

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Fire Department

AGENDA DATE: 8/19/25

PUBLIC HEARING DATE: 8/19/25

CONTACT PERSON NAME: Jonathan Killings

PHONE NUMBER: 915-212-5665

DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL:

Goal 2: Set the Standard for a Safe and Secure City

SUBGOAL:

2.1: Maintain standing as one of the nations top safest cities

SUBJECT:

A Resolution authorizing the City Manager or designee to sign all documents related to the FY 2024 Fire Prevention and Safety (FP&S) Grant, including but not limited to, authorization of budget transfers, and/or revisions to the operation plan, and to accept, reject, amend, correct, and/or terminate the grant in the amount of \$901,330.87 with a cash match of \$47,438.46 for a total grant amount of \$948,769.33. The grant period is estimated to be from September 1, 2025 to September 1, 2026.

BACKGROUND / DISCUSSION:

The FP&S (Fire Prevention and Safety) program intends to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by assisting fire prevention programs and supporting firefighter health and safety research and development. Grant funds are available in two activities: Fire Prevention and Safety Activity and Research and Development Activity. The equipment to be purchased for the CRR Initiative will allow the El Paso Fire Department to enhance and augment smoke and carbon monoxide detectors within the City, the equipment to be purchased for the Fire Arson Investigations Division will increase the capability of fire scene investigations, and in turn increase the resources available to the El Paso community and enhance the City’s ability to respond and mitigate incidents involving fire accidents and incidents.

COMMUNITY AND STAKEHOLDER OUTREACH:

N/A

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

N/A

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

N/A

NAME	AMOUNT (\$)

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Jonathan P Killings Digitally signed by Jonathan P Killings
Date: 2025.07.31 15:16:12 -06'00'

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

RESOLUTION

WHEREAS, the Department of Homeland Security (“DHS”) – Federal Emergency Management (“FEMA”) is currently accepting applications for the FY24 Fire Prevention and Safety (FP&S) Grant; and

WHEREAS, the City of El Paso, Texas (“City”), on behalf of the Office of Emergency Management wishes to submit grant application for the FY 2024 Fire Prevention and Safety (FP&S) Grant in the amount of \$901,330.87 with a required local cash match of \$47,438.46 (5%) for a period of one (1) year; and

WHEREAS, if awarded, the funds received under the Grant would be utilized to assist in the purchase of equipment for two programs, Community Risk Reduction (CRR) and Fire Arson Investigations; and

WHEREAS, the equipment to be purchased for the CRR Initiative will allow the El Paso Fire Department to enhance and augment smoke and carbon monoxide detectors within the City, the equipment to be purchased for the Fire Arson Investigations Division will increase the capability of fire scene investigations, and in turn increase the resources available to the El Paso community and enhance the City’s ability to respond and mitigate incidents involving fire accidents and incidents.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager or designee is authorized to sign all documents related to the FY 2024 Fire Prevention and Safety (FP&S) Grant for the project titled “FY24 FP&S Fire Arson Investigation & CRR Grant Application #EMW-20240FP-00513” including but not limited to, authorization of budget transfers, and/or revisions to the operation plan, and to accept, reject, amend, correct, and/or terminate the grant in the amount of \$901,330.87 with a cash match of \$47,438.46 (5%) for a total grant amount of \$948,769.33 for an estimated period of September 1, 2025 to September 1, 2026.

APPROVED THIS _____ **DAY OF** _____, 2025.

(Signatures on the following page)


CITY OF ELPASO:

Renard U. Johnson
Mayor

ATTEST:

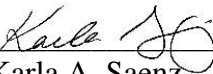
Laura D. Prine
City Clerk

APPROVED AS TO CONTENT:



Jonathan P. Killings, Fire Chief
El Paso Fire Department

APPROVED AS TO FORM:



Karla A. Saenz
Assistant City Attorney

Declined ☐Denied ☐Awarded ☐

PSGrant# _____

GRANT INFORMATION FORM (GIF)**Complete either side A or if awarded, complete side B in this same form**

This form is to be used to provide information to the Grants Administration Division (GAD) for grant applications, grant awards, and/or grant contract amendments. After completing either side, please forward to the GAD Office at Grants-1@elpasotexas.gov. Once a grant has been awarded and a contract/agreement needs to be processed, please complete SIDE B and forward to GAD, we will submit for Legal Review and further processing. Please use the same GIF to complete Part A & Part B so it is all kept on the same sheet.

Department City of El Paso Fire Department**DUNS-058873019/UEI-KLZGKXNFVTL4**

A. GRANT APPLICATION	B. CONTRACT/AGREEMENT/AMENDMENTS
A1. Department Programmatic Contact Person Name: Kevin D. Dieter Title: Emergency Management Coordinator Phone No.: 915-838-3271 Email: DieterKD@elpasotexas.gov	B1. Department Financial Grant Contact Person Name: _____ Title: _____ Phone No.: _____ Email: _____
A2. Grant Data Funding Agency: Department of Homeland Security - FEMA Grant Name: FY24 FP&S Fire Arson Investigation & CRR Grant Application CFDA/ALN: 97.151 N/A <input type="checkbox"/> Application Due Date: 07/03/2025 @ 5pm EST / 3pm MST Requires Signature or Review from: Mayor <input type="checkbox"/> City Manager <input checked="" type="checkbox"/> Legal Review <input checked="" type="checkbox"/>	B2. Grant Data Funding Agency: _____ Grant Name: _____ Program Name: _____ Agency Contract No.: _____ Grant Type: <div>Please Select</div> Pass through Agency: _____ Grant Start & End Date: <div>Month</div> <div>Day</div> <div>Year</div> - <div>Month</div> <div>Day</div> <div>Year</div> New, Continuation, or Amendment: <div>Please Select</div>
A3. Financial Data Amount of Grant Funding Request: \$ 901,330.87 Amount of Matching Funds Requested: \$ 47,438.46 Amount of In-Kind Funds and/or Additional City Contributions: \$ 0.00 Total Amount Requested: \$ 948,769.33	B3. Financial Data Post-Award Amount: \$ _____ (As indicated in the grant contract/ agreement) Actual Amount of Cash Match: \$ _____ Actual Amount of In-Kind: \$ _____ Total Award for Project/Program: \$ 0.00
A4. Grant Classification <input checked="" type="checkbox"/> Competitive (award based on competition) <input type="checkbox"/> Entitlement (a set of funds determined under a formula) <input type="checkbox"/> Continuation (ongoing funding)	B4. <input type="checkbox"/> CM Signature required <input type="checkbox"/> Mayor Signature required <input type="checkbox"/> City Council approval required
A5. City Match Certification Has City Match been certified by the Department Director? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> <i>Lgw 06/25/2025</i> Does this grant allow for operating/administrative costs? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> % <input checked="" type="checkbox"/> Amount \$ <i>Please see Comments</i> How is the match amount determined? <i>Lgw 06/25/2025</i> <input type="checkbox"/> Fixed Amount: \$ _____ <input checked="" type="checkbox"/> Percentage of Project Cost: 5.00 % <input type="checkbox"/> Other (Please explain): _____ For this fiscal year, how much of the local cash amount is already in the department's budget: \$ 0.00 <i>Lgw 06/25/2025</i> Not budgeted: \$ 47,438.46 Proposed source of match: Anticipated Funding Source: 322-1000-22010-P2204-560000	B5. Grant Accounting String: _____ City Match Accounting String: _____ Comments: 5% City Match Required - Total Match \$47,438.46 *Fire Arson Investigation Division: \$43,076.84 *Community Risk Reduction Division: \$4,361.62 *Management & Administrative Costs are allowed at rate of 3%. THIS GRANT APPLICATION DOES NOT INCLUDE M&A COSTS.

