

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Capital Improvement

AGENDA DATE: March 2, 2021

CONTACT PERSON/PHONE: Sam Rodriguez, City Engineer, (915) 212-1808

DISTRICT(S) AFFECTED: 4

STRATEGIC GOAL: No.4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments

SUBJECT:

That the City Manager be authorized to sign a Second Amendment to Agreement for Professional Services by and between the City of El Paso and Sites Southwest, LTD Co., a Texas corporation, for a project known as "**NORTHEAST REGIONAL PARK- PHASE II LIGHTED FLAT FIELDS AND DOG PARK**"(Joey Barraza & Vino Memorial Park), an amount not to exceed \$65,568.12, for additional design and construction phase services attributable to increases in the project scope of work, thereby increasing the contract amount from \$414,984.58 to \$480,552.70; and That the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this agreement.

BACKGROUND / DISCUSSION:

The second amendment to the agreement for Northeast Regional Park – Phase II (Joey Barraza and Vino Memorial Regional Park) will increase the agreement with Sites Southwest by \$65,568.12 to account for additional design and construction phase services due to an increase in the scope of work for the project.

PROTEST

No protest received for this requirement.

Protest received.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? Yes or Not Applicable (Routine)

If yes, select the applicable districts.

- District 1
- District 2
- District 3
- District 4
- District 5
- District 6
- District 7
- District 8
- All Districts

PRIOR COUNCIL ACTION:

May 30, 2017 – City Council approved agreement for Northeast Regional Park – Phase II to be awarded to Sites Southwest in the amount of \$316,806.60.

September 10, 2018 – City Council approved first amendment to the agreement for Northeast Regional Park – Phase II in the amount of \$98,177.98.

AMOUNT AND SOURCE OF FUNDING:

PCP13PRKA23A- 580160-190-4800 \$65,568.12

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Jerry DeMuro/for

Sam Rodriguez, P.E., City Engineer

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign a Second Amendment to Agreement for Professional Services by and between the City of El Paso and Sites Southwest, LTD Co., a Texas corporation, for a project known as “**NORTHEAST REGIONAL PARK- PHASE II LIGHTED FLAT FIELDS AND DOG PARK**”(Joey Barraza & Vino Memorial Park), an amount not to exceed \$65,568.12, for additional design and construction phase services attributable to increases in the project scope of work, thereby increasing the contract amount from \$414,984.58 to \$480,552.70; and

That the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this agreement.

APPROVED THIS _____ DAY OF _____ 2021.

CITY OF EL PASO:

Oscar Leeser
Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:

Juan S. Gonzalez
Senior Assistant City Attorney

APPROVED AS TO CONTENT:

Jerry DeMuro/for
Samuel Rodriguez, P.E., City Engineer
Capital Improvement Department

THE STATE OF TEXAS)
)
COUNTY OF EL PASO)

SECOND AMENDMENT
AGREEMENT
FOR PROFESSIONAL SERVICES

This Second Amendment to that certain Agreement for Professional Services is made this ___ day of _____, 2021, by and between the City of El Paso, a Texas municipal corporation (the "Owner"), and Sites Southwest, LTD Co., a Texas Corporation (the "Consultant").

WHEREAS, on May 30, 2017, the Owner entered into an Agreement for Professional Services for (the "Agreement") with the Consultant for a Project known as "Northeast Regional Park- Phase II Lighted Flat Fields and Dog Park"(Joey Barraza & Vino Memorial Park) (the "Project");

WHEREAS, the Agreement may be amended under the provisions of Section 3.1 and Attachment "C"; and

WHEREAS, on September 10, 2018 the parties agreed to a First Amendment to include additional design and construction phase services construction management services for the Project in the amount of \$98,177.98; and

WHEREAS, the parties would like to enter into a Second Amendment to include additional design and construction phase services for the Project in the amount of \$65,568.12, thereby increasing the contract amount from \$414,984.58 to \$480,552.70.

NOW THEREFORE, in consideration of the mutual promises set forth in this Amendment and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. **Scope of Services.** The Owner hereby authorizes the Consultant to perform the Services as described in Attachment "A" of this First Amendment due to significant changes in the general scope of the Project.
2. **Payments to Consultant.** Payment to the Consultant for the Services the subject of this Second Amendment shall not exceed \$65,568.12 and will be paid pursuant to the Agreement.
3. **Time of Completion.** The amended Services the subject of this Second Amendment will be completed within the extended project period as set forth in the Agreement, following the Owner's written Notice to Proceed to the Consultant.
4. **Terms and Conditions.** All terms and conditions of the Agreement and all subsequent Amendments thereto, except as herein revised, shall remain in full force and effect.

