order to defray the costs of operating the Scrap Tires Disposal Reimbursement Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. **THAT** the City Manager or designee is authorized to sign the application and any other documents required to apply for grant funds from the Rio Grande Council of

Governments FY2024 Regional Solid Waste Project Allocation COG Managed Program.

2. **THAT** the City Manager or designee is authorized to effectuate any budget transfers, any related agreements, amendments to such agreements, and documents necessary to carry out the intent of this resolution.

APPROVED on this, the _____ day of _____, 2023.


CITY OF EL PASO:

Oscar Leeser
Mayor

ATTEST:

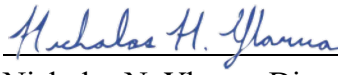
Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Joyce Garcia
Assistant City Attorney

APPROVED AS TO CONTENT:



Nicholas N. Ybarra, Director
Environmental Services Department



**RIO GRANDE COUNCIL OF GOVERNMENTS
IN COOPERATION WITH THE
TEXAS COMMISSION ON ENVIRONMENT QUALITY**

**FY 2024 REGIONAL SOLID WASTE PROJECT ALLOCATION
COG MANAGED PROGRAM**

PROJECT ALLOCATION APPLICATION INSTRUCTIONS AND FORMS

A completed application must be received by 10:00 a.m. (MDT), September 29, 2023

Application **must also** be emailed in Word to amberr@riocog.org

Mail Original to:

Amber Rey
Regional Services Specialist
Rio Grande Council of Governments
Solid Waste Program
8037 Lockheed, Ste. 100
El Paso, Texas 79925

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PURPOSE

The purpose of this program is for the Rio Grande Council of Governments (RGCOG) to procure and implement solid waste management projects that support the goals and objectives of its adopted Regional Solid Waste Management Plan (RSWMP). To accomplish this goal, RGCOG is seeking implementation projects from local and regional political subdivisions within the State of Texas. The projects must provide a direct measurable effect on reducing the amount of waste going into Texas landfills, by either diverting various materials from the municipal solid waste stream for beneficial use or by reducing waste generation at the source. If selected, RGCOG will procure services or activities on behalf of the applicant's project.

Funding for this program is provided through a grant from the Texas Commission on Environmental Quality (TCEQ), under the authority of §361.014, Texas Health and Safety Code.

RGCOG's major goals, which are based on the 2002 Update of the Regional Solid Waste Management Plan are:

Goal #1: Promote planning to facilitate adequate services and facilities for the proper management and disposal of municipal solid waste.

- Objective #1 A. Identify areas with less than 10 years of municipal solid waste disposal capacity, and implement programs or actions to develop more capacity.
- Objective #1 B. Identify areas with inadequate collection, transportation, and disposal and processing facilities and/or services and implement programs to address those problems.
- Objective #1 C. Support regional and local efforts to identify areas with litter and illegal dumping problems, and implement programs to address those problems.
- Objective #1 D. Encourage the development of local solid waste management plans where necessary to ensure long-term capacity and the provision of services.
- Objective #1 E. Review municipal solid waste management facility permit applications for conformance with local and regional solid waste plans.
- Objective #1 F. Review municipal solid waste facility locations for Compatibility with surrounding land uses, zoning, growth patterns, and community land use plans.

Objective #1 G. Encourage local stakeholder involvement in the review of proposed municipal solid waste facility applications.

GOAL #2: Provide technical support and services to promote local and regional municipal solid waste planning.

Objective #2 A. The RGCOG shall serve as the central point of contact for solid waste management information, outreach, and education and training programs.

Objective #2 B. Develop regional cooperative service contracts such as household hazardous waste collection contracts or regional recyclables marketing contracts.

Objective #2 C. Assess waste disposal needs and service needs to identify the best approach to meet those needs.

Objective #2 D. Continue to develop and maintain an inventory of solid waste management facilities and services in the planning region.

Objective #2 E. Benchmark and track the effectiveness of regional and local waste reduction and recycling efforts.

Goal #3: Reduce the amount of municipal solid waste disposed of, through waste reduction, recycling, and reuse.

Objective #3 A. Use outreach and education programs as a catalyst for short-term program initiatives and for long-term changes in attitudes.

Objective #3 B. Benchmark and track the effectiveness of regional and local waste reduction and recycling efforts.

Objective #3 C. Target waste reduction and recycling activities to the major components of the waste disposal stream.

