

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: October 8, 2024
PUBLIC HEARING DATE: NA

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Veronica Gomez, Assistant Director, (915) 224-5607
K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 6 – Set the Standard for Sound Governance and Fiscal Management

SUBGOAL: 6.7 Deliver effective and efficient processes to maximize value in obtaining goods and services

SUBJECT:

Discussion and action on the request that the Managing Director of Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) for solicitation 2025-0092 Newspaper Legal Notices to Gannett Media Corp., dba Gannett Texas/New Mexico LocalIQ the sole source provider for the newspaper legal notices for a term of three (3) years for an estimated amount of \$1,200,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This service will allow the City to publish legal notices pursuant to the State of Texas Local Government Code.

BACKGROUND / DISCUSSION:

Requirement being sourced pursuant to Section 252.022(7)(a) items that are available from only one source and comply with the statutory designation to publish legal notices as per the Texas State Code for the El Paso County.

SELECTION SUMMARY:

NA

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: A decrease of \$600,000.00 for the initial term, which represents a 33.33% decrease for the same services and historical data.

PROTEST

NA

PRIOR COUNCIL ACTION:

NA

AMOUNT AND SOURCE OF FUNDING:

Amount: \$1,200,000.00

Funding Source: Various Sources

Account: Various Accounts

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES NO

PRIMARY DEPARTMENT: Purchasing & Strategic Sourcing
SECONDARY DEPARTMENT: All

*******REQUIRED AUTHORIZATION*******

DEPARTMENT HEAD:

K. Nicole Cote

K. Nicole Cote, Managing Director

Project Form
Non-Competitive

*****Posting Language Below*****

Please place the following item on the Regular Agenda for the City Council of October 8, 2024.

Strategic Goal 6 - Set the Standard for Sound Governance and Fiscal Management

The linkage to the Strategic Plan is subsection: 6.7 Deliver effective and efficient processes to maximize value in obtaining goods and services

Award Summary:

Discussion and action on the request that the Managing Director of Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) for solicitation 2025-0092 Newspaper Legal Notices to Gannett Media Corp., dba Gannett Texas/New Mexico LocaliQ the sole source provider for the newspaper legal notice for a term of three (3) years for an estimated amount of \$1,200,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This service will allow the City to publish legal notices pursuant to the State of Texas Local Government Code.

Contract Variance:

The difference based in comparison to the previous contract is as follows: A decrease of \$600,000.00 for the initial term, which represents a 33.33% decrease for the same services and historical data.

Department:	Purchasing & Strategic Sourcing
Award to:	Gannett Media Corp., dba Gannett Texas/New Mexico LocaliQ
City & State:	Cincinnati, OH
Item(s):	All
Initial Term:	3 Years
Option Term:	NA
Total Contract Time:	3 Years
Annual Estimated Award:	\$ 400,000.00
Initial Term Estimated Award:	\$1,200,000.00
Option Term Estimated Award:	NA
Total Estimated Award:	\$1,200,000.00
Account(s):	Various Accounts
Funding Source(s):	Various Sources
District(s):	All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022 (7) a procurement of items that are available from only one source – (A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies.

The Purchasing & Strategic Sourcing Department recommend award as indicated to Gannett Media Corp., dba Gannett Texas/New Mexico LocaliQ under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

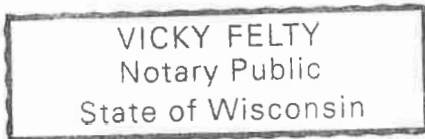
Before me, the undersigned official, on this day, personally appeared _____ a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Tara Hamm. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: El Paso Times
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Legal Notice Publishing
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Tara Hamm

Signature

SUBSCRIBED AND SWORN to before me on this 8 day of July 2024



Vicky Felty

NOTARY PUBLIC

Vicky Felty

PRINTED NAME

9-19-2025

MY COMMISSION EXPIRES

COMPANY NAME: El Paso Times

ADDRESS, CITY, STATE & ZIP CODE: remit address: PO Box 63167, Cincinnati OH 45263-1667

PHONE: 915-546-6200 FAX NUMBER: 877-943-0443

CONTACT NAME AND TITLE: Tara Hamm, Director

WEB ADDRESS: www.elpasotimes.com EMAIL: legals@elpasotimes.com

FEDERAL TAX ID NUMBER: 47-2390983 TEXAS SALES TAX NUMBER: _____



To Whom it May Concern-

7/8/24

In regard to the El Paso Times publishing legal notices per the Texas State Code.

The El Paso Times meets the following requirements:

- (1) devote not less than 25 percent of its total column lineage to general interest items;
- (2) be published at least once each week;
- (3) be entered as second-class postal matter in the county where published; and
- (4) have been published regularly and continuously for at least 12 months before the governmental entity or representative publishes notice

Please let me know if we can assist with anything else.

Thank you,

A handwritten signature in black ink that reads "Tara Hamm". The signature is written in a cursive, flowing style.

Tara Hamm

Director- Public Notices