(Signatures Begin on Following Page)

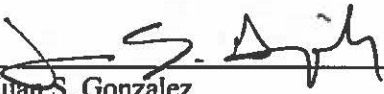
WITNESS THE FOLLOWING SIGNATURES AND SEALS:

OWNER:
THE CITY OF EL PASO:


Tomas Gonzalez
City Manager

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:



Juan S. Gonzalez
Senior Assistant City Attorney



Samuel Rodriguez, P.E., City Engineer
Capital Improvement Department

ACKNOWLEDGEMENT

THE STATE OF TEXAS §
§
COUNTY OF EL PASO §

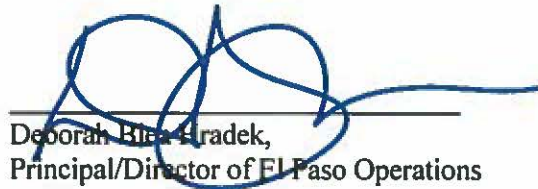
This instrument was acknowledged before me on this ____ day of _____, 2021,
by **Tomas Gonzalez, as City Manager of the City of El Paso, Texas.**

Notary Public, State of Texas

My commission expires:

(Signatures Continue on Following Page)

CONSULTANT:
Sites Southwest LTD., Co.



Deborah Blea Hradek,
Principal/Director of El Paso Operations

ACKNOWLEDGEMENT

THE STATE OF TEXAS §
 §
COUNTY OF EL PASO §

This instrument was acknowledged before me on this 1st day of March, 2021,
by **Deborah Blea Hradek**, as **Principal/Director of El Paso Operations** of **Sites Southwest LTD.,**
C.



Notary Public, State of Texas



ATTACHMENT "A"
AMENDED SCOPE OF WORK

**Revised Additional Services Landscape Architectural Scope of Services/Person Hours for
Joey Baraza & Vino Regional Park - Phase II Rebid 2021**

(rev. 2/3/2021)