Objective #3D. Target waste reduction and recycling activities to components of the waste stream that may pose special risks or problems.

ELIGIBLE APPLICANTS

Eligible entities are:

- Cities
- Counties
- Public schools and school districts (excluding universities and other postsecondary educational institutions)
- General and special law districts created in accordance with state law, and with the authority and responsibility for water quality protection or municipal solid waste management, to include river authorities

Private and non-profit companies and organizations are not eligible entities to apply for this program. However, eligible applicants may request from RGCOG to contract with private and non-profit entities to provide specific solid waste services or activities.

Entities that are subject to payment of state solid waste disposal fees and whose payments are in arrears are not eligible to receive a project allocation. In addition, entities that are barred from participating in state contracts by the Texas Comptroller of Public Accounts, under the provisions of §2155.077, Government Code, are not eligible to receive a project allocation.

APPLICABLE STATUTES AND REGULATIONS

The conduct of projects funded under this program shall be in accordance with all applicable state and local statutes, rules, regulations, and guidelines. The main governing standards, include, but are not be limited to the following:

1. Section 361.014(b), Texas Health and Safety Code;
2. Title 30 Texas Administrative Code Chapter 330, Subchapter O, TCEQ MSW Regulations (30 TAC Chapter 330, Subchapter O);
3. Chapter 14 of the TCEQ Regulations (30 TAC Chapter 14);
4. The Grant Contract between the Council of Governments and the TCEQ; and
5. The Uniform Grant and Contract Management Act, Texas Government Code, §§783.001 et. seq., and the Uniform Grant Management Standards, 1 TAC §§5.141 et. seq. (collectively, "UGMS").

COMPLIANCE TOOLS FOR APPLICABLE STATUTES AND REGULATIONS

It is the responsibility of the entity to identify the TCEQ rules and regulations which may apply to the implemented activity. All entities must comply with all applicable rules and regulations, even if the local government is exempt from notifying the TCEQ of the activity, e.g., local government recycling initiatives. The below links will be of assistance in ensuring compliance with the TCEQ rules and regulations.

For information on Regulations, Resources, and Guidance on Recycling Electronic Equipment, go to:

<http://www.tceq.texas.gov/assistance/industry/e-recycling/e-recycling-regs.html>.

For information on E-Recycling/Recycling Compliance Resources, go to:

<http://www.tceq.texas.gov/assistance/industry/e-recycling/recycling-compliance>.

To view our Compliance Overview Tools, go to:

<http://www.tceq.texas.gov/assistance/industry/e-recycling/recycling-compliance#tools>.

This is where you can find the E-recycling/Recycling Facility Compliance Checklist. Use the E-recycling/Recycling Facility Compliance Checklist to evaluate whether the recycling facility you intend to send recyclables to is an authorized facility. This will be a helpful tool to screen solid waste/recycling service providers that you may contract with, and prior to placing them on your lists of solid waste/recycling service providers, and/or placing links on your website to their website and information.

To see what authorizations a facility may have please check central registry at:

http://www.tceq.texas.gov/permitting/central_registry.

If an entity is unsure what regulations apply or have questions about authorizations listed in TCEQ's Central Registry, please call the TCEQ's Small Business and Local Government Assistance Section toll free at 1-800-447-2827. More information on this program is available at: <http://www.tceq.texas.gov/assistance>.

Rio Grande Council of Governments
FY 2024 REGIONAL SOLID WASTE PROJECT ALLOCATION PROGRAM

Form 1. Application Information and Signature Page


Applicant: City of El Paso, Environmental Services Department	Funding Amount Proposed: \$ 40,000.00
Address: 7968 San Paulo, El Paso TX 79907	Phone/Fax/Email: Ph: 915-212-6000 Fx: 915-212-6100 Email: YbarraNN@elpasotexas.gov
Contact Person: Nicholas N. Ybarra, PE, CFM	Date Submitted:

Project Category

<input type="checkbox"/> Local Enforcement <input checked="" type="checkbox"/> Litter and Illegal Dumping Cleanup and Community Collection Events <input type="checkbox"/> Source Reduction and Recycling <input type="checkbox"/> Local Solid Waste Management Plans <input type="checkbox"/> Citizens' Collection Stations and "Small" Registered Transfer Stations <input type="checkbox"/> Household Hazardous Waste (HHW) Management <input type="checkbox"/> Technical Studies <input type="checkbox"/> Educational and Training Projects <input type="checkbox"/> Other (The COG should add other project categories if authorized)
--

