

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: December 6, 2022
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Lilia Worrell, Municipal Court Director, 915-212-5822
Claudia A. Garcia, Interim Director of Purchasing & Strategic Sourcing, (915) 212-1218

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 2 – Set the Standard for a Safe and Secure City

SUBGOAL: 2.9 – Promote Building Safety

SUBJECT:

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to Oklahoma Investigative Group, Inc. DBA Tricorps Security referencing Contract 2019-1056 Security for Municipal Court Guards Services. This change order is to increase the contract by \$140,000.00 for a total amount not to exceed \$1,294,645.20. The change order will cover additional expenses for Security Guard Services for the duration of the contract term, February 5, 2023.

BACKGROUND / DISCUSSION:

The contract modification will allow the Municipal Court department to cover the expenses associated with the six months security services contract extension and continue 24-hour weekday, weekend, and holiday coverage; as well as bailiff and prisoner transport services. This contract is not paid through General Fund; it is paid out of the dedicated fund for Court Security.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

On August 20, 2019 City Council approved the award of contract 2019-1056 to Oklahoma Investigative Group, Inc. DBA Tricorps Security for a three (3) year term for at total amount of \$1,149,685.20.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$140,000.00

Funding Source: Restrictive fund for Court Security

Account: 522120-111-11030-2532-P1137

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

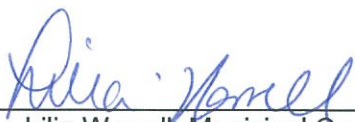
PRIMARY DEPARTMENT: Municipal Court Department

2019-1056 Security for Municipal Court Guards Services

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Lilia Worrell, Municipal Court Director

**COUNCIL PROJECT FORM
(CHANGE ORDER)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **DECEMBER 6, 2022**.

STRATEGIC GOAL: No 2: Set the Standard for a Safe and Secure City

This linkage to Strategic Plan is subsection 2.9 – Promote Building Safety

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to Oklahoma Investigative Group, Inc. dba Tricorps Security referencing Contract 2019-1056 Security for Municipal Court Guards Services. This change order is to increase the contract by \$140,000.00 for a total amount not to exceed \$1,294,645.20. The change order will cover additional expenses for Security Guard Services for the duration of the contract term, February 5, 2023.

Contract Variance:
No Contract Variance

Department:	Municipal Court
Award to:	Oklahoma Investigative Group, Inc. dba Tricorps Security
	Oklahoma City, OK
Total Estimated Amount:	\$140,000.00
Account No.:	522120-111-11030-2532-P1137
Funding Source	Restrictive fund for Court Security
District(s):	All

This is a Best Value, service contract.

*******ADDITIONAL INFO BELOW*******