Task Description	Principal/ Landscape Architect		Project Landscape Designer		Administrative Asst 2		NEW TOTAL	Civil Engineer & SWPPP Quantum	Mechanical Engineer 360 Engineering	Electrical Engineer Wentzco Agallier	Totals
	Hours	Rate	Hours	Rate	Hours	Rate					
I. Repackage Plan Set to include Additive Alternates 1, 2 & 3		\$180.00		\$83.00		\$40.00		\$5,440.00	\$1,870.00	\$8,400.00	\$16,750.00
- Coversheet	1	\$150.00	2	\$170.00		\$0.00	\$320.00				\$320.00
- Demolition Plans	3	\$450.00	10	\$850.00		\$0.00	\$1,300.00				\$1,300.00
- Construction Plans	3	\$450.00	10	\$850.00		\$0.00	\$1,300.00				\$1,300.00
- Landscape Plans	3	\$450.00	10	\$850.00		\$0.00	\$1,300.00				\$1,300.00
- All Abañes Playground revisions to address Add Alt	3	\$450.00	14	\$1,190.00		\$0.00	\$1,640.00				\$1,640.00
- Irrigation Plans	3	\$450.00	14	\$1,190.00		\$0.00	\$1,640.00				\$1,640.00
- Horizontal Control Plans	2	\$300.00	4	\$310.00		\$0.00	\$810.00				\$810.00
- Specifications Review & Revisions	2	\$300.00	10	\$850.00	4	\$240.00	\$1,390.00				\$1,390.00
- Cost Estimate Updates	2	\$300.00	4	\$340.00	2	\$120.00	\$760.00				\$760.00
- Subconsultant Coordination	3	\$450.00	8	\$680.00	1	\$60.00	\$1,190.00				\$1,190.00
- Notes & Detail Sheets	3	\$450.00	12	\$1,020.00		\$0.00	\$1,470.00				\$1,470.00
- Coordination with CID	4	\$600.00	4	\$340.00		\$0.00	\$940.00				\$940.00
- Final QA/QC & Revisions	4	\$600.00	16	\$1,360.00		\$0.00	\$1,960.00				\$1,960.00
- Direct Expenses: Design & Meetings: Printing, Mileage, Copies		\$0.00		\$0.00		\$0.00	\$45.00				\$45.00
Repackage Subtotal	34	\$6,400.00	120	\$10,200.00	7	\$420.00	\$18,048.00	\$6,440.00	\$1,870.00	\$8,400.00	\$31,818.00
ii Bidding Services											\$1,573.00
- Preparation of New Bid Documents	2	\$300.00	6	\$510.00	6	\$360.00	\$1,170.00				\$1,170.00
- Preparation of Proposed Construction Schedule	1	\$150.00	2	\$170.00	2	\$120.00	\$440.00				\$440.00
- Attend Pre Bid Meeting	1	\$150.00	1	\$85.00		\$0.00	\$235.00				\$235.00
- Answer Bidder's Questions & provide Plan Clarifications		\$0.00	4	\$340.00		\$0.00	\$340.00				\$340.00
- Prepare Addenda		\$0.00	4	\$310.00		\$0.00	\$310.00				\$310.00
- Direct Expenses: Bidding: Printing, Mileage, Copies		\$0.00		\$0.00		\$0.00	\$25.00				\$25.00
Bidding Subtotal	4	\$480.00	19	\$1,615.00	8	\$480.00	\$2,728.00	\$0.00	\$0.00	\$1,878.00	\$4,271.00
iii Construction Phase Services								\$8,158.12	\$1,155.00	\$3,463.00	\$12,776.12
- Attend Pre Con Meeting	2	\$300.00	2	\$170.00		\$0.00	\$470.00				\$470.00
- Submittal Review	4	\$600.00	12	\$1,020.00		\$0.00	\$1,620.00				\$1,620.00
- Change Order Review & Cost comparison preparation	2	\$300.00	10	\$850.00		\$0.00	\$1,150.00				\$1,150.00
- Construction meeting attendance (10 site visits assumed)	10	\$1,500.00	30	\$2,550.00		\$0.00	\$4,050.00				\$4,050.00
- Construction meeting field reports		\$0.00	10	\$850.00	10	\$600.00	\$1,450.00				\$1,450.00
- Review & Respond to RFIs	4	\$600.00	14	\$1,190.00	10	\$600.00	\$2,390.00				\$2,390.00
- Provide advice and recommendations to City	1	\$150.00	8	\$680.00		\$0.00	\$830.00				\$830.00
- Punch list inspection & Report & back check inspection	4	\$600.00	14	\$1,360.00	4	\$240.00	\$2,200.00				\$2,200.00
- As-built drawing preparation	2	\$300.00	12	\$1,020.00		\$0.00	\$1,320.00				\$1,320.00
- Direct Expenses: Construction		\$0.00		\$0.00		\$0.00	\$1,200.00				\$1,200.00
Construction Phase Services Subtotal	29	\$4,380.00	114	\$9,690.00	24	\$1,440.00	\$16,680.00	\$8,158.12	\$1,155.00	\$3,463.00	\$27,496.12
TOTAL ALL PHASES	67	\$10,260.00	253	\$21,895.00	29	\$2,340.00	\$38,448.00	\$12,616.12	\$3,048.00	\$12,446.00	\$66,348.12

Notes: Assumes no City meetings or review



GONZALO AGUILAR PROFESSIONAL ENGINEER, INC.

Electrical Consulting Engineer

481 B N. RESLER / PHONE (915) 581-5622

EL PASO, TEXAS 79912

February 5, 2021

Deborah Blea, B. ARCH, RLA, CNU-A
Sites Southwest, LLC
4110 Rio Bravo, Suite 217
El Paso, TX 79902

RE: Joey Barraza & Vino Memorial Park; Revisions per E-mails Dated 1/26/2021 and 2/1/2021, El Paso
Parks and Recreation

I propose to furnish electrical consulting engineering services for the referenced project as follows:

<u>DESIGN PHASE</u>	= \$ 8,000.00
<u>BIDDING PHASE</u>	= \$ 1,840.00
<u>CONSTRUCTION PHASE (Time and Material)</u>	= \$ 3,300.00
 Total Project Fee	 = \$13,140.00

Services shall consist of the following:

DESIGN PHASE

1. Revisions per E-mails dated 1/26/21 and 2/1/21

BIDDING PHASE

1. Clarifications, if and as required.
2. Addendums, if and as required, pertaining to original scope of work.
3. Responses to bidders' questions, if any.

