

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: December 3, 2024

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Richard J. Bristol, Streets and Maintenance Director, (915) 212-7000
K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7: Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.5 Set one standard for infrastructure across the City.

SUBJECT:

Discussion and action on the award of solicitation 2024-0319 On Call Towing of Motor Vehicles - City Owned to AD Wrecker Service, Inc. dba AD Towing & Recovery for an initial term of three (3) years for an estimated amount of \$585,000.00. The award also includes a two (2) year option for an estimated amount of \$390,000.00. The total contract time is for five (5) years for a total estimated amount of \$975,000.00.

BACKGROUND / DISCUSSION:

The City owns over 2200 light duty and 800 heavy duty vehicles which, from time to time will require on call towing services to recover units in a timely manner and return them for repair in order to get them back in service as quickly as possible. The approval of this contract would allow for the continual recovery of City Owned vehicles in a consistent, safe and efficient manner.

SELECTION SUMMARY:

Solicitation was advertised on March 26, 2024 and April 2, 2024. The solicitation was posted on City website on March 26, 2024. There were a total fourteen (14) viewers online; six (6) bids were received, five (5) coming from local suppliers.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$39,000.00 for the initial term, which represents a 7.14% increase due to additional budget amount allocated for this service.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$\$585,000.00

Funding Source: Internal Service Fund

Account: 532 – 3600 – 531250 – 37020 – P3701

TITLE 2, CHAPTER 2.92, Section 2.92-080 DISCLOSURE OF CAMPAIGN CONTRIBUTIONS AND DONATIONS

Purchasing & Strategic Sourcing has provided the opportunity to disclose campaign contributions and donations.

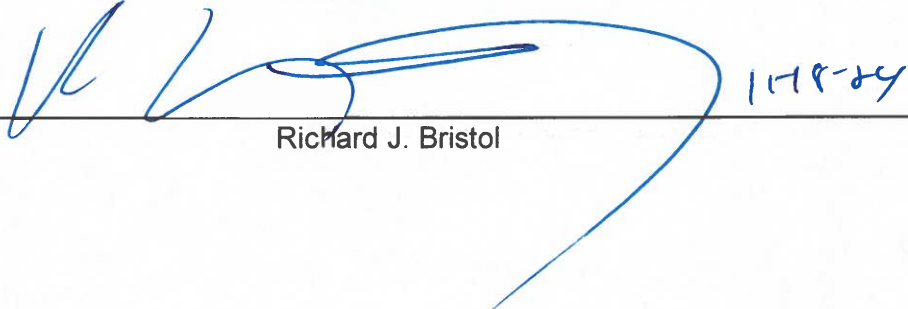
HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Streets and Maintenance

SECONDARY DEPARTMENT: Purchasing and Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Richard J. Bristol

Project Form
Best Value Bid

*****Posting Language Below*****

Please place the following item on the Regular Agenda for the City Council Meetings of December 3, 2024.

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.5 Set one standard for infrastructure across the city

Award Summary:

Discussion and action on the award of solicitation 2024-0319 On Call Towing of Motor Vehicles - City Owned to AD Wrecker Service, Inc. dba AD Towing & Recovery for an initial term of three (3) years for an estimated amount of \$585,000.00. The award also includes a two (2) year option for an estimated amount of \$390,000.00. The total contract time is for five (5) years for a total estimated amount of \$975,000.00. This contract will allow for the continual recovery of City owned vehicles in a consistent, safe and efficient manner.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$39,000.00 for the initial term, which represents a 7.14% increase due to additional budget amount allocated for this service.

Department:	Streets and Maintenance
Award to:	AD Wrecker Service, Inc. dba AD Towing & Recovery
City & State:	El Paso, TX
Items:	All
Initial Term:	3 Years
Option Term:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$195,000.00
Initial Term Estimated Award:	\$585,000.00
Option Term Estimated Award:	\$390,000.00
Total Estimated Award	\$975,000.00
Account(s)	532 – 3600 – 531250 – 37020 – P3701
Funding Source(s):	Internal Service Fund
District(s):	All

This was a Best Value Bid Procurement - unit price contract.

The Purchasing & Strategic Sourcing and Streets and Maintenance Department award as indicated to AD Wrecker Service, Inc. dba AD Towing & Recovery the highest ranked bidder based on the evaluation factors established in the evaluation criteria for this procurement.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Additionally, it is requested that the City Attorney's Office review and that the City Manager or designee be authorized to execute any related contract documents and agreements necessary to effectuate this award.