Brief Description of Grant:

The City of El Paso Fire Department seeks funding in the amount of \$948,769.33 through the FY24 FP&S Fire Arson Investigation & Community Risk Reduction Grant Application. Funding will be used to support two Fire Department Program: (1) Fire Arson Investigation Division - Investigation Equipment totaling \$127,088.24, Trailer totaling - \$252,342.15, Personnel totaling \$ 482,106.44. (2) Community Risk Reduction - Purchase of smoke and carbon monoxide detectors totaling \$87,232.50.

REQUIRED SIGNATURES

1. *[Signature]* _____
Department Director Signature Date
Jonathan P. Killings 6/25/2025
Printed Name of Department Director

2. *[Signature]* 06/30/2025
Grants Administration Division Date

3. *[Signature]* 07/28/2025
Legal Review Date

1. _____
Department Director Signature Date

Printed Name of Department Director

2. _____
Grants Administration Division Date

3. _____
Legal Review Date

Fiscal Year (FY) 2024 Fire Prevention and Safety (FP&S) Grant

Status: Pending submission

Application ID: EMW-2024-FP-00513

OMB number: 1660-0054, Expiration date: 11/30/2022 [View burden statement](#)

System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.
All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

CITY OF EL PASO

Information current from SAM.gov as of:	05/04/2025
UEI-EFT:	KLZGKXNFVTL4
DUNS (includes DUNS+4):	058873019
Employer Identification Number (EIN):	746000749
Organization legal name:	CITY OF EL PASO
Organization (doing business as) name:	
Mailing address:	300 N CAMPBELL EL PASO, TX 79901-1402
Physical address:	300 N CAMPBELL ST EL PASO, TX 79901-1402
Is your organization delinquent on any federal debt?	N
SAM.gov registration status:	Active as of 08/12/2024
<input checked="" type="checkbox"/> We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date	

Applicant information

Please provide the following additional information about the department or organization applying for this grant.

Applicant name (i.e., fire department name)

CITY OF EL PASO

Main address of location impacted by this grant

Main address 1

300 N. CAMPBELL

Main address 2

Optional

City

El Paso

State/territory

Texas

Zip code

79901

Zip extension

1402

In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?

El Paso

Applicant characteristics

The FP&S (Fire Prevention and Safety) program intends to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by assisting fire prevention programs and supporting firefighter health and safety research and development. Grant funds are available in two activities: Fire Prevention and Safety Activity and Research and Development Activity. Please review the Notice of Funding Opportunity for information on available categories within each activity area and for more information on the evaluation process and conditions of award.

Please provide the following additional information about your organization.

Which activity are you applying for?

Fire Prevention and Safety (FP&S)

Applicant type

Fire Department/Fire District

What kind of organization do you represent?

All Paid/Career

Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of the grant.

☒ Yes

☐ No

Please enter your FDIN/FDID.

GB803

Operating budget

What is your organization's operating budget for programs that enhance the safety of the public and firefighters with respect to fire and fire-related hazards (including fire prevention, fire code enforcement, fire/arson investigation, wildfire prevention, and firefighter health and safety research and development)? Please include costs (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) for the current (at the time of application) fiscal year, as well as the previous two fiscal years.

Current Fiscal Year

2025

Fiscal Year	Operating budget
2025	\$144,605,983.00
2024	\$136,586,883.00
2023	\$129,496,335.00

Please explain the applicant's need for financial assistance to carry out the proposed project(s). Provide detail about the applicant's total operating budget, including a high-level breakdown of the budget. Describe the applicant's inability to address financial needs without federal assistance. Discuss other actions the applicant has taken to meet their needs. Include information on efforts to obtain funding elsewhere and how similar projects have been funded in the past.

The City of El Paso is currently faced with increasing healthcare costs, pension obligations, and a failing infrastructure. As a result, the El Paso Fire Department (EPFD) is feeling the effects of an increasing pressure from unfunded mandates, capital needs, and budgetary constraints. With a \$7.9 million estimated annual replacement cost for an aging fleet, self-contained breathing apparatus, radio communications systems, and other major equipment, a financial distress has been placed on the operating budget of the EPFD for repairs and replacements.

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver?

☐ Yes

☒ No

Other funding sources

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant?

- ☒ Yes
☐ No

This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose?

- ☒ Yes
☐ No

Please provide an explanation for other funding sources in the space provided below.

The City of El Paso Fire Department currently receives federal funding from the following grant programs: FY21 SAFER #EMW-2021-FF-01034, FY22 FP&S EMW-2022-FP-00485, FY23 Regional Catastrophic Preparedness Grant Program #EMT-2023-CA-00008. As a subrecipient, we also receive federal funding through State of Texas Office of the Governor: FY23 SHSP Special Response Grant #2951009, FY24 SHSP LEPTA Grant #4999701, FY25 Border Zone Grant #5185401

Community description

Please provide the following additional information about the community your organization serves.

What type of community does your organization serve?

Urban

What is the permanent resident population of your first due response zone/jurisdiction served?

683080

Please describe your organization and/or community that you serve.

The El Paso Fire Department (EPFD) is an Insurance Services Office Class 1 rated department with international accreditation from the Commission on Fire Accreditation International since 2012. The EPFD currently has 1 Fire Chief, 4 Assistant Chiefs, 933 career firefighters, and 302 non-uniformed employees. The EPFD is responsible for responding to and mitigating incidents involving fire, aircraft accidents, medical emergencies, hazardous materials, building collapse or explosions, trench rescue, confined space rescue, water rescue, and search and rescue. Services are provided through 36 fire stations, 1 aircraft

Grant request details

Instructions

If you intend to request funds for an activity, you must answer all of the activity specific questions and specify at least one budget item ([budget object class information](#)). The cost figures you provide do not have to be firm quotes from your vendors, but they should be estimated based on research of current prices (i.e., check with at least two vendors for your estimates). If you do not have these estimates, you can come back and modify this area at any point before you submit your application to DHS. Select grant writer fee when adding an activity if there is a grant-writing fee associated with the preparation of the request. Note that an eligible applicant may submit up to three projects under the FP&S Activity.

Help Guides

FEMA has developed application guidance material available on the FEMA website: [Fire Prevention & Safety Documents](#). The documents are designed to assist applicants with narrative preparation and provide specific criteria used by a panel of peer reviewers when evaluating each application. FEMA encourages applicants to use these documents to prepare their applications.

+ Add activity

Grand total: \$948,769.33

Program area: Fire prevention and safety

Activity: Community Risk Reduction

\$87,232.50

✕ [Delete this activity](#)

+ Add a project

Project

Project: Smoke Alarm Installations (door to door with home safety inspection) City of El Paso FD CRRD - Residential Fire Safety & Smoke/Carbon Monoxide Detector Program

\$87,232.50

✕ [Delete this project](#)

Smoke Alarm Installations (door to door with home safety inspection) project questions

Please provide the following information about the project you want funded.

Project name

City of El Paso FD CRRD - Residential Fire Safety & Smoke/Carbon Monoxide Detector Program

Is this a national-level project, with national impact and national dissemination?

- ☐ Yes
☒ No

Is this project a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region.

- ☐ Yes
☒ No

Who is the target audience for the planned project?

