



CITY REVIEW COMMITTEE MEETING

**Virtual Meeting
October 29, 2025
10:00 A.M.**

MINUTES

The City Review Committee held a virtual meeting at the time listed above.

The meeting was called to order at 10:00 A.M. by Luis Zamora, Secretary and Chair of the City Review Committee.

COMMITTEE MEMBERS PRESENT:

Modesto Melendez III
Fredo Alejandre

AGENDA

Luis Zamora, Secretary and Chair of the City Review Committee, provided a summary of how people can participate in the meeting virtually. Committee members and staff introduced themselves.

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I. CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the City Review Committee on any items that are not on the City Review Committee Agenda and that are within the jurisdiction of the City Review Committee. No action shall be taken.

Members of the public may communicate with the City Review Committee during public comment, and regarding agenda items by calling 1-915-213-4096 or Toll-Free Number: 1-833-664-9267. Conference ID: 432 766 857#. Requests to speak must be received by contacting Luis Zamora, Secretary of the City Review Committee, at ZamoraLF@elpasotexas.gov or (915) 212-1552 no later than 8:00 A.M. the day of the hearing.

PUBLIC:

No members of the public signed up to speak.

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II. REGULAR AGENDA - DISCUSSION AND ACTION:

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1. **PLRG25-00008:** A portion of Lots 6 and 7, Block 3, of Supplemental Map of Kern Place Addition, City of El Paso, El Paso County, Texas
- ADDRESS: 1219 Rim Road
- APPLICANT: Margaret Servin
- REPRESENTATIVE: Freedom Forever
- REQUEST: Installation of solar panels on the main home and rear accessory structure
- ZONING: R-3/NCO (Residential/Neighborhood Conservancy Overlay)
- STAFF CONTACT: Jose Beltran, 915-212-1607, BeltranJV@elpasotexas.gov

Jose Beltran, Planner, made a presentation to the Committee. Notices were mailed to property owners on October 14, 2025. The Planning Division has not received any communication in support or opposition to the request. Staff recommends **approval** of the request based on compliance with the relevant Rim University Neighborhood Design Standards.

Veronica Gardea, representative from Freedom Forever, was present and answered questions from the committee.

ACTION: Motion made by Committee Member Melendez, seconded by Committee Member Alejandre **TO APPROVE ITEM PLRG25-00008** and unanimously carried.

Motion Passed.

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2. **PLRG25-00009:** The East 52 feet of Lots 16 through 20, Block 149, Alexander Addition, City of El Paso, El Paso County, Texas
- ADDRESS: 511 Blanchard Avenue
- APPLICANT: Alan Heatley
- REPRESENTATIVE: Jorge Eduardo Enriquez
- REQUEST: Addition and exterior remodeling of an existing residence
- ZONING: R-4/NCO (Residential/Neighborhood Conservancy Overlay)
- STAFF CONTACT: Alejandra González, 915-212-1506, GonzalezAG@elpasotexas.gov

Alejandra González, Planner, made a presentation to the Committee. Notices were mailed to property owners on October 15, 2025. The Planning Division has not received any communication in support or opposition to the request. Staff recommends **approval** of the request based on compliance with the relevant Rim University Neighborhood Design Standards.

Jorge Eduardo Enriquez, representative, was present and answered questions from the committee.

ACTION: Motion made by Committee Member Melendez, seconded by Committee Member Alejandre **TO POSTPONE ITEM PLRG25-00009 FOR TWO WEEKS** to allow the applicant to bring back a design that's more in keeping with the guidelines and unanimously carried.

Motion Passed.

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3. Discussion and action on previous Regular meeting minutes.

ACTION: Motion made by Committee Member Melendez, seconded by Committee Member Alejandro **TO APPROVE minutes** and unanimously carried.

Motion Passed.

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Meeting adjourned at 10:21 A.M.

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Approved as to form:



Luis Zamora, Chief Planner, Secretary and Chair of the City Review Committee