



## **AGENDA FOR THE CITY PLAN COMMISSION**

---

**January 15, 2026**

**MAIN CONFERENCE ROOM, 300 NORTH CAMPBELL – 2ND FLOOR  
1:30 PM**

Notice is hereby given that a Hearing of the City Plan Commission will be conducted on the above date and time.

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with the City Plan Commission during public comment, and regarding agenda items by calling the following number:

1-915-213-4096 or Toll Free Number: 1-833-664-9267

At the prompt please enter the corresponding Conference ID: 916 670 514#

**A quorum of the City Plan Commission members must be present and participate in the meeting.**

If you wish to sign up to speak please contact Elsa Ramirez at [RamirezEZ@elpasotexas.gov](mailto:RamirezEZ@elpasotexas.gov) or (915) 212-0088 no later than by the start of the meeting.

A sign-up form is available outside the Main Conference Room, 2nd Floor for those who wish to sign up on the day of the meeting. Requests to speak must be received by 1:30 p.m. on the date of the meeting.

A total time of three minutes may be allowed for each speaker. The Public Comment portion shall not exceed thirty (30) minutes, unless otherwise approved by the City Plan Commission.

### **PUBLIC COMMENT**

This time is reserved for members of the public who would like to address the City Plan Commission on any items that are not on the City Plan Commission Agenda and that are within the jurisdiction of the City Plan Commission. No action shall be taken.

## **CONSENT AGENDA**

### **NOTICE TO THE PUBLIC:**

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by City Plan Commission to be routine, or have met all standards for development under state law (plats only not requiring a public hearing), and will be enacted by one motion unless separate discussion is requested by City Plan Commission or staff and the item is removed from the Consent Agenda. Members of the audience who wish to ask questions or speak regarding items on the Consent Agenda must sign up on the day of the meeting, and such requests to speak must be received by 1:30 p.m. on the date of the meeting. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The City Plan Commission may, however, reconsider any item at any time during the meeting.

### **Approval of Minutes**

1. City Plan Commission minutes for December 18, 2025 [BC-1611](#)

### **ANNUAL BUSINESS MEETING AGENDA - DISCUSSION AND ACTION:**

2. CPC Business Items: [BC-1612](#)  
a. Election of Officers (Chair, First Chair, Second Chair)  
Kevin Smith, Assistant Director of Planning, (915) 212-1566,  
SmithKW@elpasotexas.gov
3. Required trainings of the City Plan Commission [BC-1613](#)  
Kevin Smith, Assistant Director of Planning, (915) 212-1566,  
SmithKW@elpasotexas.gov
4. Presentation on Climate, Energy and Sustainability Programs [BC-1614](#)  
Fernando Berjano, Senior Climate Programs Manager,  
BerjanoFL@elpasotexas.gov
5. Park Fees Special Fund Report [BC-1615](#)  
Karla Chavez, Parks Planning and Development Manager, Parks & Recreation Department, (915) 212-1724, ChavezKX1@elpasotexas.gov
6. Annual Legal Training, including City Plan Commission Scope and Duties [BC-1616](#)  
Russell Abeln, Assistant City Attorney-Senior, (915) 212-1127,  
AbelnRT@elpasotexas.gov
7. Planning Division Reports: [BC-1617](#)

Zoning Section

Subdivision Section

Special Permits/Events

Archives

Kevin Smith, Assistant Director of Planning, (915) 212-1566,  
SmithKW@elpasotexas.gov

## **EXECUTIVE SESSION**

The City Plan Commission may retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Section 551.071 Consultation with Attorney, Section 551.072 Deliberation Regarding Real Property, and Section 551.073 Deliberation Regarding Prospective Gifts to discuss any item on this agenda.

## **ADJOURN**

Posted this 9th day of January, 2026 at \_\_\_\_\_ AM/PM.

By \_\_\_\_\_  
Elsa Ramirez, Administrative Support Associate