- ☒ Children under 14
☒ Adults over 65
☐ Firefighters
☒ People with disabilities (e.g., deaf/hard-of-hearing)
☐ College/university housing
☒ Low-income families/neighborhoods
☐ Geographic Area
☐ Other

What is the estimated size of the target audience?

875784

How was this target audience determined?

- ☐ Formal Assessment
☒ Informal Assessment
☐ Will Be Conducting Assessment
☐ None of the above

Please provide a brief synopsis of the proposed project and then identify the specific goals and objectives of your project.

The proposed project will assist the El Paso Fire Department's (EPFD) Community Risk Reduction Division (CRR), with meeting one of the Department's annual life-safety program goals of installing 1,000 conventional residential smoke detectors and 500 combination carbon monoxide/smoke detectors in residences throughout the City of El Paso. The smoke and carbon monoxide detectors

Will you conduct both door-to-door smoke alarm installations and provide home safety inspections, as part of a comprehensive home fire safety campaign?

- ☒ Yes
☐ No

Describe the type of alarms that will be installed and the rationale for this selection. Note that FEMA, through its FP&S Grants, promotes the use of smoke alarms that are powered by non-removable, long-life batteries, and are enclosed within a tamper-resistant housing. Applicants who do not plan on using smoke alarms powered by non-removable, long-life batteries, and are enclosed within a tamper-resistant housing, must address the rationale for using alternatives.

The smoke detectors and combination smoke/carbon monoxide detectors purchased with this grant, are sealed units with a 10-year, non-removable lithium battery. Sealed units with long-life batteries are well received by the public and require minimal maintenance, usually a routine dusting with a towel. These units are easily installed using the bracket provided by the manufacturer and defective

Please explain your experience and ability in developing and conducting (i.e., timely and satisfactory project completion) past fire prevention and safety projects. Additionally, please demonstrate the experience and expertise you have in managing the type of project you are proposing.

The El Paso Fire Department's Community Risk Reduction (CRR) Division has extensive experience in developing and conducting fire and life safety programs. Our Home Fire Safety Program consists of three elements: (1) the installation of a free, 10-year battery, smoke alarm, (2) the creation of a fire escape plan, and (3) a safety survey walk-through of each residence to identify any additional

Sustainability: Is it your organization's intent to deliver this program after the grant performance period? If so, how will the overall activity be sustained and what are the long-term benefits? Examples of sustainable projects can be illustrated through the long-term benefits derived from the delivery of the project, the presence of non-federal partners likely to continue the effort, or the demonstrated long-term commitment of the applicant.

The El Paso Fire Department will continue to deliver our fire safety and smoke alarm program for the foreseeable future. It is a long-standing program that has been in place for nearly a decade and has assisted thousands of El Paso citizens.

The El Paso Fire Department is committed to continuing this vital program utilizing well established partnerships between multiple community-based organizations and agencies. These partnerships have allowed for sharing of resources when needed to maintain minimal program operations. A partnership has been established with the American Red Cross that will allow the sharing of smoke

Narrative

The narrative statements must provide all the information necessary for you to justify your needs and for FEMA to make an award decision. A panel of peer reviewers will evaluate the applications by using the narrative statements below to determine the worthiness of the request for an award. Please ensure that your narrative clearly addresses each of the following evaluation criteria elements to the best of your ability with detailed but concise information. You may either type your narrative statements in the spaces provided below or create the text in your word processing system and then copy it into the appropriate spaces provided below. Please note the narrative block does not allow for formatting. Do not type your narrative using only capital letters. Additionally, do not include tables, special fonts (i.e., quote marks, bullets, etc.), or graphs. Please review the Notice of Funding Opportunity for additional narrative details.

Commitment to Mitigation: Fire Department applicants that can demonstrate their commitment and proactive posture to reducing fire risk will receive higher consideration. Applicants must explain their code adoption and enforcement (to include Wildland Urban Interface and commercial/residential sprinkler code adoption and enforcement) and mitigation strategies (including whether or not the jurisdiction has a FEMA-approved mitigation strategy). Applicants can also demonstrate their commitment to reducing fire risk by applying to implement fire mitigation strategies (code adoption and enforcement) via this application.

From 2022 through 2024 the Community Risk Reduction (CRR) Division provided approximately 500 home fire inspections and evacuation plans and installed over 2,000 smoke alarms and combination smoke/carbon monoxide detectors in approximately 600 El Paso residences.

All uniformed CRR staff are certified as Texas Commission on Fire Protection (TCFP) Structural Firefighters and Texas Department of State Health Services (DSHS) Emergency Medical Technician-Basics or Paramedics. As part of the updated strategic plan, all CRR staff will be certified as Fire and Life Safety Educators per NFPA 1035, Public Information Officer, and Youth Fire-Setter Prevention Specialists. The El Paso Fire Department is fully committed to preventing fire related

Vulnerability Statement:

- The assessment of fire risk is essential in the development of an effective project goal, as well as meeting FEMA's goal to reduce risk by conducting a risk assessment as a basis for action. Vulnerability is a "weak link," demonstrating high-risk behavior, living conditions, or any type of high-risk situation. The Vulnerability Statement should include a description of the steps taken to determine the vulnerability and identify the target audience. The methodology for determination of vulnerability (i.e., how the vulnerability was found) should be discussed in-depth in the application's Narrative Statement.
- The specific vulnerability that will be addressed with the proposed project can be established through a formal or informal risk assessment. FEMA encourages the use of local statistics, rather than national statistics, when discussing the vulnerability.
- In a clear, to-the-point statement, the applicant should summarize the vulnerability the project will address, including who is at risk, what the risks are, where the risks are, and how the risks can be prevented, reduced, or mitigated.
- For the purpose of this application, formal risk assessments consist of the use of software programs or recognized expert analysis that assess risk trends.
- Informal risk assessments could include an in-house review of available data (e.g., National Fire Incident Reporting System [NFIRS]) to determine fire loss, burn injuries or loss of life over a period of time, and the factors that are the cause and origin for each occurrence, including a lack of adoption or enforcement of certain codes.

The U.S. Census Bureau 2023 Income and Poverty Estimates reported the percentage of people living below the poverty level for the County of El Paso at 21%, significantly higher than the rate of 14% for the State of Texas and the rate of 12.8% for all Americans nationwide. The same survey estimated the median household income for El Paso, County at \$55,417, \$17,618 less than the State of Texas at \$73,035. El Paso is a majority-minority city, with 82.9% of our residents being Hispanic or Latino; approximately 24.8% under 18 years old and about 13.7% aged 65 and over. Lastly, according to the City of El Paso Accessibility Advisory Committee, 20% of the population in the City of El Paso, Texas, experiences some form of disability, with about 8% having a mobility

Project Description: Applicants must describe in detail not only the project components but also how the proposed project addresses the identified capability gap, due to financial need and/or the vulnerabilities identified in the vulnerability statement. The following information should be included:

- Project Components
- Review of any existing programs or models that have been successful.
- Detailed description of how the proposed project components fill the identified capability gap
- If working with Fire Service Partners/Organizations, identify each partner/organization and the role(s) they will fill in the successful completion of the proposed project.

The general purpose of the proposed project is to help fund the El Paso Fire Department's efforts in educating the public on the dangers of fires in the home and to help prevent fire related injuries and deaths. The goals are achieved through a simple process that begins with an on-line request for assistance and information. Citizens can access a fillable request form providing basic contact information and fire safety needs. Within a few hours, a member of our Community Risk Reduction team contacts the requesting party and schedules a date and time to meet at their home to do a fire and life safety assessment, and to install the smoke alarms requested.