NAME OF PROJECT: Scrap Tire Disposal Reimbursement

Signature

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application.	
Signature: 	Title: Grants Administrator
Typed/Printed Name: Elda Rodriguez-Hefner, CGFM	Date Signed: 09/25/2023

FOR USE BY RCGOG

Date application was received: _____
Does the application meet all of the required screening criteria? _____ Yes _____ No
Is the application administratively complete? _____ Yes _____ No


Project Application
Form 1


All Solid Waste Services/Activities will be procured by RCGOG

Form 2. Authorized Representatives


The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the RGCOG, to manage the work being performed, and to act on behalf of the Applicant for the purposes shown:

- 1. Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature:  Forrest Clancy for Nich Ybarra	
Typed/Printed Name: Nicholas N. Ybarra	
Title: Director, Environmental Services Department	
Email: YbarraNN@elpasotexas.gov	
Contact No.: 915-212-6000	Date:

Signature: 	
Typed/Printed Name: Forrest Clancy	
Title: Assistant Director, Environmental Services Department	
Email: ClancyFJ@elpasotexas.gov	
Contact No.: 915-212-6011	Date: 9/19/23

- 2. Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters.

Signature: 	
Typed/Printed Name: Mary G. Medina	
Title: Administrative Services Manager, Environmental Services Department	
Email: MedinaMG@elpasotexas.gov	
Contact No.: 915-212-6002	Date: 09/19/23

Project Application
Form 2

Form 3. Certifications and Assurances

In order to receive a project allocation under this RGCOG managed program, the proposed project must conform to the provisions set forth in this application. The following certifications are intended to help the RGCOG ensure that these provisions are met. By signing this Application, the person acting on behalf of the Applicant makes the certifications listed below.

1. Authority to Sign Application

The person signing this Application hereby certifies that he/she is the official contact regarding this Application and has authority from the Applicant to sign the Application and that such authority will bind the Applicant.

2. Application Contains No False Statements

Applicant certifies that this Application has no false statements and that the Applicant understands that signing this Application with a false statement will result in disqualifying the application. The Applicant understands that the RGCOG will not accept any amendment, revision, addition or alteration to this Application after the final date and time for submission.

3. Governmental Status

Applicant certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:

- a. City
- b. County
- c. Public school or school district (not including Universities or post-secondary educational institutions)
- d. Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities

4. Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

5. Debarment from State Contracts

Applicant certifies that it is not barred from participating in the state contracts by the State of Texas Comptroller of Public Accounts under the provision of §2155.077, Government Code.

6. Conformance to Standards

The Applicant certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work and the proposed expenditures, conforms to the eligible category standards and allowable expense and funding standards as set forth in this application.

7. Consideration of Private Industry

The following certification only applies if the project is under one of the following categories:

- a. Source Reduction and Recycling
- b. Citizens' Collection Stations and "Small" Registered Transfer Stations
- c. A demonstration project under the Educational and Training Projects category
- d. Other *{If the COG receives authorization to fund additional types of projects, that authorization may include requirements for notification of private industry. When applicable, those additional project categories should be listed here.}*

Applicant certifies that it has notified private service providers in accordance with the requirements set forth in this application. Applicant further certifies to the best of their knowledge and ability that the proposed project will promote cooperation between public and private entities, is not otherwise readily available, and will not create a competitive advantage over a private industry that provides recycling or solid waste services.

8. Consistency with Regional Solid Waste Management Plan

Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the RSWMP of the RGCOG.

9. Technical Feasibility

Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in this application.

10. Costs Reasonable and Necessary

Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outline in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.

11. Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Texas Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

Assurances

If the application is approved for implementation, the project will be initiated through a letter sent by RGCOG Executive Director to the Applicant. In order to ensure an understanding by the Applicant of some of the main conditions, the Applicant is asked to review the following assurances. By signing this Application, the person acting on behalf of the Applicant indicates their understanding of these conditions and assurances.

1. Participation in TCEQ Recycling Surveys and Reporting

Applicant assures if the project is implemented, the Applicant will respond to annual recycling program surveys and/or other requests from the RGCOG or the TCEQ for information on municipal solid waste management activities.

