



FINANCIAL OVERSIGHT AND AUDIT COMMITTEE MINUTES

May 8, 2025

COUNCIL CHAMBERS, CITY HALL

10:00 AM

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The Financial and Oversight and Audit Committee members of the City of El Paso met at the above place and date. Meeting was called to order at 10:00 a.m. Committee Chair Dr. Josh Acevedo was present and presiding and the following Committee Members answered roll call: Dr. Josh Acevedo, Alejandra Chávez, Deanna Maldonado-Rocha, Ivan Niño, Elizabeth De La O – Deputy Chief Internal Auditor, and Dionne Mack – City Manager.

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PLEDGE OF ALLEGIANCE

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AGENDA

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1. Motion made by Committee member Chávez, seconded by Committee member Niño, and unanimously carried to **APPROVE** the Minutes for the Financial Oversight and Audit Committee meeting of April 10, 2025.

AYES: Committee Members Acevedo, Chávez, Maldonado-Rocha, and Niño

NAYS: None

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2. **Discussion and Action on the approval of the City of El Paso Budget Policies to include an amendment to Section 10 – Reserves, to establish fund balance guidelines for the General Fund.**

Mr. Robert Cortinas – Deputy City Manager/Chief Financial Officer (CFO), delivered a PowerPoint presentation.

The following members of the FOAC commented:

- Dr. Josh Acevedo, Committee Chair.
- Ms. Alejandra Chávez, Committee Member.
- Ms. Deanna Maldonado-Rocha, Committee Member.
- Ms. Dionne Mack, City Manager.

Motion made by Committee Member Maldonado-Rocha, seconded by Committee Member Chávez, and unanimously carried to **APPROVE** the City of El Paso Budget Policies to include an amendment to Section 10 – Reserves, to establish fund balance guidelines for the General Fund and send to City Council for action.

AYES: Committee Members Acevedo, Chávez, Maldonado-Rocha, and Niño

NAYS: None

3. **Discussion and Action on the results of the Parks and Recreation Department - Park Usage Permit Audit A2025-01.**

Ms. Elizabeth De La O - Deputy Chief Internal Auditor, delivered a PowerPoint presentation.

The following members of the FOAC commented:

- Dr. Josh Acevedo, Committee Chair.
- Ms. Alejandra Chávez, Committee Member.
- Ms. Deanna Maldonado-Rocha, Committee Member.
- Mr. Ivan Niño, Committee Member.
- Ms. Dionne Mack, City Manager.

The following City staff members commented:

- Mr. Pablo Caballero, Director Parks & Recreation.
- Ms. Karla Nieman, City Attorney.

Motion made by Committee Member Niño, seconded by Committee Chair Acevedo, and unanimously carried to **POSTPONE** the results of the Parks and Recreation Department – Park Usage Permit Audit A2025-01 for sixty (60) days to allow the City Manager to have pertinent departments collaborate on a joint process.

4. **Discussion and Action on the results of the Accounts Receivable – Hotel Occupancy Tax Review P2025-01.**

Ms. Elizabeth De La O - Deputy Chief Internal Auditor, delivered a PowerPoint presentation.

The following members of the FOAC commented:

- Dr. Josh Acevedo, Committee Chair.
- Ms. Alejandra Chávez, Committee Member.
- Mr. Ivan Niño, Committee Member.

The following City staff member commented:

- Mr. Robert Cortinas, Deputy City Manager/CFO.

Motion made by Committee Member Maldonado-Rocha, seconded by Committee Member Chávez, and unanimously carried to **ACCEPT** the results of the Accounts Receivable – Hotel Occupancy Tax Review P2025-01 and send to City Council for action.

AYES: Committee Members Acevedo, Chávez, Maldonado-Rocha, and Niño

NAYS: None

ADJOURN

Motion made by Committee Member Maldonado-Rocha seconded by Committee Member Chávez and unanimously carried to **ADJOURN** the meeting at 10:59 a.m.

AYES: Committee Members Acevedo, Chávez, Maldonado-Rocha, and Niño

NAYS: None

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APPROVED AS TO CONTENT:

Dr. Josh Acevedo – Committee Chair,
Financial Oversight and Audit Committee

Edmundo S. Calderon – Chief Internal Auditor,
Internal Audit Department