CONSTRUCTION PHASE (Time and Materials)

1. Review of shop drawings
2. Construction monitoring visit (1)
3. Final "walk-thru" and punch list

Thank you for your consideration, I look forward to working with you on this project.

Gonzalo Aguilar, P.E.
Registration Number: F



February 2, 2021 (rev. 02/03/21)

SITE SOUTHWEST, LLC
4110 Rio Bravo, Suite 217
El Paso, Texas 79902

Attn: DEBORAH BLEA, RLA, CNU-A
Principal/Director of El Paso Operations

Re: Engineering Services (General Civil) – Additional Construction Administration
Northeast Regional Park - Phase II
El Paso, Texas

Dear Ms. Blea:

As per your request upon the directive of the City of El Paso, Quantum Engineering Consultants, Inc. (QEC) hereby submits an additional services fee proposal to provide Construction Phase Services for the above referenced project.

QEC will provide the basic construction phase services as described in the original proposal dated January 25, 2017, and revised December 28, 2017 for the current project as it is awarded. We estimate the additional costs for construction administration to be **\$7,769.64 (Seven Thousand, Seven Hundred Sixty-Nine Dollars and 64/100)**.

If these terms and proposal for the items listed above are acceptable, please sign this form and fax back to our office at your earliest convenience. This will serve as our Notice-to-Proceed.

Sincerely,

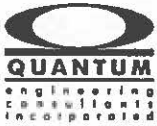
Robert A. Gonzales, PE, CNU-A
President

Accepted this _____ day of _____, 2021.

Signature: _____

Printed: _____ Title: _____

All terms and conditions of the Subconsultant Agreement No. 1; Task No. 001, dated April 25, 2018; and signed May 25, 2018 shall apply.



SCHEDULE OF FEES (ADDITIONAL SERVICES)
JOEY BARRAZA AND VINO MEMORIAL PARK
CONSTRUCTION PHASE SERVICES - 2021
City of El Paso - Capital Improvement Department
Sites SW, LLC

PREPARED: February 2, 2021
 REVISED: February 3, 2021

RATE SCHEDULE:

Sr. Proj. Mgr.	Eng. Mngr.	Proj. Mgr.	Sr. Project Eng.	Jr. Project Eng./RPR	Sr. CADD	CADD	Sec./Clerk
\$160.00	\$135.00	\$125.00	\$105.00	\$65.00	\$85.00	\$78.50	\$57.00

CONSTRUCTION PHASE SERVICES FOR 2021

ITEM DESCRIPTION	ESTIMATED MANHOURS BY CLASSIFICATION							
	Sr. Proj. Mgr.	Eng. Mngr.	Proj. Mgr.	Sr. Project Eng.	Jr. Project Eng./RPR	Sr. CADD	CADD	Sec./Clerk
A. Shop Drawing & Submittal Review	1.0		1.0		5.0			7.0
B. Periodic Field Observation Visits and Reports (See Note Below)	1.0		4.0		5.5			10.5
C. Prelinal Inspection and Punchlist	1.0		2.0		5.0			4.0
D. Coordination with City of El Paso, Utility Co's, EPWU, Parks, Etc.	1.0		3.0					4.0
E. "Record Drawings"	1.0		2.0		2.0		9.0	14.0
								0.0
								0.0
								0.0
SUB-TOTAL HOURS	5.0	0.0	12.0	0.0	17.5	0.0	9.0	47.5
RATE/HOUR	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00
COST	\$ 800.00	\$ -	\$ 1,920.00	\$ -	\$ 2,800.00	\$ -	\$ 1,440.00	\$ 7,600.00
% MH BY CLASSIFICATION	10.53%	0.00%	25.26%	0.00%	36.84%	0.00%	18.95%	100.00%

SUBTOTAL

\$ 7,600.00

DIRECT COSTS	Unit	Quantity	Unit Cost	Cost
Auto Mileage @ \$0.54 / mile	MILE	240	\$ 0.54	\$ 129.60
Photo copies	SHEET	260	\$ 0.15	\$ 40.04
SUBTOTAL OTHER COSTS				\$ 169.64
TOTAL DIRECT COSTS				\$ 169.64

TOTAL CA ADDITIONAL SERVICES FEE PROPOSAL \$ 7,769.64



February 2, 2021

SITE SOUTHWEST, LLC
4110 Rio Bravo, Suite 217
El Paso, Texas 79902

Attn: DEBORAH BLEA, RLA, CNU-A
Principal/Director of El Paso Operations

Re: Engineering Services (General Civil) – REBID 2021
Northeast Regional Park - Phase II
El Paso, Texas

Dear Ms. Blea:

As per your request upon the directive of the City of El Paso, Quantum Engineering Consultants, Inc. (QEC) hereby submits an additional services fee proposal to provide Construction Documents for a revised plan set which will re-incorporate three (3) alternates to the currently bidding project for the above referenced project.