2. Compliance with Progress and Results Reporting Requirements

Applicant assures if the project is implemented, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the RGCOG on a schedule established by the RGCOG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the RGCOG with a follow-up results report approximately one year after the end of the grant term.

3. Compliance with Americans with Disabilities Act

Applicant assures if the project is implemented, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Form 4. Resolution

A resolution authorizing the submittal of the application must be approved by the governing body of the Applicant. Below is the Prescribed Resolution Form that **MUST** be used and submitted with the application to RGCOG.

To complete your application, please remove this page and replace it with a signed resolution of your entity's governing body. COMING SOON— Grantor allows submission without signed RESO. –Will be on 10/10/2023 City Council agenda.

Project Application
Form 4

Prescribed Resolution

WHEREAS, The City of El Paso (Governing Body) finds it in the best interest of the citizens of El Paso, (Geographic Area) that the Scrap Tire Disposal Reimbursement (Name of Project) be operated for the 2024 (Year); and

WHEREAS, City of El Paso (Governing Body) designates City Manager (Position Title) as the project's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the project on behalf of the applicant.

NOW THEREFORE, BE IT RESOLVED that The City of El Paso (Governing Body) approves submission of the application for the Scrap Tire Disposal Reimbursement (Name of Project) to the Rio Grande Council of Governments.

Signed by:

Passed and Approved this _____ (Day) of _____ (Month), _____ (Year)

Form 6: Project Summary

Please provide a complete project summary. Reference the goals, objectives, and/or recommendations from the regional solid waste management plan that apply to the project. If necessary, attach additional pages for each form.

Can include the following information if applicable.

What are the numbers of times activity(s) will be performed?

Why is this project necessary and a good use of the funds?

Who will directly benefit from the project?

What exactly will the funds be used for?

Form 6a. Project Description

(Add additional pages as necessary)

The City of El Paso Environmental Services Department would like to establish a scrap tire disposal reimbursement program. Below are the highlights of the tire disposal process for tires collected from solid waste services offered by our department.

Solid Waste customers are allowed to dispose of up to eight (8) tires per year at the Landfill or at any of our Citizen Collection Stations free of charge. Tires are also collected during illegal dumping clean-ups.

The Department absorbs all costs related to tire collection and delivery to Tres Pesetas, LLC, the tire disposal company contracted by the City of El Paso. The cost averages over \$4,500 per month.

Money from this grant will be used to defray the costs of collecting tires from illegal dumping sites and similar tire clean-up projects. All residents benefit from this project.

Project Application
Form 6a

Form 6b. Project Cost Evaluation

(Add additional pages as necessary)

Provide an evaluation of the costs associated with the proposed project. Explain how the total related costs of the proposed project were adequately considered; compare project costs to established averages or to normal costs for similar projects. Present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita, as applicable. Describe any measurable costs savings, or reasonably justified costs of the project.

Total proposed project cost is \$. 40,000.00

The total proposed project cost will be paid by the City of El Paso. The Rio Grande COG Regional Solid Waste Grant monies will be used as reimbursement only. The amount of the grant money will vary depending on the funds remaining at the close of the grant cycle. The City of El Paso would only receive funds that have not yet been spent by other recipients at the end of the year.

Project Application
Form 6b

Form 6c. Level of Commitment of the Applicant

(Add additional pages as necessary)

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the project's performance period. Explain the extent to which the appropriate governing bodies support the proposed project.

Piles of illegal tires have been an eyesore as well as a thorn in the side of the City for some time. These are a health and safety issue because of their potential to be breeding grounds for mosquitos that carry viruses such as West Nile, Encephalitis and Zika. They are unsightly and make a poor first impression on visitors that enter the City from the East. City officials realize that many of these tires come from businesses and residents within the City limits of El Paso, therefore we have an obligation to help remove them. The City has been collecting illegally dumped tires for over 16 years. This grant will help defray a portion of the disposal expenses.

List any previously demonstrated commitment to preferred solid waste management practice, such as: implementing other solid waste management projects; involvement in a local or sub-regional solid waste management plan or study; membership in an environmental activity.

If the proposed project has received previous project allocation under this program, explain to what extent the proposal involves expansion of current services or operations, and provide quantifiable documentation of the success of the project in order to warrant further allocation. Demonstrate a good record of past performance with RGCOG.