Implementation Plan: Each project proposal should include details on the implementation plan which discusses the proposed project's goals and objectives. The following information should be included to support the implementation plan:

- Goals and objectives
- Details regarding the methods and specific steps that will be used to achieve the goals and objectives
- Timelines outlining the chronological project steps (this is critical for determining the likelihood of the project's completion within the period of performance)
- Where applicable, examples of marketing efforts to promote the project, who will deliver the project (e.g., effective partnerships), and the manner in which materials or deliverables will

be distributed

- Requests for props (i.e., tools used in educational or awareness demonstrations), including specific goals, measurable results, and details on the frequency for which the prop will be utilized as part of the implementation plan. Applicants should include information describing the efforts that will be used to reach the high-risk audience and/or the number of people reached through the proposed project (examples of props include safety trailers, puppets, or costumes)
- Where human subjects are involved, describe plans for submission to the Institutional Review Board (IRB) (for further guidance and requirements, see the Human Subjects Research section of the NOFO)
- NOTE: For applicants proposing a complex project that may require a 24-month Period of Performance, please include significant justification and details in the implementation plan that justify the applicant's need for a Period of Performance of more than 12 months.

The proposed smoke alarm project consists of several goals, intended to improve access to the needed fire safety equipment (smoke alarms), and to increase community awareness and engagement related to fire and life safety.

Goal (1): To install smoke alarms in the homes of general, vulnerable and low-income populations, and to educate the target audience on the need for a comprehensive home fire safety plan.

Public education and engagement will be accomplished through home fire safety inspections, including a door-to-door smoke alarm installation and fire safety inspections program. Citizens can

Evaluation Plan: Projects should include a plan for evaluation of effectiveness and identify measurable goals. Applicants seeking to carry out awareness and educational projects, for example, should identify how they intend to determine that there has been an increase in knowledge about fire hazards, or measure a change in the safety behaviors of the audience. Applicants should demonstrate how they will measure risk at the outset of the project in comparison to how much the risk decreased after the project is finished. There are various ways to measure the knowledge gained about fire hazards, including the use of surveys, pre- and post-tests, or documented observations. Applicants are encouraged to attend training on evaluation methods, such as the National Fire Academy's "Demonstrating Your Fire Prevention Program's Worth."

As current data is uploaded by fire companies, the Fire Department will be able to determine if the fire safety and prevention programs are having an impact on the number and severity of fire related incidents in each area of the city. The analysis will be heavily influenced by the data entered by fire companies, which necessitates a formal training program for all Department employees. This program will include mandatory information fields in the fire reporting system to include the inspection of each room involved in a fire incident, with the goal of determining the number of present, activated, and malfunctioning smoke alarms.

Using a newly implemented SharePoint database, smoke alarm expiration dates will also be tracked

Cost Benefit: Projects will be evaluated and scored by the Peer Review Panelists based on how well the applicant addresses the fire prevention needs of the department or organization in an economic and efficient manner. The applicant should show how it will maximize the level of funding that goes directly into the delivery of the project. The costs associated with the project also must be reasonable for the target audience that will be reached, and a description should be included of how the anticipated project benefit(s) (quantified if possible) outweighs the cost(s) of the requested item(s). The application should provide justification for all costs included in the project in order to assist the Technical Evaluation Panel with their review.

According to the NFPA, almost three of every five home fire deaths resulted from fires in homes without a smoke alarm or in homes with a malfunctioning smoke alarm. NFPA data also shows that 26% of smoke alarm failures are attributed to dead batteries. The cost to install the NFPA recommended number of smoke alarms is approximately \$100 for conventional smoke alarms and \$150 for combination smoke/carbon monoxide detectors. The units are long life units, expected to last up to 10 years without needing replacement. This equates to \$10/year to protect a home using conventional alarms and \$15/year to protect a home with combination units. We consider these costs to be reasonable and minimal, considering the potential loss of life and property damage

Additional Comments: If you have any additional comments about your project, please provide them here.

The El Paso Fire Department and particularly those that will be involved in this project, have a long history of working with the community on various fire and life safety programs. The EPFD will continue to use traditional media and on-line resources, 211, 311, community facilities (libraries and community centers), and direct marketing during safety and job fair events to promote this program. Partnerships will be maintained and used to help promote the program and ensure that the community is aware of the critical and life-saving resources available to them from the El Paso Fire Department. Other EPFD fire safety and community preparedness programs related to this program include community CPR programs, community emergency response team training, fire extinguisher

Item: Smoke alarms: Kidde Smoke detector i9010 \$50,090.00

✖ [Delete this item](#)

Name of cost item

Smoke alarms: Kidde Smoke detector i9010

Description

Smoke alarms: Kidde Smoke detector i9010, 10-year battery, LED warning light indicators, 2-PACK: \$50.09/pack. 1,000 packs @ \$50.09 = \$50,090. (THIS WILL PROVIDE 2,000 SMOKE ALARMS THROUGH THE 2 YEAR PERFORMANCE PERIOD)

Budget class

Equipment

Year	Quantity	Unit price	Total
1	500	\$50.09	\$25,045.00
Year	Quantity	Unit price	Total
2	500	\$50.09	\$25,045.00
TOTAL	1000		\$50,090.00

Item: Combination alarms: Kidde Smoke and Carbon mon... \$37,142.50

✖ [Delete this item](#)

Name of cost item

Combination alarms: Kidde Smoke and Carbon monoxide detector

Description

Combination alarms: Kidde Smoke and Carbon monoxide detector, 10-year battery powered, LED warning light indicators, 4-PACK: \$148.57/pack. 250 packs @ \$148.57 = \$37,142.50.(THIS WILL PROVIDE 1,000 COMBINATION ALARMS THROUGH THE 2 YEAR PERFORMANCE PERIOD)

Budget class

Equipment

Year	Quantity	Unit price	Total
1	125	\$148.57	\$18,571.25
Year	Quantity	Unit price	Total
2	125	\$148.57	\$18,571.25

TOTAL

250

\$37,142.50

Activity: Origin and Cause Investigation

\$861,536.83

[✕ Delete this activity.](#)

Project

[+ Add a project](#)**Project: Origin and cause investigation trailer El Paso Fire Department Arson Scene Operations and Support Trailer Project**

\$252,342.15

[✕ Delete this project](#)**Origin and cause investigation trailer project questions**

Please provide the following information about the project you want funded.

Project name**Is this a national-level project, with national impact and national dissemination?**

- ☐ Yes
☒ No

Is this project a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region.

- ☐ Yes
☒ No

Who is the target audience for the planned project?

- ☒ Children under 14
☒ Adults over 65
☒ Firefighters
☒ People with disabilities (e.g., deaf/hard-of-hearing)
☒ College/university housing
☒ Low-income families/neighborhoods
☒ Geographic Area
☐ Other

What is the estimated size of the target audience?

875,784

How was this target audience determined?

- ☐ Formal Assessment
- ☒ Informal Assessment
- ☐ Will Be Conducting Assessment
- ☐ None of the above

Please provide a brief synopsis of the proposed project and then identify the specific goals and objectives of your project.

The El Paso Fire Department (EPFD) Fire Arson Investigation Division seeks funding in the amount of \$252,342.15 to acquire and outfit an equipped arson investigation trailer. This project will provide critical investigative equipment to ensure fire and arson scenes are examined, documented, and processed with the highest level of accuracy and professionalism. Items include one (1) fully

Will this project aim to aggressively investigate every fire?

