

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** December 14, 2021

**PUBLIC HEARING DATE:** December 14, 2021

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Sam Rodriguez, (915) 212-1845

**DISTRICT(S) AFFECTED:** ALL

**STRATEGIC GOAL:** No. # 6 – Set the standard for sound governance and fiscal management

**SUBGOAL:** No. # 6.6 – Ensure continued financial stability and accountability through sound financial management, budgeting and reporting: Identify potential new revenue streams

**SUBJECT:**

A resolution amending schedule C, attached to the FY 2022 Budget Resolution and effective September 1, 2021, shall be amended, effective upon signature of this resolution by the Mayor, as set forth in Attachment "A" attached to this resolution, to establish the amounts of fees related to real estate transactions under Chapter 15.24 of the El Paso City Code. Except as herein amended, the FY2022 Budget Resolution and Schedule C remain in full force and effect. The changes provided for in this Resolution take effect starting on January 1, 2022.

**BACKGROUND / DISCUSSION:**

The City of El Paso desires to amend the Budget Resolution to charge fees to the public for Real Estate Transactions pertaining to City Property that is not public right of way or a park and is not airport or PSB land.

**PRIOR COUNCIL ACTION:**

No

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** \_\_\_ YES \_\_\_ NO x N/A

**PRIMARY DEPARTMENT:** N/A

**SECONDARY DEPARTMENT:** N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



**(If Department Head Summary Form is initiated by Purchasing, client department should sign also)**

**RESOLUTION AMENDING SCHEDULE C FOR THE CITY OF EL PASO  
FY 2022 BUDGET RESOLUTION**

**WHEREAS**, on August 24, 2021 the City Council approved the FY2022 City budget by resolution (“Budget Resolution”); and

**WHEREAS**, paragraph 50 of the Budget Resolution provides that revisions or additions to the fees set forth in Schedule C, attached to the Budget Resolution, may be approved by simple resolution of the City Council; and

**WHEREAS**, the City Council desires to establish the fees and other charges under Schedule C related real estate transactions under Chapter 15.24 of the El Paso City Code.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF EL PASO:**

That Schedule C, attached to the FY 2022 Budget Resolution and effective September 1, 2021, shall be amended, effective upon signature of this resolution by the Mayor, as set forth in Attachment “A” attached to this resolution, to establish the amounts of fees related to real estate transactions under Chapter 15.24 of the El Paso City Code. Except as herein amended, the FY2022 Budget Resolution and Schedule C remain in full force and effect. The changes provided for in this Resolution take effect starting on January 1, 2022.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2021.**

**ATTEST:**

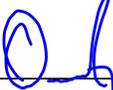
**CITY OF EL PASO:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

\_\_\_\_\_  
Oscar Leeser, Mayor

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Omar De La Rosa  
Assistant City Attorney

  
\_\_\_\_\_  
Samuel Rodriguez, P.E.  
City Engineer

Line No.	Department	Account	Fee Description	Detail FY22 Preliminary	FY 2021 Proposed Fees
	Capital Improvement		Application Fee-Purchase/Sale		\$1,000
	Capital Improvement		Consideration - Purchase/Sale		Market Value as determined by Real Estate Policies.
	Capital Improvement		Due Diligence		Actual cost charged by contractors
	Capital Improvement		Application Fee- Rights of Entry		\$500
	Capital Improvement		Consideration - Rights of Entry		\$0
	Capital Improvement		Application Fee - Easements		\$1,000
	Capital Improvement		Consideration - Easement		Market Value as determined by Real Estate Policies.
	Capital Improvement		Application Fee - Leases		\$1,000
	Capital Improvement		Consideration - Lease		Market Value as determined by Real Estate Policies.
	Capital Improvement		Agreement Amendments		\$200
	Capital Improvement		Consent to Assignments		\$200
	Capital Improvement		Release		\$200
	Capital Improvement		Termination of Agreements		\$200
	Capital Improvement		Application Fee - Special Event		\$500
	Capital Improvement		Consideration - Special Event		Market Value as determined by Real Estate Policies.