

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: August 16, 2022

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

David A. Coronado, Managing Director of International Bridges, (915) 212-7505

Claudia A. Garcia, Interim Director of Purchasing & Strategic Sourcing, (915) 212-1218

DISTRICT(S) AFFECTED: 1, 3 & 8

STRATEGIC GOAL: 1 – Cultivate an Environment Conducive to Strong, Sustainable Economic Development

SUBGOAL: 1.5 – Stimulate economic growth through transit and bridges integration

SUBJECT:

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Duncan Parking Technologies, Inc., the sole distributor, provider and manufacturer for the space parking meters for a term of three (3) years for an estimated amount of \$1,213,816.00 with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This purchase will allow standardization of single space parking meter system and eliminates any modifications or edits to current system.

BACKGROUND / DISCUSSION:

Duncan Parking Technologies, Inc. is the Sole Source manufacturer and provider for the Duncan Liberty parking meter mechanism, LNG parking meter mechanism, Duncan meter housing, batteries, coin boxes, lock assemblies, keys, coin tracks, card readers, sensors, sensor-compatible double-meter adapter, collection carts, and other replacement parts used in these mechanisms, housing and sensors. Duncan Parking Technologies has not authorized any third-party US distributors, resellers or repair agencies to manufacture and sell these products. This will allow the City to improve customer service by allowing multiple types of payment: debit, credit and cash, the ability to implement progressive and variable rates and provide free blocks of parking time. The award includes the acquisition of sensors installed in the parking meter poles that will provide real-time data about meter occupancy and will greatly enhance enforcement. This will allow the City to deploy real time digital parking guidance maps and offer pay-by-cell options.

SELECTION SUMMARY:

Not Applicable

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$595,816.00 for the initial term, which represents a 96.41% increase due to additional supplies and services under this contract.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

Not Applicable

AMOUNT AND SOURCE OF FUNDING:

Amount: \$1,213,816.00

Funding Source: Parking Meter Fund

Account: 532090-564-3300-64850 (Maintenance and Repair)

522020-564-3300-64850 (Connectivity)

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: International Bridges

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Paul Stresow for D. Coronado

David A. Coronado, Managing Director of International Bridges

**COUNCIL PROJECT FORM
(SOLE SOURCE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **August 16, 2022**.

Strategic Goal 1: Cultivate an Environment Conducive to Strong, Sustainable Economic Development

The linkage to the Strategic Plan is subsection: 1.5 – Stimulate economic growth through transit and bridges integration

Award Summary:

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order (s) to Duncan Parking Technologies, Inc., the sole source provider for the 2022-0643 Single Parking Meters for a term of three (3) years for an estimated amount of \$1,213,816.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will allow standardization of single space parking meter system and eliminates any modifications or edits to current system.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$595,816.00 for the initial term, which represents a 96.41% increase due to additional supplies and services under this contract.

Department:	International Bridges
Award to:	Duncan Parking Technologies, Inc. Milwaukee, WI
Initial Term:	3 years
Annual Estimated Award:	\$404,605.33
Total Estimated Award:	\$1,213,816.00 (3 years)
Account No.:	532090-564-3300-64850
Funding Source:	Operating Fund
Districts(s):	1, 3 & 8
Sole Source No.:	2022-0643

This is a Sole source contract.

The Purchasing & Strategic Sourcing and International Bridges Departments recommend that the contract be awarded as indicated to Duncan Parking Technologies, Inc. the sole source and authorized distributor for Duncan Parking Technologies manufactured parts and services. Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

*******ADDITIONAL INFO BELOW*******



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Balu Subramanya. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Duncan Parking Technologies, Inc.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Duncan Liberty parking meter, LNG parking meters, Duncan meter housings. Duncan is also the sole source manufacturer of coin boxes, lock box assemblies, coin tracks, card readers, sensor double meter adapters, collection cards and other replacement parts for these device
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Signature

SUBSCRIBED AND SWORN to before me on this 22 day of March, 2022



DENNES KIM
NOTARY PUBLIC STATE OF MARYLAND
COUNTY OF MONTGOMERY
My Commission Expires Nov. 9, 2023

NOTARY PUBLIC
Dennes Kim
PRINTED NAME
11/09/2023
MY COMMISSION EXPIRES

COMPANY NAME: Duncan Parking Technologies, Inc.

ADDRESS, CITY, STATE & ZIP CODE: 11220 W. Lincoln Avenue, West Allis, WI 53227

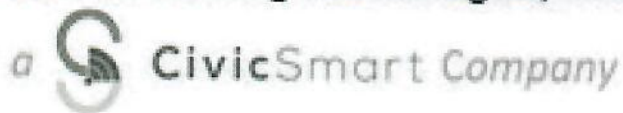
PHONE: 414-877-5481 FAX NUMBER: 870-741-6806

CONTACT NAME AND TITLE: Balu Subramanya

WEB ADDRESS: www.civicsmart.com EMAIL: bsubramanya@civicsmart.com

FEDERAL TAX ID NUMBER: 20-0043793 TEXAS SALES TAX NUMBER: N/A

Duncan Parking Technologies, Inc.



Duncan Parking Technologies, Inc.
11220 W. Lincoln Avenue • West Allis, WI 53227
Phone: (414) 877-5481
Email: Support@CivicSmart.com

March 22, 2022

Mr. Paul Stresow
International Bridges
1001 S. Stanton St.
El Paso, TX 79901

Dear Mr Stresow:

Duncan Parking Technologies, Inc., (a CivicSmart company) is the original manufacturer and sole source provider of the Duncan Liberty parking meter mechanism, LNG parking meter mechanism, and Duncan meter housings. Duncan is also the sole source manufacturer and provider of batteries, coin boxes, lock assemblies, keys, coin tracks, card readers, sensors, sensor-compatible double meter adapter, collection carts, and other replacement parts used in these mechanisms, housings and sensors.

Duncan Parking Technologies has not authorized any third-party US distributors, resellers or repair agencies to independently manufacture and sell these products.

As a sole source vendor Duncan can provide your agency with system and service advantages not available through any other company. Please do not hesitate to contact me with any questions.

Best Regards,

A handwritten signature in black ink, appearing to be 'Balu Subramanya', written over a horizontal line.

Balu Subramanya,

President
Duncan Parking Technologies, Inc.
bsubramanya@civicsmart.com
(202) 270-6126

A handwritten signature in black ink, appearing to be 'Dennes Kim', written over a horizontal line.

Dennes Kim



DENNES KIM
NOTARY PUBLIC STATE OF MARYLAND
COUNTY OF MONTGOMERY
My Commission Expires Nov. 9, 2023