- ☒ Yes
- ☐ No

Please explain how this project will assist you in reaching this goal

The requested equipment will enhance the systematic tracking of the investigative process by enabling immediate and thorough analysis of fire patterns and evidence recovery. This supports a scientific, consistent, and aggressive investigative approach in accordance with NFPA 921 and the organizational requirements of NFPA 1321. These enhanced capabilities ensure that all fire

Explain your jurisdiction's training requirements for fire investigation personnel

The El Paso Fire Department (EPFD) Fire Investigators are highly trained and certified professionals operating under multiple state and national standards. All investigators are certified through the Texas Commission on Fire Protection (TCFP) as Structural Firefighters, Fire Investigators, Arson Investigators, Fire Inspectors, and Plan Examiners, in accordance with NFPA 1031: Standard for

Please explain your experience and ability in developing and conducting (i.e., timely and satisfactory project completion) past fire prevention and safety projects. Additionally, please demonstrate the experience and expertise you have in managing the type of project you are proposing.

The El Paso Fire Department (EPFD) has successfully developed and implemented multiple fire prevention and safety projects, demonstrating a strong commitment to program sustainability and accountability. The department maintains a dedicated team of grant and financial analysts who provide specialized expertise in the fiscal management and oversight of grant-funded initiatives.

Sustainability: Is it your organization's intent to deliver this program after the grant performance period? If so, how will the overall activity be sustained and what are the long-term benefits? Examples of sustainable projects can be illustrated through the long-term benefits derived from the delivery of the project, the presence of non-federal partners likely to continue the effort, or the demonstrated long-term commitment of the applicant.

To support long-term sustainability and community engagement, the EPFD will establish a Fire Investigation Data Review and Safety Committee. This committee will serve as a strategic platform to assess program outcomes, identify ongoing community needs, and foster collaboration with stakeholders. It will engage with schools, businesses, and organizations through follow-up surveys to evaluate fire safety behaviors, analyze incident trends, and improve investigative practices.

The committee will also explore lessons learned, address current challenges, and identify future funding opportunities. Through these efforts, EPFD aims to cultivate lasting partnerships with

Narrative

The narrative statements must provide all the information necessary for you to justify your needs and for FEMA to make an award decision. A panel of peer reviewers will evaluate the applications by using the narrative statements below to determine the worthiness of the request for an award. Please ensure that your narrative clearly addresses each of the following evaluation criteria elements to the best of your ability with detailed but concise information. You may either type your narrative statements in the spaces provided below or create the text in your word processing system and then copy it into the appropriate spaces provided below. Please note the narrative block does not allow for formatting. Do not type your narrative using only capital letters. Additionally, do not include tables, special fonts (i.e., quote marks, bullets, etc.), or graphs. Please review the Notice of Funding Opportunity for additional narrative details.

Commitment to Mitigation: Fire Department applicants that can demonstrate their commitment and proactive posture to reducing fire risk will receive higher consideration. Applicants must explain their code adoption and enforcement (to include Wildland Urban Interface and commercial/residential sprinkler code adoption and enforcement) and mitigation strategies (including whether or not the jurisdiction has a FEMA-approved mitigation strategy). Applicants can also demonstrate their commitment to reducing fire risk by applying to implement fire mitigation strategies (code adoption and enforcement) via this application.

The El Paso Fire Department (EPFD) is committed to a proactive approach in fire risk reduction through the use of professionally trained personnel, data-driven strategies, targeted mitigation efforts, and enforcement of fire codes. The EPFD Fire Marshal's Office responds to an average of 430 origin and cause investigations annually, typically involving significant property loss, serious injury, fatality, or suspected intentional acts.

Fire Investigators not only serve the City of El Paso but also respond outside the jurisdiction through mutual and automatic aid agreements. These include partnerships with Fort Bliss Military Installation, El Paso County Emergency Services Districts, Ysleta del Sur Pueblo, Tigua Indian

Vulnerability Statement:

- The assessment of fire risk is essential in the development of an effective project goal, as well as meeting FEMA's goal to reduce risk by conducting a risk assessment as a basis for action. Vulnerability is a "weak link," demonstrating high-risk behavior, living conditions, or any type of high-risk situation. The Vulnerability Statement should include a description of the steps taken to determine the vulnerability and identify the target audience. The methodology for determination of vulnerability (i.e., how the vulnerability was found) should be discussed in-depth in the application's Narrative Statement.
- The specific vulnerability that will be addressed with the proposed project can be established through a formal or informal risk assessment. FEMA encourages the use of local statistics, rather than national statistics, when discussing the vulnerability.
- In a clear, to-the-point statement, the applicant should summarize the vulnerability the project will address, including who is at risk, what the risks are, where the risks are, and how the risks can be prevented, reduced, or mitigated.
- For the purpose of this application, formal risk assessments consist of the use of software programs or recognized expert analysis that assess risk trends.
- Informal risk assessments could include an in-house review of available data (e.g., National Fire Incident Reporting System [NFIRS]) to determine fire loss, burn injuries or loss of life over a period of time, and the factors that are the cause and origin for each occurrence, including a lack of adoption or enforcement of certain codes.

Through internal hazard trend analysis and the review of incident data reported to the Texas Fire Incident Reporting System (TXFIRS), the National Fire Incident Reporting System (NFIRS), and other departmental analytical resources, the El Paso Fire Department (EPFD) is able to identify specific vulnerabilities within the Fire Investigation Program.

Over the past five years, the EPFD has experienced a steady increase in incident volume, with total cases rising from 300 in 2019 to 421 in 2024. This reflects an annual growth rate of approximately

Project Description: Applicants must describe in detail not only the project components but also how the proposed project addresses the identified capability gap, due to financial need and/or the vulnerabilities identified in the vulnerability statement. The following information should be included:

- Project Components
- Review of any existing programs or models that have been successful.
- Detailed description of how the proposed project components fill the identified capability gap
- If working with Fire Service Partners/Organizations, identify each partner/organization and the role(s) they will fill in the successful completion of the proposed project.

The El Paso Fire Department (EPFD) seeks funding in the amount of \$252,342.15 through the Fire Prevention and Safety Grant Program to enhance the effectiveness and operational capacity of its Fire Investigations Program. This project will support the acquisition of critical investigative equipment to ensure fire and arson scenes are examined, documented, and processed with the highest level of accuracy and professionalism, in alignment with the standards outlined in NFPA 921, NFPA 1033, and NFPA 1321.

Implementation Plan: Each project proposal should include details on the implementation plan which discusses the proposed project's goals and objectives. The following information should be included to support the implementation plan:

- Goals and objectives

- Details regarding the methods and specific steps that will be used to achieve the goals and objectives
- Timelines outlining the chronological project steps (this is critical for determining the likeliness of the project's completion within the period of performance)
- Where applicable, examples of marketing efforts to promote the project, who will deliver the project (e.g., effective partnerships), and the manner in which materials or deliverables will be distributed
- Requests for props (i.e., tools used in educational or awareness demonstrations), including specific goals, measurable results, and details on the frequency for which the prop will be utilized as part of the implementation plan. Applicants should include information describing the efforts that will be used to reach the high-risk audience and/or the number of people reached through the proposed project (examples of props include safety trailers, puppets, or costumes)
- Where human subjects are involved, describe plans for submission to the Institutional Review Board (IRB) (for further guidance and requirements, see the Human Subjects Research section of the NOFO)
- NOTE: For applicants proposing a complex project that may require a 24-month Period of Performance, please include significant justification and details in the implementation plan that justify the applicant's need for a Period of Performance of more than 12 months.

