



**HISTORIC LANDMARK COMMISSION MEETING**  
**Main Conference Room, 2nd Floor, City Hall, 300 N. Campbell Street**  
**September 4, 2025**  
**3:00 P.M.**

**MINUTES**

The Historic Landmark Commission met at the above place and date.

The meeting was called to order at 3:02 p.m. Commission Chair Isaac Harder present and presiding and the following Commissioners answered roll call.

**COMMISSIONERS PRESENT:**

Louis Edwards  
Kim McGlone  
Isaac Harder  
Cynthia Renteria  
Mario Silva

**COMMISSIONERS ABSENT:**

Stephanie Gardea  
Luis "Sito" Negron  
Isabel Otten

**HISTORIC PRESERVATION OFFICE:**

Providencia Velázquez, Historic Preservation Officer  
Modesto "Moe" Melendez III, Planner  
Russell Abeln, Senior Assistant City Attorney

**AGENDA**

Providencia Velázquez, Historic Preservation Officer, read the *Statement from the Historic Preservation Office* into the record.

**ACTION:** No action was taken.

AYES: N/A

NAYS: N/A

ABSTAIN: N/A

ABSENT: N/A

NOT PRESENT FOR THE VOTE: N/A

**I. CALL TO THE PUBLIC – PUBLIC COMMENT**

A sign-up form is available outside the City Hall – Main Conference Room for those who wish to sign up on the day of the meeting. Requests to speak must be received by 3:00 p.m. on the date of the meeting. A total time of three minutes may be allowed for each speaker. The Public Comment portion shall not exceed thirty (30) minutes, unless otherwise approved by the Historic Landmark Commission.

## **I. REGULAR AGENDA – DISCUSSION AND ACTION**

<b>1. PHAP25-00031</b>	18 Sunset Heights 6 & S 1/2 Of 7 (4500 Sq Ft), City Of El Paso, El Paso County, Texas
Location:	1411 Fewel Street
Historic District:	Sunset Heights
Property Owner:	Liana and Samuel Archuleta
Representative:	Joshua Bertolli
Representative District:	8
Existing Zoning:	R-4/H (Residential/Historic)
Year Built:	1926
Historic Status:	Contributing
Request:	Certificate of Appropriateness for removal of rear porch and construction of new covered patio and balcony
Application Filed:	8/21/25
45 Day Expiration:	10/5/25

**ACTION:** Motion made by Commissioner Harder, seconded by Commissioner Renteria, to **APPROVE THIS ITEM with modification that the roof be made a flat roof to limit alteration to the existing roof** and unanimously carried.

<b>2. PHAP24-00032</b>	16 Manhattan Heights 3 & 4 (6000 Sq Ft), City Of El Paso, El Paso County, Texas
Location:	2906 Wheeling Avenue
Historic District:	Manhattan Heights
Property Owner:	Lizette Dominguez
Representative:	Lizette Dominguez
Representative District:	2
Existing Zoning:	R-5/H (Residential/Historic)

Year Built: 1922  
Historic Status: Contributing  
Request: Certificate of Appropriateness for construction of an addition to accessory structure in rear yard  
Application Filed: 8/21/25  
45 Day Expiration: 10/5/25

Presentation made by Mr. Melendez to the Commission.

Lizette Dominguez, property owner spoke to/answered questions from the Commission.

**ACTION:** Motion made by Commissioner Renteria, seconded by Commissioner McGlone, to **APPROVE THIS ITEM** and unanimously carried.

**ACTION:** Motion made by Commissioner Renteria, seconded by Commissioner McGlone, to **REOPEN THIS ITEM** and unanimously carried.

**ACTION:** Motion made by Commissioner Silva, seconded by Commissioner Renteria, to **APPROVE THIS ITEM with the modification that only a doorway opening shall be made and remaining rock wall to be left untouched. Motion passes.**

**AYES:** Kim McGlone, Cynthia Renteria, Mario Silva

**NAYS:** Louis Edwards, Isaac Harder

**ABSTAIN:** N/A

**ABSENT:** N/A

Motion passed.

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3. Addresses of property HLC Commissioners have requested that HLC staff review or investigate and provide a report to the HLC.

**THERE WERE NO ADDRESSES NOR PROPERTIES THAT THE HLC MEMBERS WOULD LIKE TO REQUEST FOR AGENDA ITEMS TO BE SCHEDULED AT THE SEPTEMBER 18, 2025 MEETING.**

## **II. Consent Agenda**

1. HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda.  
(See Attachment "A.")
2. Discussion and action on Regular meeting minutes for August 21, 2025.

**ACTION:** Motion made by Commissioner Harder, seconded by Commissioner McGlone, to **APPROVE THE MINUTES AND STAFF REPORT** and carried.

**AYES:** Kim McGlone, Isaac Harder, Mario Silva

**NAYS:** N/A

**ABSTAIN:** Cynthia Renteria, Louis Edwards

**ABSENT:** Stephanie Gardea, Luis "Sito" Negron

NOT PRESENT FOR THE VOTE: N/A

3. Vote for a Vice-Chair –

**ACTION:** Motion made by Commissioner Renteria **TO NOMINATE COMMISSIONER SILVA**, seconded by Commissioner Edwards and carried.

Motion passed.

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**III. Adjournment of the Historic Landmark Commission's Meeting.**

**ADJOURNMENT:**

**ACTION:** Motion made by Commissioner Harder, seconded by Commissioner Silva and unanimously carried to **ADJOURN**.

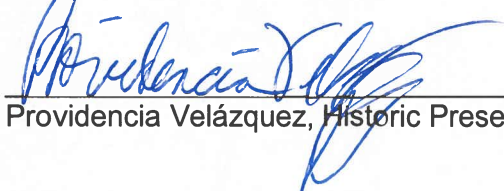
Motion passed.

Meeting adjourned at 3:24 p.m.

**EXECUTIVE SESSION**

The Historic Landmark Commission may retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Section 551.071-551.076 to discuss any item on this agenda.

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Approved as to form:

A handwritten signature in blue ink, appearing to read "Providencia Velázquez", is written over a horizontal line.

Providencia Velázquez, Historic Preservation Officer