

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**



**DEPARTMENT:** Streets and Maintenance  
Purchasing & Strategic Sourcing  
**AGENDA DATE:** August 19, 2025  
**PUBLIC HEARING DATE:** NA  
**CONTACT PERSON NAME:** Randy Garcia, Director  
Claudia A. Garcia, Director  
**DISTRICT(S) AFFECTED:** All

**PHONE NUMBER:** (915) 212-7005  
**PHONE NUMBER:** (915) 212-0043

**SUBJECT:**

The request that the Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to increase contract 2022-0375 Janitorial Services – Police Facilities to Ace Government Services, LLC. This change order will increase referenced contract by \$596,522.55 for a total amount not to exceed \$3,903,881.25.

**BACKGROUND / DISCUSSION:**

This change order will increase contract capacity for additional locations that were not on the original contract but have been determined necessary until contract expiration on March 12, 2027.

**COMMUNITY AND STAKEHOLDER OUTREACH:**

NA

**SELECTION SUMMARY:**

NA

**CONTRACT VARIANCE:**

NA

**PROTEST**

NA

**PRIOR COUNCIL ACTION:**

On March 1, 2022, City Council approved the award of Contract 2022-0375 to Ace Government Services for a three-year term with a two-year renewal option, for a total contract amount of \$3,123,105.00.

On July 16, 2024 City Council approved a change order in the amount of \$162,202.50 for a total amount not to exceed \$2,058,116.70 to add capacity and additional janitorial services for Eastside Regional Command Center, 911 Facility, Fire Facilities and North West Corral.

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$596,522.55

Funding Source: General Fund

Account: 532-1000-522060-31040-P3120

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



Randy Garcia, Director of Streets and Maintenance



Claudia A. Garcia – Director of Purchasing & Strategic Sourcing

**REVISED**

10:21 am, Aug 07, 2025

Project Form  
(Change Order)

\*\*\*\*\*Posting Language Below\*\*\*\*\*

Please place the following item on the Consent Agenda for the City Council of August 19, 2025

**Award Summary:**

The request that the Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to increase contract 2022-0375 Janitorial Services – Police Facilities to Ace Government Services, LLC. This change order will increase referenced contract by \$596,522.55 for a total amount not to exceed \$3,903,881.25. This change order will increase contract capacity for additional locations that were not on the original contract but have been determined necessary until contract expiration on March 12, 2027.

Department:	Streets and Maintenance
Award to:	Ace Government Services
City & State:	El Paso, TX
Current Contract Estimated Amount:	\$3,307,358.70
Change Order Amount:	\$596,522.55
Total estimated Amount not to Exceed:	\$3,903,881.25
Account(s):	532-1000-522260-31040-P3120
Funding Source(s):	General Fund
District(s):	All

This was a Best Value Bid Award - unit price contract.