

DATE: 05/07/2021

TO: City Clerk

FROM: Peter Svarzbein Representative of District 1

ADDRESS: 8001 N. Mesa E-118 TELEPHONE 915-205-1469

Please place the following item on the (Check one): CONSENT XXX REGULAR \_\_\_\_\_

Agenda for the Council Meeting of May 25, 2021

Item should read as follows: Appointment of Anibal Olague to the Building and Standards Commission by Representative Peter Svarzbein, District 1

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Building and Standards Commission

NOMINATED BY: Peter Svarzbein DISTRICT: 1

NAME OF APPOINTEE Anibal Olague  
(Please verify correct spelling of name)

E-MAIL ADDRESS: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: \_\_\_\_\_ NO X

**IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE: NO**

**HAS APPOINTEE BEEN A MEMBER OF OTHER CITY BOARDS/COMMISSIONS/COMMITTEES? IF SO, PLEASE PROVIDE NAMES AND DATES:** Building and Standards Commission approx. 7yrs ago, Fair Housing Task Force 2019 -2020  
**LIST ALL REAL ESTATE OWNED BY APPOINTEE IN EL PASO COUNTY (BY ADDRESS):**

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: VACANT

EXPIRATION DATE OF INCUMBENT: \_\_\_\_\_

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: \_\_\_\_\_  
RESIGNED \_\_\_\_\_  
REMOVED \_\_\_\_\_

DATE OF APPOINTMENT: 05/25/2021

TERM BEGINS ON : 05/25/2021

EXPIRATION DATE OF NEW APPOINTEE: 10/31/2022

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM: X  
2<sup>nd</sup> TERM: \_\_\_\_\_  
UNEXPIRED TERM: \_\_\_\_\_

## *Anibal Olague*

### **Experience**

**March 2018-Present-** Commercial Division Homepros Real Estate Group.

**(2015-Feb 2018)** Realtor- Residential and Commercial real estate agent with New Beginnings Realty.

**(2008-Present)** President/Owner, Border Community Development Consultants Inc. Grant Writing/Project Management consulting firm responsible for assisting local units of government to secure and administer federal/state grants. Responsible for the implementation of affordable housing, small business assistance programs, law enforcement, water/stormwater and other infrastructure programs in communities located along the U.S/Mexico Border.

**(2004- 2008)** Border Fair Housing & Economic Justice Center, Executive Director  
Worked with the Board of Directors in development and periodically updating a strategic plan to accomplish the agency's mission and the implementation of programs, contracts, grants, and enforcement initiatives. In addition, manage the agency workload, which includes office administration, case management, and public relations; Strategic Planning- Establish current and long range objectives, plans and policies subject to the approval of the Board of Directors; Personnel- responsible for developing sound and consistent personnel policies for the Board's approval and ensure the fair implementation of these polices; hiring, evaluating and terminating staff, either directly or by delegation; Budgeting & Accounting: responsible for overseeing the adequacy and soundness of the organization's financial structure; proposing an annual budget and periodic revisions for approval by the Board; oversee that expenditures are within the budget and available funds and that funding restrictions are properly observed. In addition, ensure that all funds are properly accounted for; Development- responsible for exploring and coordinating new sources of funding, advising the Board on funding needs and for assisting the Board in developing and carrying out plans for raising the amount budgeted. Responsible for preparing proposals and for negotiating contracts with private and government agencies, within approved program plans; Public relations- Represent the center before media, in public presentations and in relations with relevant public and private agencies, coalitions, and advisory boards.

**(1999-2004)** Texas Department of Housing & Community Affairs- Border Field Officer (OCI)

Responsible for the operations of the OCI west Texas Field Office providing technical assistance to local units of government on planning and development of community and economic development projects in underserved areas. Assisted grantees with the

implemetnaiton of varios public funded projects; monitored compliance with federal rules and regulations; provided technical assistance

**(1998-1999) El Paso City Representative District 5, Outreach Coordinator**

Represented elected official at various community functions; Assisted constituents in District 5 to resolve concerns with City departments; Responsible for coordinating community meetings and workshops to inform the public on issues affecting the city; Facilitated networking between community groups and city departments to improve the quality of life in District 5; Served as an advisor to elected official on policies and ordinances presented to city council for approval; Educated constituents on city ordinances, programs, and projects; Served as an advocate for constituent initiatives relating to community development.

**(1995-1998) Texas House of Representatives- Executive District Administrator**

Responsible for office management duties for State Representative in District 75; Assisted the member in a variety of matters requiring a thorough understanding of the policies and programs unique to the legislative process; Supervised and train staff; Performed highly responsible administrative functions related to the timely and appropriate handling of public inquiries and request for assistance; Worked closely with local, regional, and state entities; Served as the primary liaison with informal media and their representatives at the national, state, and local levels.

**EDUCATION**

Presently seeking a Bachelors degree in Business Administration

**CERTIFICATIONS/ PROFESSIONAL TRAINING**

- Certified Housing Quality Standards Inspector
- Colonia Housing Standards Inspector
- State of Texas Certified Homebuyer Counselor
- Homebuyer Education Methods- Neighborhood Reinvestment Training Institute
- Construction Management Training- Training Development Institute
- Licensed as Solicitor for RLA- Property & Casualty Insurance Provider
- El Paso Academy of Real Estate
- Grant Writing Training - Texas Governors Grant Writing Team
- Financial Literacy- National Community Reinvestment Coalition
- Fair Housing- National Community Reinvestment Coalition
- Financial Management Training- National Community Reinvestment Coalition
- Financial Management Training- Training Development Institute

**ACTIVITIES**

Former Member, West Texas Food Bank

Former Member/Chair, El Paso Saves

Former Member, Fannie Mae's El Paso Advisory Committee

Member, National Latino Fair Housing Coalition

Member, Southwest Border Development Coalition

Member, Greater El Paso Association of Realtors, Governmental Affairs Committee