The El Paso Fire Department (EPFD) will implement a comprehensive enhancement of its Fire Investigations Program by integrating advanced investigative equipment to improve fire scene documentation, evidence collection, and public safety outcomes. The primary goal of this initiative is to achieve a documented reduction in fire-related injuries and fatalities while improving the overall effectiveness of fire investigations and fire prevention strategies across the community.

Upon award of the grant, all requested equipment will be immediately procured and distributed to fire

Evaluation Plan: Projects should include a plan for evaluation of effectiveness and identify measurable goals. Applicants seeking to carry out awareness and educational projects, for example, should identify how they intend to determine that there has been an increase in knowledge about fire hazards, or measure a change in the safety behaviors of the audience. Applicants should demonstrate how they will measure risk at the outset of the project in comparison to how much the risk decreased after the project is finished. There are various ways to measure the knowledge gained about fire hazards, including the use of surveys, pre- and post-tests, or documented observations. Applicants are encouraged to attend training on evaluation methods, such as the National Fire Academy's "Demonstrating Your Fire Prevention Program's Worth."

The El Paso Fire Marshal's Office operates under performance benchmarks established through the City of El Paso's Strategic Plan and departmental objectives. These goals are supported by a structured evaluation process that includes monthly, quarterly, and annual assessments to ensure continuous program improvement and alignment with public safety priorities. Each performance measure is tracked and verified through the department's internal record management system, which catalogs incident-specific data aligned with clearly defined evaluation criteria.

Cost Benefit: Projects will be evaluated and scored by the Peer Review Panelists based on how well the applicant addresses the fire prevention needs of the department or organization in an economic and efficient manner. The applicant should show how it will maximize the level of funding that goes directly into the delivery of the project. The costs associated with the project also must be reasonable for the target audience that will be reached, and a description should be included of how the anticipated project benefit(s) (quantified if possible) outweighs the cost(s) of the requested item(s). The application should provide justification for all costs included in the project in order to assist the Technical Evaluation Panel with their review.

The El Paso Fire Department (EPFD) currently employs 13 full-time fire investigators, each responsible for conducting origin and cause investigations for fire incidents across the city. In addition to investigative responsibilities, these personnel respond to reports of fire hazards, enforce fire code compliance, and participate in community fire prevention and education initiatives.

The value of a successful fire investigation lies in the accurate determination and thorough documentation of an incident's origin and cause. Each month, the department conducts a

Additional Comments: If you have any additional comments about your project, please provide them here.

The El Paso Fire Department (EPFD) - Fire Marshal's Office Arson Investigation Unit continues to work closely with outside agencies and community partners to ensure a safe and hazard resilient community for residents and visitors. Fire Investigators will continue to perform their duties using the latest available technology, to include the equipment listed in this grant application, and techniques learned through ongoing training and experiences gained in the field.

Cost Items

[+ Add an item](#)

▶	Item: 27 Foot Trailer with Public Safety Platform	\$101,468.80
▶	Item: 27 Foot Trailer with Public Safety Platform	\$49,490.78
▶	Item: 27 Foot Trailer with Public Safety Platform	\$5,280.00
▶	Item: 27 Foot Trailer with Public Safety Platform	\$2,024.00
▶	Item: 27 Foot Trailer with Public Safety Platform	\$2,763.00
▶	Item: 27 Foot Trailer with Public Safety Platform	\$2,767.00
▶	Item: 27 Foot Trailer with Public Safety Platform	\$2,398.00
▶	Item: 27 Foot Trailer with Public Safety Platform -JH...	\$2,459.00
▶	Item: 27 Foot Trailer with Public Safety Platform	\$3,188.00
▶	Item: 27 Foot Trailer with Public Safety Platform	\$3,802.00
▶	Item: 27 Foot Trailer with Public Safety Platform	\$44,800.00
▶	Item: 27 Foot Trailer with Public Safety Platform	\$12,452.00
▶	Item: 27 Foot Trailer with Public Safety Platform - C...	\$7,879.00
▶	Item: 27 Foot Trailer with Public Safety Platform -Tr...	\$2,250.00
▶	Item: 27 Foot Trailer with Public Safety Platform - S...	\$2,500.00
▶	Item: SHIPPING CHARGE	\$8,203.00
▶	Item: 27 Foot Trailer with Public Safety Platform - E...	\$3,600.00
▶	Item: 2% DISCOUNT - OFF SUB-TOTAL AMOUNT OF \$249,121.58	-\$4,982.43



Project: Origin and cause investigation equipment (including PPE) El Paso Fire Department (EPFD) Capability Enhancement Project

\$127,088.24

✕ [Delete this project](#)

▸ **Origin and cause investigation equipment (including PPE) project questions**

[+ Add an item](#)

Cost Items

▸	Item: ARSON SCENE TOOL KIT	\$8,315.06
▸	Item: Arson Electrical Tool Kit	\$2,496.65
▸	Item: Grid Marking Kit	\$2,421.12
▸	Item: ARSON EVIDENCE KIT SOLID SAMPLER	\$3,606.33
▸	Item: ARSON EVIDENCE KIT LQ SAMPLER	\$5,459.35
▸	Item: CHAR DEPTH GAUGE	\$328.51
▸	Item: DEBRIS SIFTING SCREENS	\$1,769.30
▸	Item: DEBRIS SIFTING SHOVEL	\$2,575.95
▸	Item: Mark N Doc Master Kit, English	\$1,866.67
▸	Item: Scene Guard Gen 2	\$912.36
▸	Item: Scene tent, 10x10 steel	\$2,091.20
▸	Item: Solid Material Collection Cont	\$1,018.40
▸	Item: Solid Material Collection Cont	\$735.20
▸	Item: Solid Material Collection Cont	\$678.80
▸	Item: #Digital Mobile Device Seizure	\$6,097.13
▸	Item: Digital Measurement Kit	\$5,576.48
▸	Item: DIGITAL MEASURING WHEELa	\$4,119.31
▸	Item: SEARCH TACTICAL MASTER LP INV.	\$9,885.33
▸	Item: Shipping & Handling	\$350.00
▸	Item: KOLARI 77mm HOT MIRROR PRO FILTER/REG	\$2,339.87
▸	Item: NIKON NIKKOR Z 28-400mm f/4-8 VR LENS/REG	\$16,860.35

▶	Item: KOLARI HOT MIRROR 2 MAG CLIP-IN FILTER f/Z/REG	\$1,949.87
▶	Item: EXTRAPRO3KITS	-\$1,980.00
▶	Item: Pro3 Performance Kit	\$19,785.00
▶	Item: Subscription	\$4,820.00
▶	Item: Subscription	\$17,700.00
▶	Item: App Module	\$5,310.00



Project: Personnel costs El Paso Fire Department (EPFD) Fire Investigation Staffing Initiative \$482,106.44

✖ [Delete this project](#)



Personnel costs project questions

Please provide the following information about the project you want funded.

Project name

El Paso Fire Department (EPFD) Fire Investigation Staffing Initiative

Is this a national-level project, with national impact and national dissemination?

- ☐ Yes
- ☒ No

Is this project a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region.

- ☐ Yes
- ☒ No

Who is the target audience for the planned project?