Best Value Scoresheet

PROJECT: 2024-0319 On Call Towing of Motor Vehicles

Evaluation of Submittal

		AD Wrecker Service Inc. dba AD Towing & Recovery	Chacon Business Group Inc. dba Chacon Towing	El Paso Dependable Towing, LLC	Kings Towing, LLC	Pantusa Towing & Recovery, LLC	Skyhawk T&R, LLC
	<i>Weight</i>						
Factor A - Price							
	Scores	35	35.00	Non-Responsive			
Factor B - Experience – Comparable Contracts							
	Scores	15	12.00	Non-Responsive			
Factor C - References							
	Scores	20	13.33	Non-Responsive			
Factor D - Employee Medical Benefits and Incentives							
	Scores	10	2.00	Non-Responsive			
Factor E - Bidder's Action Plan							
	Scores	20	14.67	Non-Responsive			
		Total Score	77.00				



CITY OF EL PASO

BID TABULATION FORM



BID TITLE: On Call Towing of Motor Vehicles - City Owned **BID NUMBER:** 2024-0319
BID DATE: April 24, 2024 **DEPARTMENT:** Streets and Maintenance

			AD Wrecker Service Inc. dba AD Towing & Recovery El Paso, TX Bidder 1 of 6	Chacon Business Group Inc. dba Chacon Towing Atascosa, TX Bidder 2 of 6	El Paso Dependable Towing, LLC El Paso, TX Bidder 3 of 6	Kings Towing, LLC El Paso, TX Bidder 4 of 6	Pantusa Towing & Recovery, LLC El Paso, TX Bidder 5 of 6	Skyhawk T&R, LLC. dba Skyhawk Towing (Non-Responsive) El Paso, TX Bidder 6 of 6
Item No.	Description	Unit of Measure	Price	Price	Price	Price	Price	Price
1	Any vehicle with gross vehicle weight (gvw) of 11,000 pounds or less must be towed with a tow truck that shall meet all federal, state and local laws, regulations and ordinances including highway weight limits	Per Vehicle Tow	\$ 49.99	Left Blank	\$ 100.00	\$ 120.00	\$ 79.00	\$ -
2	Excess time at site in 30 minute increments after the first 45 minutes on site (after initial hour on site)	Per 30 Minutes	\$0.00	Left Blank	\$ 90.00	\$ 60.00 Per hour	\$ 2.50	\$ -
3	Any vehicle with gross vehicle weight (GVW) between 11,001 and 33,000 pounds. Must be towed with a tow truck that shall meet all federal, state and local laws, regulations and ordinances including highway weight limits	Per Vehicle Tow	\$ 169.99	Left Blank	\$ 350.00	\$ 380.00	\$ 194.00	\$ -
4	Excess time at site in 30 minute increments after the first 45 minutes on site (after initial hour on site)	Per 30 Minutes	\$0.00	Left Blank	\$ 90.00	\$ 80.00 Per hour	\$ 2.50	\$ -
5	Any vehicle with gross vehicle weight (GVW) between 33,001 and 42,000 pounds. Must be towed with a tow truck that shall meet all federal, state and local laws, regulations and ordinances including highway weight limits	Per Vehicle Tow	\$ 169.99	Left Blank	Left Blank	\$ 450.00	\$ 194.00	\$ -
6	Excess time at site in 30 minute increments after the first 45 minutes on site (after initial hour on site)	Per 30 Minutes	\$0.00	Left Blank	Left Blank	\$ 120.00 Per hour	\$ 2.50	\$ -
7	Any vehicle with gross vehicle weight (GVW) in excess of 42,001 pounds (fire & ems department units). Must be towed with a flat bed tow truck that shall meet all federal, state and local laws, regulations and ordinances including highway weight limits	Per Vehicle Tow	\$ 169.99	Left Blank	Left Blank	\$ 500.00	\$ 194.00	\$ -
8	Excess time at site in 30 minute increments after the first 45 minutes on site (after initial hour on site)	Per 30 Minutes	\$0.00	Left Blank	Left Blank	\$ 140.00	\$ 2.50	\$ -