Environmental Services reimbursements received from RGCOG in previous years:

FY14 \$21,001.80; FY15 \$15,834.89; FY16 \$18,857.83; FY17 \$24,673.44; FY18 \$17,939.59; FY19 \$18,926.32; FY20-none-COVID; FY21 \$47,341.83; FY22 \$7,217.71

Project Application
Form 6c

Form 6d. Scope of Work

(Add additional pages as necessary)

Provide a work program with a schedule of deliverables for the proposed project or activities. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the project.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The scope of work for the project or program must include:

- ❖ Detailed purpose and goal of the project (should be consistent with implementing the goals, objectives, and recommendations from the regional solid waste management plan, as stated in the Project Summary on Form (6) or the Project Description on Form (6a).
- ❖ Specific task statements with responsible entity identified.
- ❖ List of deliverables/products/activities under each task.
- ❖ Schedule of deliverables.

Invoices for all tires that are disposed of will be on file. At such time as funds are available, invoices for the amount of funds will be provided to the RGCOG. Even if no funds are received, the City of El Paso is committed to providing this service with our own funds. Tires are collected every day at the Citizen Collections Stations and the Landfill.

Scope of Work

Please Use the Following Format

Project Purpose and Goal Statement: Please state your purpose and goal. Then outline your tasks using the example below.

Project Purpose:

To combat illegally dumped tires.

Goal Statement:

To continue to collect and deliver scrap tires to the recycler, thereby reducing the amount of solid waste at the Landfill and improving the visual image of the City.

1. Task:

a. Activity and/or deliverable: Execute Contract

- Timeframe: Within 1 month of receipt
- Responsible Entity: City of El Paso and RGCOG

2. Task:

a. Activity and/or deliverable

- Timeframe: Invoices will be provided to RGCOG within 30 days of notice of funding
- Responsible Entity: Nicholas N. Ybarra

3. Task: Activity and/or deliverable

a. Activity and/or deliverable:

- Timeframe: Ongoing
- Responsible Entity: Nicholas N. Ybarra

Number of times activity(s) to be performed: Various

Form 7. Project Allocation Budget Summary

Please provide the following breakdown of the total amount of request being made:

Budget Category		Funding Amount
1.	Supplies	\$
2.	Equipment	\$
3.	Construction	\$
4.	Contractual	\$ 40,000 - MAX
5.	Other	\$
6.	Total Direct Charges (sum of 1-5)	\$ 40,000
7.	Indirect Charges*	\$
8.	Total (sum of 7 - 8)	\$ 40,000
9.	Indirect Cost Rate:	%
Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:		
Please complete any of the following detailed budget forms that are applicable.		

Project Application
Form 7

Form 7a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project:

In-Kind Services: \$_____ (monetary equivalent)

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project:

What is the **TOTAL COST** of the proposed project to include any matching funds or any in-kind services being provided by the Applicant:

\$ 40,000. Maximum total cost of the disposal contract

In-Kind: The City will pick up and deliver all illegally dumped tires to Tres Pesetas, LLC.

Project Application
Form 7a

Form 7d: Detailed Supply Expenses

This budget form provides a more detailed breakdown of the total expenses for supplies indicated on Line 4 of the Overall Budget Summary.

Please list the general types of supplies to be purchased.

General Types of Supplies	Estimated Cost
General office/desk supplies	\$
Other supplies (<i>explain below</i>):	\$
TOTAL (<i>Must equal Line 1 of the Overall Budget Summary</i>)	\$ N/A

Project Application
Form 7d

Form 7e: Detailed Equipment Expenses

Provide specific details of equipment purchase(s). List the equipment items below. If the specific details of the equipment costs are not known at this time, list the general details on this form.

Equipment (\$5,000 or more per unit) (<i>Show description, type, model, etc.</i>)	Unit Cost	No. of Units	Total Cost
	\$		\$
	\$		\$
	\$		\$
	\$		\$
Total	\$ N/A		

Project Application
Form 7e

Form 7g: Detailed Contractual Expenses

Provide specific details of contractual requests. List the purpose and proposed contractor(s) below. If the specific details of the contractual costs are not known at this time, list the general details on this form.

Purpose	Contractor(s)	Contract Amount
Tire Disposal	Tres Pesetas LLC	\$ 40,000
		\$
		\$
		\$
Total <i>(Must equal Line 4 of the Overall Budget Summary)</i>		\$ 40,000

Project Application
Form 7g

Form 7h: Detailed Other Expenses

This budget form provides a more detailed breakdown of the total other expenses.