- ☒ Children under 14
- ☒ Adults over 65
- ☒ Firefighters
- ☒ People with disabilities (e.g., deaf/hard-of-hearing)
- ☒ College/university housing
- ☒ Low-income families/neighborhoods
- ☒ Geographic Area
- ☐ Other

What is the estimated size of the target audience?

875,784

How was this target audience determined?

- ☐ Formal Assessment
- ☒ Informal Assessment
- ☐ Will Be Conducting Assessment
- ☐ None of the above

Please provide a brief synopsis of the proposed project and then identify the specific goals and objectives of your project.

The EPFD seeks funding to address critical staffing vulnerabilities identified through internal assessments, benchmarking against comparable departments, and risk-based analysis. This request supports the formal implementation of two additional field investigator positions, classified at the Fire Suppression Technician (ES2) rank, to establish EPFD Units F977 and F978. These

Will this project aim to aggressively investigate every fire?

- ☒ Yes
- ☐ No

Please explain how this project will assist you in reaching this goal

The addition of investigative personnel will strengthen the systematic tracking of the investigative process by ensuring immediate and thorough fire pattern analysis and evidence recovery at every scene. Increased staffing enables the program to apply a scientific, consistent, and aggressive investigative approach in accordance with NFPA 921 and the organizational requirements outlined in

Explain your jurisdiction's training requirements for fire investigation personnel

Fire Investigators are highly trained and certified professionals operating under multiple state and national standards. All investigators are certified through the Texas Commission on Fire Protection (TCFP) as Structural Firefighters, Fire Investigators, Arson Investigators, Fire Inspectors, and Plan Examiners in accordance with NFPA 1031: Standard for Professional Qualifications for Fire

Please explain your experience and ability in developing and conducting (i.e., timely and satisfactory project completion) past fire prevention and safety projects. Additionally, please demonstrate the experience and expertise you have in managing the type of project you are proposing.

The EPFD has successfully developed and implemented multiple fire prevention and safety projects, demonstrating a strong commitment to program sustainability and accountability. The department maintains a dedicated team of grant and financial analysts who provide specialized expertise in the fiscal management and oversight of grant-funded initiatives. These professionals are solely assigned

Sustainability: Is it your organization's intent to deliver this program after the grant performance period? If so, how will the overall activity be sustained and what are the long-term benefits? Examples of sustainable projects can be illustrated through the long-term benefits derived from the delivery of the project, the presence of non-federal partners likely to continue the effort, or the demonstrated long-term commitment of the applicant.

The EPFD is committed to the continuation of enhanced performance and capability past the grant performance period through the continued goal of improving investigative precision and scene documentation. This initiative will directly support public safety efforts by reducing the number of undetermined fires, increasing arson-related prosecutions, and informing prevention strategies. The long-term impact of this project is a safer El Paso community through more effective fire investigations, enhanced data collection, and targeted fire prevention outreach.

To support long-term sustainability and community engagement, the EPFD will establish a Fire

Narrative

The narrative statements must provide all the information necessary for you to justify your needs and for FEMA to make an award decision. A panel of peer reviewers will evaluate the applications by using the narrative statements below to determine the worthiness of the request for an award. Please ensure that your narrative clearly addresses each of the following evaluation criteria elements to the best of your ability with detailed but concise information. You may either type your narrative statements in the spaces provided below or create the text in your word processing system and then copy it into the appropriate spaces provided below. Please note the narrative block does not allow for formatting. Do not type your narrative using only capital letters. Additionally, do not include tables, special fonts (i.e., quote marks, bullets, etc.), or graphs. Please review the Notice of Funding Opportunity for additional narrative details.

Commitment to Mitigation: Fire Department applicants that can demonstrate their commitment and proactive posture to reducing fire risk will receive higher consideration. Applicants must explain their code adoption and enforcement (to include Wildland Urban Interface and commercial/residential sprinkler code adoption and enforcement) and mitigation strategies (including whether or not the jurisdiction has a FEMA-approved mitigation strategy). Applicants can also demonstrate their commitment to reducing fire risk by applying to implement fire mitigation strategies (code adoption and enforcement) via this application.

The EPFD is committed to a proactive approach in fire risk reduction through the use of professionally trained personnel, data-driven strategies, targeted mitigation efforts, and enforcement of fire codes. The EPFD Fire Marshal's Office responds to an average of 430 origin and cause investigations annually, typically involving significant property loss, serious injury, fatality, or suspected intentional acts.

Fire Investigators not only serve the City of El Paso but also respond outside the jurisdiction through mutual and automatic aid agreements. These include partnerships with Fort Bliss Military Installation, El Paso County Emergency Services Districts, Ysleta del Sur Pueblo, Tigua Indian

Vulnerability Statement:

- The assessment of fire risk is essential in the development of an effective project goal, as well as meeting FEMA's goal to reduce risk by conducting a risk assessment as a basis for action. Vulnerability is a "weak link," demonstrating high-risk behavior, living conditions, or any type of high-risk situation. The Vulnerability Statement should include a description of the steps taken to determine the vulnerability and identify the target audience. The methodology for determination of vulnerability (i.e., how the vulnerability was found) should be discussed in-depth in the application's Narrative Statement.
- The specific vulnerability that will be addressed with the proposed project can be established through a formal or informal risk assessment. FEMA encourages the use of local statistics, rather than national statistics, when discussing the vulnerability.
- In a clear, to-the-point statement, the applicant should summarize the vulnerability the project will address, including who is at risk, what the risks are, where the risks are, and how the risks can be prevented, reduced, or mitigated.
- For the purpose of this application, formal risk assessments consist of the use of software programs or recognized expert analysis that assess risk trends.
- Informal risk assessments could include an in-house review of available data (e.g., National Fire Incident Reporting System [NFIRS]) to determine fire loss, burn injuries or loss of life over a period of time, and the factors that are the cause and origin for each occurrence, including a lack of adoption or enforcement of certain codes.

Through internal hazard trend analysis, review of incident data, evaluation of investigative resource usage, and an informal analysis comparing similarly sized departments in terms of population and operational scope, the El Paso Fire Department (EPFD) has identified specific vulnerabilities within its Fire Investigation Program.

Over the past five years, the EPFD has experienced a steady increase in incident volume, with total cases rising from 300 in 2019 to 421 in 2024. This reflects an annual growth rate of approximately

Project Description: Applicants must describe in detail not only the project components but also how the proposed project addresses the identified capability gap, due to financial need and/or the vulnerabilities identified in the vulnerability statement. The following information should be included:

- Project Components
- Review of any existing programs or models that have been successful.
- Detailed description of how the proposed project components fill the identified capability gap
- If working with Fire Service Partners/Organizations, identify each partner/organization and the role(s) they will fill in the successful completion of the proposed project.