Approved by X _____/S/_____
 Date Approved __6/10/2024__



CITY OF EL PASO

BID TABULATION FORM



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Item No.	Description	Unit of Measure	Price	Price	Price	Price	Price	Price
9	Towing fees for moving damaged EVs and Hybrids, with correct safety precautions with flatbed and trained operator. Vehicle weight of up to GVWR of 40,000 lbs..	Per Vehicle Tow	\$ 49.99	Left Blank	Left Blank	\$ 400.00	\$ 294.00	\$ -
10	Excess time at site in 30 minute increments after the first 45 minutes on site (after initial hour on site)	Per 30 Minutes	\$0.00	Left Blank	Left Blank	\$ 120.00	\$ 2.50	\$ -
11	Towing fees for tows beyond city limits, the city landfills will be the outermost boundaries considered to be within the city limits	Per Mile	\$0.00	Left Blank	\$ 5.00	\$ 120.00	\$ 194.00	\$ -
12	Winching vehicle on non-paved road. Vehicles of up to GVWR of 70,000 lbs. max.	Per Hour	\$0.00	Left Blank	Left Blank	\$ 500.00	\$ 224.00	\$ -
13	Multiple tow vehicles on scene, GVWR 70,000 lbs. max.	Per Vehicle Tow	\$0.00	Left Blank	Left Blank	\$ 550.00	\$ 224.00	\$ -
14	Multiple tow vehicles on scene, in excess at site in 30 minute increments after the first 45 minutes on site (after initial hour on site). GVWR 70,000 lbs. max.	Per 30 Minutes	\$0.00	Left Blank	Left Blank	\$ 140.00	\$ 2.50	\$ -
15	Cancelled call (cancelled through call center prior to arriving on the scene within 25 minutes of initial call)	Per Call	\$0.00	Left Blank	\$ 50.00	\$ 25.00	Left Blank	\$ -
16	Dead call (no towing on the scene after arrival, limited to cost or regular service request)	Per Call	\$0.00	Left Blank	\$ 60.00	\$ 60.00	Left Blank	\$ -
17	Removal of drive line on some units will be required for safe transportation of unit, cost per item	Per Unit	\$ 50.00	Left Blank	\$ 60.00	\$ 60.00 Per hour	Left Blank	\$ -
Total (Items 1-17)			\$ 659.95	\$ -	\$ 805.00	\$ 3,825.00	\$ 1,612.00	\$ -

Approved by X _____/S/_____
Date Approved __6/10/2024__



CITY OF EL PASO BID TABULATION FORM



BID TITLE: On Call Towing of Motor Vehicles - City Owned BID NUMBER: 2024-0319

BID DATE: April 24, 2024 DEPARTMENT: Streets and Maintenance

Item No.	Description	Unit of Measure	AD Wrecker Service Inc. dba AD Towing & Recovery El Paso, TX Bidder 1 of 6	Chacon Business Group Inc. dba Chacon Towing Atascosa, TX Bidder 2 of 6	El Paso Dependable Towing, LLC El Paso, TX Bidder 3 of 6	Kings Towing, LLC El Paso, TX Bidder 4 of 6	Pantusa Towing & Recovery, LLC El Paso, TX Bidder 5 of 6	Skyhawk T&R, LLC. dba Skyhawk Towing (Non-Responsive) El Paso, TX Bidder 6 of 6
<p style="text-align: center;"><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>								
	TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)		<input checked="" type="checkbox"/>	Left Blank	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	NO OPTION OFFERED		<input type="checkbox"/>	Left Blank	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	AMENDMENTS ACKNOWLEDGED:		YES	YES	YES	YES	YES	YES
BIDS SOLICITED: 174 LOCAL BIDS SOLICITED: 96			BIDS RECEIVED: 6		LOCAL BIDS RECEIVED: 6		NO BID: 0	

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

Approved by X _____/S/_____
Date Approved __6/10/2024__

2024-0319 On-call Towing of Motor Vehicles - City Owned

View List

	Supplier Name	City	State
1	City of El Paso Strategic Partners	El Paso	TX
2	North America Procurement Council Inc., PBC	Grand Junction	CO
3	Pantusa Towing	El Paso	TX
4	Paso-Tex Industries LLC	El Paso	TX
5	SKYHAWK TOWING	EL PASO	TX
6	Chacon Towing	El paso	TX
7	DEPENDABLE TOWING	EL PASO	TX
8	3H TOWING LLC	El Paso	TX
9	arrow towing	EL PASO	TX
10	Sohle Express Towing	El Paso	TX
11	Kings Towing LLC	El Paso	TX
12	Pwxpress	Jacksonville	FL
13	Precision MPI	El Paso	TX
14	AD Towing & Recovery	El Paso	TX