

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: December 7, 2021
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Richard J. Bristol, Streets & Maintenance Director, (915) 212-7000
Bruce D. Collins, Director of Purchasing & Strategic Sourcing, (915) 212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Maintain the City's Infrastructure Network

SUBGOAL: 7.5 – Set One Standard for Infrastructure Across the City

SUBJECT:

Discussion and action on the request that the Director of Purchasing & Strategic Sourcing Department be authorized to issue Purchase Order(s) to M-B Companies, Inc., the sole and authorized distributor for the 2022-0221 Striper Parts and Service, for a term of three (3) years for an estimated amount of \$150,000.00, with a stipulation that M-B Companies, Inc. provides an updated sole source letter and affidavit each year.

BACKGROUND / DISCUSSION:

This contract will allow the purchase of parts and service for the truck mounted thermoplastic striping equipment owned by the City.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$150,000.00

Funding Source: Internal Service Fund

Account: 532-3600-531210-37020-P3701 – Parts

532-3600-531250-37020-P3701 – Service

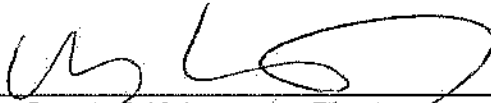
HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ___ YES ___ NO

PRIMARY DEPARTMENT: Streets & Maintenance

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



11-17-21

Richard J. Bristol – Streets & Maintenance Director

**COUNCIL PROJECT FORM
(SOLE SOURCE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **December 7, 2021**.

Strategic Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

The linkage to the strategic plan is subsection 7.5 – Set one standard for infrastructure across the city.

Award Summary:

Discussion and action on the request that the Director of Purchasing & Strategic Sourcing Department be authorized to issue Purchase Order(s) to M-B Companies, Inc., the sole and authorized distributor for the 2022-0221 Striper Parts and Service, for a term of three (3) years for an estimated amount of \$150,000.00, with a stipulation that M-B Companies, Inc. provides an updated sole source letter and affidavit each year. This contract will allow the purchase of parts and service for the truck mounted thermoplastic striping equipment owned by the City.

Contract Variance:

N/A

Department:	Streets and Maintenance
Award to:	M-B Companies, Inc.
Initial Term:	3 years
Annual Estimated Amount:	\$50,000.00
Total Estimated Award:	\$150,000.00 (2 years)
Account No.:	532 – 3600 – 531210 – 37020 – P3701 (Parts) 532 – 3600 – 531250 – 37020 – P3701 (Service)
Funding Source:	Internal Service Fund
District(s):	All

This is a Sole Source contract.

The Purchasing & Strategic Sourcing and Streets and Maintenance Departments recommend award as indicated to M-B Companies, Inc., the sole and authorized distributor.

*******ADDITIONAL INFO BELOW*******



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

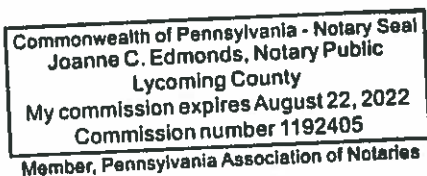
THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared _____ a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Elizabeth Fry. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: M-B Companies Inc.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Parts for Truck mounted Thermoplastic Application Equipment
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Signature _____

SUBSCRIBED AND SWORN to before me on this 25th day of October, 2021



Signature _____
NOTARY PUBLIC

PRINTED NAME

MY COMMISSION EXPIRES

COMPANY NAME: M-B COMPANIES Inc.
ADDRESS, CITY, STATE & ZIP CODE: 1615 Wisconsin Avenue, New Holstein WI 53061
PHONE: 800-233-8461 FAX NUMBER: 570-431-6641
CONTACT NAME AND TITLE: Liz Fry Inside Sales Manager
WEB ADDRESS: www.m-bco.com EMAIL: elizabeth.fry@aebi-schmidt.com
FEDERAL TAX ID NUMBER: 39-1208304 TEXAS SALES TAX NUMBER: _____

City of El Paso
Purchasing & Strategic Sourcing Dept
300 N Campbell, 1st Floor
El Paso, TX 79901
United States

October 25, 2021

SUBJECT: M-B TMX TPX Applicator, S/N 01408141240

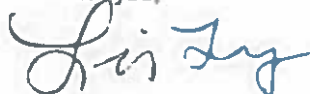
To Whom it may Concern:

This letter is in response to the City's Inquiry about parts availability for the Truck Mounted Thermoplastic Application Equipment the City purchased. As you may know, in 2014, M-B Companies, Inc. designed and manufactured this Truck Mounted Striper in accordance with your detailed bid specification at the Pavement Marking Equipment Division in Montgomery, PA. (Current location Muncy, PA)

The unit is a very specialized piece of equipment and has mechanical and electronic components that are unique to the M-B design. All engineering information from the original build is on hand at M-B Companies, Inc. in Muncy, PA. As the OEM of this equipment, we are the sole source for the unit and many of its related parts.

If you have any questions or require any further information, please feel free to reach out to myself or Desiree Mausteller-Arbogast (570-221-6021, dmausteller-arbogast@m-bco.com).

Thank you,



Liz Fry

Inside Sales Manager