

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: August 3, 2021
PUBLIC HEARING DATE: N/A

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Angela Mora – Public Health Director (915) 212-0200
Bruce D. Collins – Purchasing & Strategic Sourcing Director (915) 212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 8: Nurture and Promote a Healthy, Sustainable Community.

SUBGOAL: 8.1 – Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community.

SUBJECT:

That the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order to Advanced Business Software, LLC for the Health Information Management Software for Health Department. This software captures and maintains patient information and treatment for programs such as prevention, intervention, and mobilization services. The purchase order is for an amount not to exceed \$60,000.00.

BACKGROUND / DISCUSSION:

On April 14, 2021 awarded Solicitation No. 2021-1224 a service contract for AAdvanced Business Software, LLC to provide the Health Information Management Software for Health Department; the City is currently procuring the Health Information Management Software, the Parties have agreed to extend the term of AAdvanced Business Software, LLC service contract to continue to provide the Health Information Management Software on a month-to-month basis.

SELECTION SUMMARY:

NA

CONTRACT VARIANCE:

There is no contract variance.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

NA

AMOUNT AND SOURCE OF FUNDING:

Amount: \$60,000.00

Funding Source: General Funds

Account: 522020-341-1000-41170

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? _X_ YES ___NO

PRIMARY DEPARTMENT: Public Health

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Angela Mora – Public Health Director

**PROJECT FORM
(Exemption)**

Please place the following item on the **CONSENT** agenda (under PURCHASING REQUESTS, ETC.) for the Council Meeting of **August 3, 2021**.

STRATEGIC GOAL: NO. 8 - Nurture and Promote a Healthy, Sustainable Community

The linkage to the Strategic Plan is subsection 8.1 – Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community.

Award Summary:

That the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order to Advanced Business Software, LLC for the Health Information Management Software for Health Department. This software captures and maintains patient information and treatment for programs such as prevention, intervention, and mobilization services. The purchase order is for an amount not to exceed \$60,000.00.

Contract Variance:

There is no variance.

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|-------------------------|---|
| Department: | Public Health |
| Award to: | Advanced Business Software, LLC Lakeside, CA |
| Total Estimated Amount: | \$60,000.00 |
| Account No.: | 522020-341-1000-41170 |
| Funding Source: | General Funds |
| District(s): | All |
| Reference No.: | 2021-1443 |

This is a purchase pursuant to the Public Health and Safety Exemption, 252.022 (a) (2) of the Texas Local Government Code, services contract.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.