QEC will provide a revised set of drawings, technical specifications and cost estimates for the Alternates being requested. Our fee includes the preparation of the new deliverables and coordination with the Design Team and City officials.

We estimate the additional planning and design costs for this work to be **\$5,197.05 (Five Thousand, One Hundred Ninety-Seven Dollars and 05/100)**.

If these terms and proposal for the items listed above are acceptable, please sign this form and fax back to our office at your earliest convenience. This will serve as our Notice-to-Proceed.

Sincerely,

Robert A. Gonzales, PE, CNU-A
President

Accepted this _____ day of _____, 2021.

Signature: _____

Printed: _____ Title: _____

All terms and conditions of the Subconsultant Agreement No. 1; Task No. 001, dated April 25, 2018; and signed May 25, 2018 shall apply.



SCHEDULE OF FEES (ADDITIONAL SERVICES)

JOEY BARRAZA AND VINO MEMORIAL PARK RE-BID PACKAGE 2021

City of El Paso - Capital Improvement Department
Sites SW, LLC

PREPARED: February 2, 2021

RATE SCHEDULE:

Br. Proj. Mgr.	Eng. Mngr.	Proj. Mgr.	Br. Project Eng.	Jr. Project Eng.	Sr. CADD	CADD	Sec./Clerk
\$160.00	\$135.00	\$125.00	\$105.00	\$95.00	\$85.00	\$78.50	\$57.00