The El Paso Fire Department (EPFD) seeks funding in the amount of \$482,106.44 through the Fire Prevention and Safety Grant Program to address critical staffing vulnerabilities identified through internal assessments, benchmarking against comparable departments, and risk-based analysis. This request supports the formal implementation of two additional field investigator positions, classified at the Fire Suppression Technician (FS2) rank, to establish EPFD Units F977 and F978. These positions are crucial to enhancing the department's capacity to manage the increasing investigative demand and will directly improve the accuracy, efficiency, and forensic quality of fire

Implementation Plan: Each project proposal should include details on the implementation plan which discusses the proposed project's goals and objectives. The following information should be included to support the implementation plan:

- Goals and objectives

- Details regarding the methods and specific steps that will be used to achieve the goals and objectives
- Timelines outlining the chronological project steps (this is critical for determining the likeliness of the project's completion within the period of performance)
- Where applicable, examples of marketing efforts to promote the project, who will deliver the project (e.g., effective partnerships), and the manner in which materials or deliverables will be distributed
- Requests for props (i.e., tools used in educational or awareness demonstrations), including specific goals, measurable results, and details on the frequency for which the prop will be utilized as part of the implementation plan. Applicants should include information describing the efforts that will be used to reach the high-risk audience and/or the number of people reached through the proposed project (examples of props include safety trailers, puppets, or costumes)
- Where human subjects are involved, describe plans for submission to the Institutional Review Board (IRB) (for further guidance and requirements, see the Human Subjects Research section of the NOFO)
- NOTE: For applicants proposing a complex project that may require a 24-month Period of Performance, please include significant justification and details in the implementation plan that justify the applicant's need for a Period of Performance of more than 12 months.

The EPFD will implement a comprehensive enhancement of its Fire Investigations Program by integrating investigative personnel to improve fire scene documentation, evidence collection, and public safety outcomes. The primary goal of this initiative is to achieve a documented reduction in fire-related injuries and fatalities while improving the overall effectiveness of fire investigations and fire prevention strategies across the community.

Upon award of the grant, all requested personnel will be immediately procured and distributed to fire

Evaluation Plan: Projects should include a plan for evaluation of effectiveness and identify measurable goals. Applicants seeking to carry out awareness and educational projects, for example, should identify how they intend to determine that there has been an increase in knowledge about fire hazards, or measure a change in the safety behaviors of the audience. Applicants should demonstrate how they will measure risk at the outset of the project in comparison to how much the risk decreased after the project is finished. There are various ways to measure the knowledge gained about fire hazards, including the use of surveys, pre- and post-tests, or documented observations. Applicants are encouraged to attend training on evaluation methods, such as the National Fire Academy's "Demonstrating Your Fire Prevention Program's Worth."

The department expects to achieve several defined outputs, including the full distribution of equipment to assigned personnel, the annual inspection and documentation of 100% of identified vacant structures, and consistent, detailed fire scene reporting. These outputs will enable short-term outcomes such as increased investigative accuracy, improved forensic documentation, a reduction in undetermined fire causes, and an increase in arson case clearance rates, specifically aiming for a 20% criminal clearance rate.

Cost Benefit: Projects will be evaluated and scored by the Peer Review Panelists based on how well the applicant addresses the fire prevention needs of the department or organization in an economic and efficient manner. The applicant should show how it will maximize the level of funding that goes directly into the delivery of the project. The costs associated with the project also must be reasonable for the target audience that will be reached, and a description should be included of how the anticipated project benefit(s) (quantified if possible) outweighs the cost(s) of the requested item(s). The application should provide justification for all costs included in the project in order to assist the Technical Evaluation Panel with their review.

The value of a successful fire investigation lies in the accurate determination and thorough documentation of an incident's origin and cause. Each month, the department conducts a comprehensive analysis of investigative outcomes to identify preventable conditions. This data-driven process enables hazard trend analysis and helps guide the focus of community education programs by highlighting specific risk factors and recurring fire causes. This proactive approach supports both public safety outreach and operational efficiency.

Additional Comments: If you have any additional comments about your project, please provide them here.

The EPFD Fire Marshal's Office Arson Investigation Unit continues to work closely with outside agencies and community partners to ensure a safe and hazard resilient community for residents and visitors. Fire Investigators will continue to perform their duties using the latest available technology, to include the equipment listed in this grant application, and techniques learned through ongoing training and experiences gained in the field.

Cost Items

[+ Add an item](#)

▶	Item: Position (SALARY) - FS2 Fire Suppression Techni...	\$346,475.92
▶	Item: Position (FRINGE BENEFITS) @ 39.14595%	\$135,630.52

Grant request summary

The table or tables below summarize the number of items and total cost within each FP&S activity category you have requested funding for. This table or tables will update as you change the items within your grant request details.

Fire prevention and safety

Activity – Project	Number of items	Total cost
Origin and Cause Investigation-Origin and cause investigation trailer El Paso Fire Department Arson Scene Operations and Support Trailer Project	17	\$257,324.58
Origin and Cause Investigation-Origin and cause investigation equipment (including PPE) El Paso Fire Department (EPFD) Capability Enhancement Project	26	\$129,068.24
Origin and Cause Investigation-Personnel costs El Paso Fire Department (EPFD) Fire Investigation Staffing Initiative	2	\$482,106.44
Community Risk Reduction-Smoke Alarm Installations (door to door with home safety inspection) City of El Paso FD CRRD - Residential Fire Safety & Smoke/Carbon Monoxide Detector Program	2	\$87,232.50
Total	47	\$955,731.76

Is your proposed project limited to one or more of the [following activities](#) : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

☐ Yes

☒ No

Please download the EHP Screening form available at <https://www.fema.gov/media-library/assets/documents/90195>. Once you have been awarded the grant and have accepted the award, please complete and send your screening form and attachments to GPDEHPinfo@fema.dhs.gov.

EHP screening form attachment (optional)

[Upload from your computer](#)

Filename	Date uploaded	File size	Description	Action
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Maximum File Size:
1 GB

Accepted File Types:
.pdf, .doc, .docx, .xls, .xlsx, .jpg

Budget summary

Budget summary

Object class categories	Year 1	Year 2	Total
Personnel	\$173,237.96	\$173,237.96	\$346,475.92
Fringe benefits	\$67,815.26	\$67,815.26	\$135,630.52
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$381,366.07	\$43,616.25	\$424,982.32
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$22,235.57	\$13,915.00	\$36,150.57
Total direct charges	\$644,654.86	\$298,584.47	\$943,239.33
Indirect charges	\$0.00	\$0.00	\$0.00
TOTAL	\$644,654.86	\$298,584.47	\$943,239.33
Non-federal resources			
Applicant			\$44,916.16
State			\$0.00
Local			\$0.00
Other sources			\$0
Remarks			5% City Cash Match Amount: \$47,438.46
Total Federal and Non-federal resources			
Federal resources	\$613,957.01	\$284,366.16	\$898,323.17
Non-federal resources	\$30,697.85	\$14,218.31	\$44,916.16
TOTAL	\$644,654.86	\$298,584.47	\$943,239.33
Program income			\$0.00

Contact information


Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?

- ☐ Yes
- ☒ No

Secondary point of contact

Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

MR Kevin D Dieter Emergency Management Coordinato DieterKD@elpasotexas.gov	Primary phone 9158383271 Work Fax	Additional phones 9159796801 Work	 Edit
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Assurances and certifications

SF-LLL: Disclosure of Lobbying Activities

OMB number: 4040-0013, Expiration date: 02/28/2025 [View burden statement](#)

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. Â§ 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

☒ The applicant is not currently required to submit the SF-LLL

Review application

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Please select any of the following links to view or edit a particular section of your application. You may submit your application for signature once your application is complete and without any errors.



This application is ready to submit for signature

Submit this application for final signature to complete the application submission process.



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Applicant information

[View/edit](#)



Applicant characteristics

[View/edit](#)



Operating budget

[View/edit](#)



Community description

[View/edit](#)



Grant request details

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Grant request summary

[View/edit](#)



Budget summary

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Assurances and certifications

[View/edit](#)



Contact information

[View/edit](#)