

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: April 25, 2023

PUBLIC HEARING DATE: NA

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Terry K. Kebschull, Animal Services Director, (915) 212-8742
K. Nicole Cote, Managing Director, Purchasing & Strategic Sourcing, (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: 8 – Nurture and Promote a Healthy, Sustainable Community

SUBGOAL: 8.3 – Enhance animal services to ensure El Paso's pets are provided a safe and healthy environment

SUBJECT:

The award of solicitation 2023-0402 Rescue Concentrate Disinfectant to Midwest Veterinary Supply, Inc for a three (3) year term for an estimated amount of \$118,512.00. This contract will allow to maintain the animal shelter spaces clean and disinfected.

BACKGROUND / DISCUSSION:

This contract is to provide cleaning product for the Animal Services Department and maintain clean spaces.

SELECTION SUMMARY:

Solicitation was advertised on March 7, 2023 and March 14, 2023. The solicitation was posted on City website on March 7, 2023. There were a total of twenty-one (21) viewers online; three (3) proposals were received, one (1) being a local vendor.

CONTRACT VARIANCE:

There is no contract variance, unit cost remains the same.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

NA

AMOUNT AND SOURCE OF FUNDING:

Amount: \$118,512.00

Account: Animal Services Funds

Funding Source: 225 – 2580 – 25110 - 531110

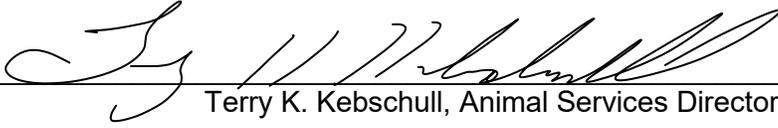
HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Animal Services

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Terry K. Keschull, Animal Services Director

**COUNCIL PROJECT FORM
(Low Bid)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **April 25, 2023**.

STRATEGIC GOAL: NO. 8 - Nurture and Promote a Healthy, Sustainable Community

The linkage to the Strategic Plan is subsection 8.3 Enhance animal services to ensure El Paso’s pets are provided a safe and healthy environment.

Award Summary:

The award of solicitation 2023-0402 Rescue Concentrate Disinfectant to Midwest Veterinary Supply, Inc for a three (3) year term for an estimated amount of \$118,512.00. This contract will allow to maintain the animal shelter spaces clean and disinfected.

Contract Variance:

There is no contract variance, unit cost remains the same.

Department:	Animal Services
Vendor:	Midwest Veterinary Supply, Inc. Lakeville, MN
Item(s):	All
Term:	3 years
Annual Estimated Award:	\$39,504.00
Total Estimated Award:	\$118,512.00
Account No.:	225 – 2580 – 25110 - 531110
Funding Source:	Animal Services Funds
District(s):	All

This is a Low Bid, unit price contract.

The Purchasing & Strategic Sourcing and the Animal Services Departments recommend award as indicated to Midwest Veterinary Supply, Inc., the lowest responsive and responsible bidder.

*******ADDITIONAL INFO BELOW*******



CITY OF EL PASO BID TABULATION FORM



Project Name: Rescue Concentrate Disinfectant
Bid Opening Date: April 5, 2023

Solicitation #: 2023-0402
Department: Animal Services

				Cardinal Health, Inc. dba The Harvard Drug Group dba First Veterinary Supply Dublin, OH			Loren Hodges & Sons Inc. dba Longhorn Distributing El Paso, TX			Midwest Veterinary Supply, Inc. Lakeville, MN		
				Bidder 1 of 3			Bidder 2 of 3			Bidder 3 of 3		
ITEM No.	DESCRIPTION	Unit of Measure	Approximate / Estimate Quantity (A)	PRICE (B)	Yearly Total C = AXB	3 Year Total D = CX3	PRICE (B)	Yearly Total C = AXB	3 Year Total D = CX3	PRICE (B)	Yearly Total C = AXB	3 Year Total D = CX3
1	Rescue Concentrate Disinfectant (55 Gallon)	Drum	24	\$ 1,646.00	\$ 39,504.00	\$ 118,512.00	\$ 1,851.00	\$ 44,424.00	\$ 133,272.00	\$ 1,646.00	\$ 39,504.00	\$ 118,512.00
TOTAL							\$ 118,512.00				\$ 133,272.00	\$ 118,512.00
<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u>												
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>												
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.				<input type="checkbox"/>			<input checked="" type="checkbox"/>			<input type="checkbox"/>		
NO OPTION OFFERED				<input checked="" type="checkbox"/>			<input type="checkbox"/>			<input checked="" type="checkbox"/>		
AMENDMENTS ACKNOWLEDGED:				Yes			Yes			Yes		
BIDS SOLICITED: 316 LOCAL BIDS SOLICITED: 171 BIDS RECEIVED: 3 LOCAL BIDS RECEIVED: 1 NO BID: 4												
NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.												

APPROVED BY: _____ /s/

DATE: 4/7/2023

**2023-0402 Rescue Concentrate Disinfectant
Viewers List**

<u>No.</u>	<u>Participant Name</u>	<u>Response Status</u>	<u>Contact</u>	<u>City</u>	<u>State</u>
1	Midwest Veterinary Supply	Submitted	Ali Davis	Lakeville	MN
2	First Veterinary Supply (The Harvard Drug Group)	Submitted	Mark Frank	Dublin	OH
3	Longhorn Distributing (Loren Hodges & Son's Inc.)	Submitted	Loren Hodges	El Paso	TX
4	WOFFORD TRUCK PARTS (TE EL PASO,LLC)	No Bid	ruben pinon	EL PASO	TX
5	Ferguson Enterprises LLC	No Bid	Troy Lewallen	El Paso	TX
6	Exodo Industrial	No Bid	Carlos Camarena	El Paso	TX
7	Continental Kennel Club Inc.	No Bid	Brandy Roberts	Walker	LA
8	ARSPEC (Armendariz)	Viewed	Jon Armendariz	EL PASO	TX
9	Bella Luna Engineering and Building Maintenance	Viewed	Lorenzo Luna	El Paso	TX
10	Construction Reporter	Viewed	Rebecca Taylor	Albuquerque	NM
11	DICONA INC	Viewed		NOGALES	AZ
12	eagle janitorial services	Viewed	Francisco Corral	El Paso	TX
13	El Paso Handyman LLC	Viewed	Jesse Arjon	EL PASO	TX
14	Klean-it Janitorial Services	Viewed	Alex Cruz	El Paso	TX
15	Mean Clean LLC	Viewed		El Paso	TX
16	PJS of El Paso, Inc.	Viewed	Gina Delavina	El Paso	TX
17	Safety-Kleen	Viewed	Ryan Clark	el paso	TX
18	Spectrum Paper	Unsubmitted	Maxine Brown-Soto	El Paso	TX
19	The PlanIt Room	Viewed	Cecilia Hernandez	El Paso	TX
20	UebelKorp industries	Viewed		El Paso	TX
21	Zep Sales and Service (Acuity Specialty Products, Inc)	Unsubmitted	Maureena Fabien-Wa	Atlanta	GA