PREPARATION OF NEW BIDDING PACKAGE

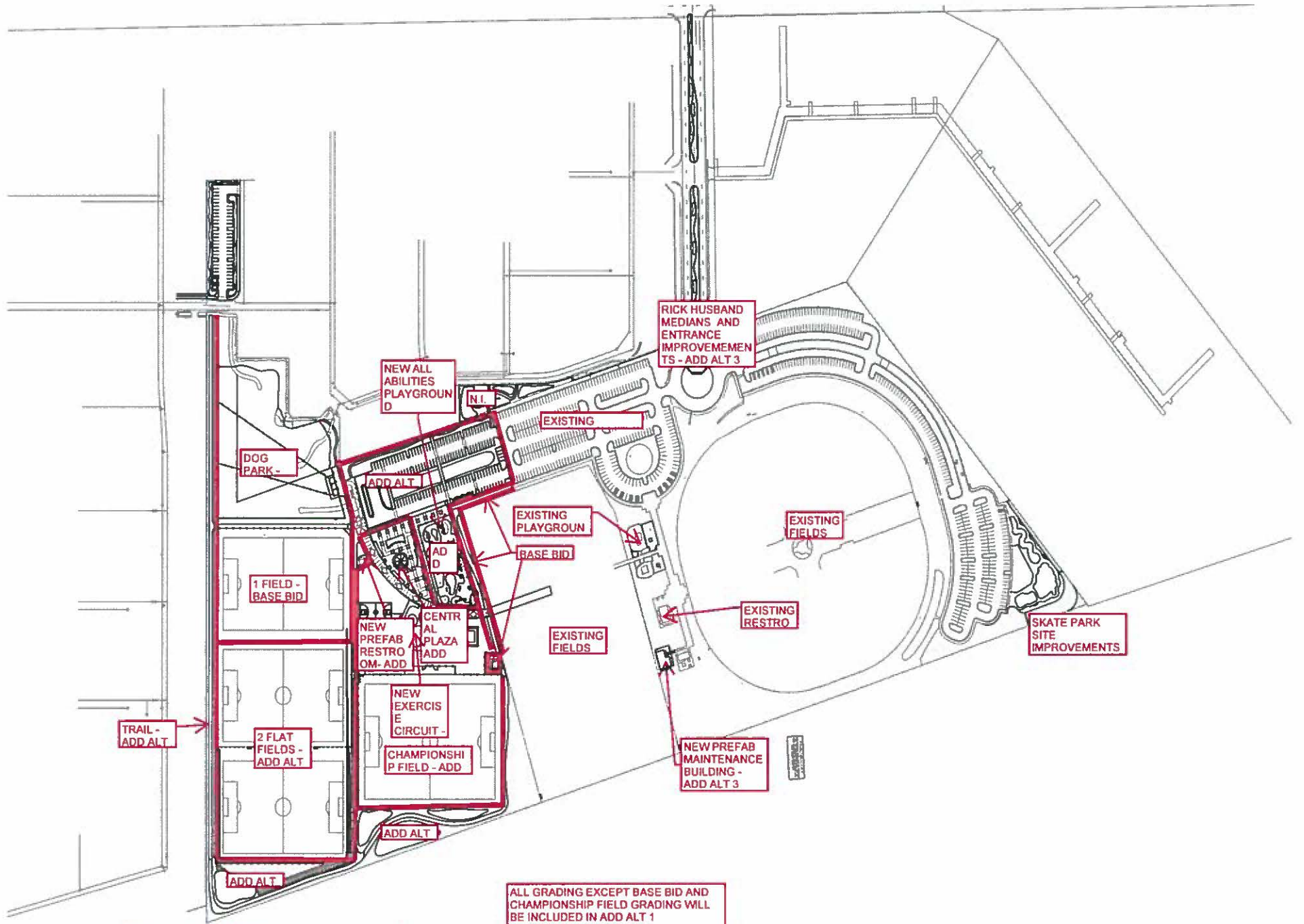
ITEM DESCRIPTION	ESTIMATED MANHOURS BY CLASSIFICATION								
	Br. Proj. Mgr.	Eng. Mngr.	Proj. Mgr.	Br. Project Eng.	Jr. Project Eng.	Sr. CADD	CADD	Sec./Clerk	
A. Review of Drawings to reincorporate all Alternate Items	1.0		6.0			8.0	15.0		30.0
B. Preparation of Drawings w/new title block							4.0		4.0
C. Cost Estimate Revisions	1.0		4.0						5.0
D. Specification Revisions			2.0						3.0
E. Coordination with Design Team	0.5		4.0						4.5
F. Preparation of Bid Items			4.0						5.0
									0.0
									0.0
SUB-TOTAL HOURS	2.5	0.0	20.0	0.0	0.0	8.0	19.0	2.0	51.5
RATE/HOUR	\$ 160.00	\$ 135.00	\$ 125.00	\$ 105.00	\$ 95.00	\$ 85.00	\$ 78.50	\$ 57.00	
COST	\$ 400.00	\$ -	\$ 2,500.00	\$ -	\$ -	\$ 680.00	\$ 1,491.50	\$ 114.00	\$ 5,185.50
% MH BY CLASSIFICATION	4.85%	0.00%	38.83%	0.00%	0.00%	15.53%	36.89%	3.88%	100.00%

SUBTOTAL

\$ 5,185.50

DIRECT COSTS	Unit	Quantity	Unit Cost	Cost
Auto Mileage @ \$0.555 / mile	MILE	0	\$ 0.56	\$ -
Photo copies	SHEET	75	\$ 0.15	\$ 11.55
SUBTOTAL OTHER COSTS				\$ 11.55
TOTAL DIRECT COSTS				\$ 11.55

TOTAL ADDITIONAL SERVICES FEE PROPOSAL \$ 5,197.05



JOEY BARRAZA & VINO ADD ALT

ALL GRADING EXCEPT BASE BID AND CHAMPIONSHIP FIELD GRADING WILL BE INCLUDED IN ADD ALT 1

SCALE 1/8" = 1'-0"



10600 Montwood Dr., Ste. 121
El Paso, Texas 79935
P (915) 307-2284
www.360-engineering.net

Date: Wednesday, February 03, 2021

Attention: Deborah Blea
Sites Southwest
4110 Rio Bravo, Suite 217
El Paso, TX 79902

Re: Northeast Regional Park
El Paso, TX

Dear; Deborah

Our fee is based on:

The Consultant shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents and may authorize minor changes in the Work not involving an adjustment in the Contract Sum or an extension of the Contract Time, which are not inconsistent with the intent of the Contract Documents. Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service shall be considered an Additional Service, and the Client will pay the Consultant for these services in accordance with the Additional Services provisions of this Agreement.

My fee for the additional services, repackaging the additive alternatives will be **\$1,800.00** and for construction phase services **\$1,100.00**.

Sincerely,

A handwritten signature in blue ink that reads "Joe H. Ramos".

Joe Henry Ramos, PE
President

Ms. Deborah Blea