Basic Other Expenses

Please identify the basic "Other" category expenses.

Basic Other Expenses	Estimated Cost
Books and reference materials	\$
Educational Items	\$
Printing/reproduction	\$
Advertising/public notices	\$
Signage	\$
Total:	\$ N/A

Declined ☐Denied ☐Awarded ☐

PSGrant# _____

GRANT INFORMATION FORM (GIF)

Complete either side A or if awarded, complete side B in this same form

This form is to be used to provide information to the Grants Administration Division (GAD) for grant applications, grant awards, and/or grant contract amendments. After completing either side, please forward to the GAD Office at Grants-1@elpasotexas.gov. Once a grant has been awarded and a contract/agreement needs to be processed, please complete SIDE B and forward to GAD, we will submit for Legal Review and further processing. Please use the same GIF to complete Part A & Part B so it is all kept on the same sheet.

Department Environmental Services

DUNS-058873019/UEI-KLZGKXNFVTL4

A. GRANT APPLICATION	B. CONTRACT/AGREEMENT/AMENDMENTS
A1. Department Programmatic Contact Person Name: Alyssa H. Flores Title: Accountant Phone No.: (915) 212-6012 Email: FloresAH@elpasotexas.gov	B1. Department Financial Grant Contact Person Name: _____ Title: _____ Phone No.: _____ Email: _____
A2. Grant Data Funding Agency: Rio Grande Council of Governments Grant Name: Scrap Tire Disposal Reimbursement CFDA/ALN: _____ N/A <input type="checkbox"/> Application Due Date: 09/29/2023 11:00am (MDT) Requires Signature or Review from: Mayor <input type="checkbox"/> City Manager <input type="checkbox"/> Legal Review <input type="checkbox"/>	B2. Grant Data Funding Agency: _____ Grant Name: _____ Program Name: _____ Agency Contract No.: _____ Grant Type: Please Select Pass through Agency: _____ Grant Start & End Date: Month Day Year - Month Day Year New, Continuation, or Amendment: Please Select
A3. Financial Data Amount of Grant Funding Request: \$ 40,000.00 Amount of Matching Funds Requested: \$ _____ Amount of In-Kind Funds and/or Additional City Contributions: \$ _____ Total Amount Requested: \$ 40,000.00	B3. Financial Data Post-Award Amount: \$ _____ (As indicated in the grant contract/agreement) Actual Amount of Cash Match: \$ _____ Actual Amount of In-Kind: \$ _____ Total Award for Project/Program \$ 0.00
A4. Grant Classification <input checked="" type="checkbox"/> Competitive (award based on competition) <input type="checkbox"/> Entitlement (a set of funds determined under a formula) <input type="checkbox"/> Continuation (ongoing funding)	B4. <input type="checkbox"/> CM Signature required <input type="checkbox"/> Mayor Signature required <input type="checkbox"/> City Council approval required
A5. City Match Certification Has City Match been certified by the Department Director? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Does this grant allow for operating/administrative costs? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> % <input type="checkbox"/> Amount \$ _____ How is the match amount determined? <input type="checkbox"/> Fixed Amount: \$ _____ <input type="checkbox"/> Percentage of Project Cost: _____ % <input type="checkbox"/> Other (Please explain): _____ For this fiscal year, how much of the local cash amount is already in the department's budget: \$ _____ Not budgeted: \$ _____ Proposed source of match: _____	B5. Grant Accounting String: _____ City Match Accounting String: _____ Comments: _____

Brief Description of Grant:

Environmental Services Department absorbs all the costs related to tire collection and delivery to Tres Pesetas, LLC. The total proposed project cost will be paid by the City of El Paso. The Rio Grande COG Regional Solid Waste Grant monies will be used as reimbursement only. The amount of grant money will vary depending on the funds remaining at the close of the grant cycle. The City of El Paso would only receive funds that have not been spent by other recipients at the end of the year.

REQUIRED SIGNATURES

1. *Nicholas N. Ybarra* 9/19/23
Department Director Signature Date
Nicholas N. Ybarra, PE *Forrest Clancy for N. Ybarra*
Printed Name of Department Director
2. *Elda R. Hefner* 09/25/2023
Grants Administration Division Date
3. _____
Legal Review Date

1. _____
Department Director Signature Date
Printed Name of Department Director
2. _____
Grants Administration Division Date
3. _____
Legal Review Date