

MINUTES

FOR A REGULAR MEETING OF THE CIVIL SERVICE COMMISSION TO BE HELD AT 6:00 P.M., THURSDAY EVENING, SEPTEMBER 12, 2024, MAIN CONFERENCE ROOM, 300 NORTH CAMPBELL – 2ND FLOOR

Members of the public are encouraged to participate virtually by calling:

Teleconference phone number: 1-915-213-4096

Toll free number: 1-833-664-9267

Conference ID: 873 539 441#

The following members of the Civil Service Commission will be present via video conference:

[Larry John Porras]

A quorum of five Commissioners must be present and participate in the meeting.

All matters listed under the Consent Agenda below will be considered by the Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Commission or persons in the audience request specific items be removed from the Consent agenda to the Regular Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda.

Members Present: Leticia Arreola -Chair
Carlos Gonzalez
Homero Lucero
Victor Vazquez, Jr.
Woody Bare

Members Absent: Hala Abdel-Jaber

The meeting convened at 6:03 p.m. with five commissioners present and Chair Arreola presiding. The Chair asked if there were any changes to the Agenda, and CSC Admin Support Specialist, Symone Menchaca stated no changes.

CONSENT AGENDA

1. Approval of Minutes:

April 11, 2024, Civil Service Commission Meeting

MOTION MADE BY CHAIR COMMISSIONER ARREOLA AND SECONDED BY COMMISSIONER VASQUEZ TO APPROVE CONSENT AGENDA; MOTION PASSED UNANIMOUSLY.

REGULAR AGENDA

2. Notation:

Symone Menchaca was recruited and hired on June 2, 2024, as the Administrative Support Specialist to the Human Resources Dept. and Civil Service Commission.

3. Notation:

Assignment of Hearing Officer to Disciplinary Appeal

- A. Kirk Douglas- Parks & Recreation- Suspension- Patricia Palafox
- B. Fabricio Ibarra- Fire Dept- Termination- Patricia Palafox
- C. Daniel Cordero- Fire Dept. – Termination- Patricia Palafox

4. Notation:

Grievance withdrawn from the Agenda per the Appellant’s request

Joseph E. Gaines- Parks & Recreation

5. Discussion and Action on Disqualification Appeal:

Alejandro Contreras- Streets and Maintenance (Rule 5, Section 1 (A) and HR Application Policy Section II, C (A)

MOTION MADE BY COMMISSIONER WOODY BARE AND SECONDED BY COMMISSIONER HOMERO LUCERO TO APPROVE THE CITY’S RECOMMENDATION THAT THE DISQUALIFICATION OF ALEJANDRO CONTRERAS BE SUSTAINED; MOTION PASSED BY A VOTE OF 4 TO 1.

EXECUTIVE SESSION

The Civil Service Commission may retire into Executive Session pursuant to Civil Service Commission Rule 1, Section 10 and the Texas Government Code, Section 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Commission may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.). The Commission will return to open session to take any final action.

- Section 551.071 CONSULTATION WITH ATTORNEY
- Section 551.074 PERSONNEL MATTERS

MOTION MADE BY COMMISSIONER HOMERO LUCERO AND SECONDED BY COMMISSIONER WOODY BARE TO ADJOURN; MOTION PASSED UNANIMOUSLY.

MEETING ADJOURNED AT 6:49 P.M.

Leticia Arreola, Chair

Mary Wiggins, C.S.C. Secretary

Date Approved