

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**



**DEPARTMENT:** Parks & Recreation Department  
Purchasing & Strategic Sourcing  
**AGENDA DATE:** July 8, 2025  
**PUBLIC HEARING DATE:** N/A  
**CONTACT PERSON NAME:** Pablo Caballero, Director  
Claudia A. Garcia, Director  
**DISTRICT(S) AFFECTED:** All

**PHONE NUMBER:** (915) 212-8018  
**PHONE NUMBER:** (915) 212-0043

**SUBJECT:**

Discussion and action on the Request that the Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Orders for solicitation 2025-0485 Sports Officials to George Heredia dba Paso USSSA for a term of three (3) years for an estimated amount of \$3,207,222.00.

**BACKGROUND / DISCUSSION:**

This contract will provide sports officials and assigners for city sponsored softball leagues.

**COMMUNITY AND STAKEHOLDER OUTREACH:**

N/A

**SELECTION SUMMARY:**

Exemption as per Section 9.1.8.1 of The Amended and Restated Procurement and Sourcing Policy, "if a contract cannot be awarded after two competitive procurement/selection process, the requirement can be fulfilled by a non- competitive award. Prior solicitations were 2025-0105 and 2025-0306.

**CONTRACT VARIANCE:**

The difference based in comparison to the previous contract is as follows: An increase of \$435,372.00 for the three (3) years term, which represents a 15.71% increase due to hourly rate increases and the addition of a new sports category for Adult Slow Pitch Softball - Tournament Pool & Bracket Play.

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$3,207,222.00  
Funding Source: General Fund  
Account: 451-1000-51270-522110-P5113

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	N/A

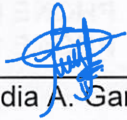
2025-0485 Sports Officials

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



Pablo Caballero, Parks & Recreation Director



Claudia A. Garcia – Director of Purchasing & Strategic Sourcing

Project Form  
Non-Competitive

\*\*\*\*\*Posting Language Below\*\*\*\*\*

Please place the following item on the Regular Agenda for the City Council of July 8, 2025

**Award Summary:**

Discussion and action on the request that the Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Orders for solicitation 2025-0485 Sports Officials to George Heredia dba Paso USSSA for a term of three (3) years for an estimated amount of \$3,207,222.00. This contract will provide services for sports officials and assigners for city sponsored softball leagues.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$435,372.00 for the three (3) years term, which represents a 15.71% increase due to hourly rate increases and the addition of a new sports category for Adult Slow Pitch Softball - Tournament Pool & Bracket Play.

Department:	Parks & Recreation
Award to:	George Heredia dba Paso USSSA
City & State:	El Paso, TX
Item(s):	ALL
Initial Term:	3 Years
Option Term:	NA
Total Contract Time:	3 Years
Annual Estimated Award:	\$1,069,074.00
Initial Term Estimated Award:	\$3,207,222.00
Option Term Estimated Award:	NA
Total Estimated Award:	\$3,207,222.00
Account(s):	451-1000-51270-522110-P5113
Funding Source(s):	General Fund
District(s):	All

Non-competitive unit price contract under Procurement Sourcing Policy Section 9.1.8.1 (2): If a contract cannot be awarded after two competitive procurements/selection process. The requirement can be fulfilled by a non-competitive award.

The Purchasing & Strategic Sourcing and Parks & Recreation Departments recommend award as indicated to George Heredia dba Paso USSSA under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.