



HISTORIC LANDMARK COMMISSION MEETING
Main Conference Room, 2nd Floor, City Hall, 300 N. Campbell Street
July 10, 2025
3:00 P.M.

MINUTES

The Historic Landmark Commission met at the above place and date.

The meeting was called to order at 3:00 p.m. Commission Chair Isaac Harder present and presiding and the following Commissioners answered roll call.

COMMISSIONERS PRESENT:

Isaac Harder
Cynthia Renteria
Angela Jimenez
Kim McGlone
Mario Silva

COMMISSIONERS ABSENT:

Louis Edwards
Isabel Otten
Luis "Sito" Negrón

HISTORIC PRESERVATION OFFICE:

Providencia Velázquez, Historic Preservation Officer
Modesto "Moe" Melendez III, Planner
Russell Abeln, Senior Assistant City Attorney

AGENDA

Providencia Velázquez, Historic Preservation Officer, read the *Statement from the Historic Preservation Office* into the record.

ACTION: *No action was taken.*

AYES: N/A

NAYS: N/A

May 15, 2025

City of El Paso, El Paso County, Texas
Location: 1118-1120 N. El Paso Street
Historic District: Sunset Heights
Property Owner: Church of Scientology Mission of El Paso
Representative: Joni Superville
Representative District: 8
Existing Zoning: A-3/H (Apartments/Historic)
Year Built: 1938
Historic Status: Contributing
Request: Reconsideration of a Certificate of Appropriateness for window replacement after-the-fact and alterations to main façade and porch
Orig. Application Filed: 5/1/25
Orig. 45 Day Expiration: 6/15/25

Presentation made by Mr. Melendez to the Commission.

Ms. Joni Superville, property owner, and Alex Alvarez, representative for property owner, spoke to/answered questions from the Commission.

ACTION: Motion made by Commissioner Harder, seconded by Commissioner McGlone, to **APPROVE THIS ITEM with the modifications that the applicant provide a sketch to the Historic Preservation Office showing the frame around the window, the dividing mullion, and the color, material and dimensions; and that the wood shake on the front be replaced to match the original** and unanimously carried.

Motion passed.

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3. PHAP25-00023 28 Sunset Heights 23 & E. 8 ft. of 22 (3960 sq. ft.),
City of El Paso, El Paso County, Texas
Location: 806 Upson Drive
Historic District: Sunset Heights
Property Owner: Sam Lightbourn
Representative: Michael Lightbourn
Representative District: 8
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1930
Historic Status: Contributing
Request: Certificate of Appropriateness for removal of addition at rear of property due to fire damage
Application Filed: 6/26/25
45 Day Expiration: 8/10/25

Presentation made by Mr. Melendez to the Commission.

ACTION: Motion made by Commissioner Renteria, seconded by Commissioner Jimenez, to **APPROVE THIS ITEM** with the modifications that the applicant provide accurate elevations and floor plans minus the final outcome; once the demolition is completed, they return to staff with renditions of what they expect the final outcome will be; and that no new permits be issued until this process is complete and unanimously carried.

4. PHAP25-00024	101 Government Hill N 10 Ft Of 15 & S 45 Ft Of 16 (6446.40 Sq Ft), City of El Paso, El Paso County, Texas
Location:	4771 Cumberland Avenue
Historic District:	Austin Terrace
Property Owner:	Patricia Beltran
Representative:	Patricia Beltran
Representative District:	2
Existing Zoning:	R-4/H (Residential/Historic)
Year Built:	1937
Historic Status:	Contributing
Request:	Certificate of Appropriateness for construction of an addition on a secondary façade
Application Filed:	6/26/25
45 Day Expiration:	8/10/25

Jorge Limon, designer, spoke to/answered questions from the Commission.

Motion passed.

5. PHAP25-00025	102 Government Hill 10 & 11 (7920 Sq Ft), City of El Paso, El Paso County, Texas
Location:	4500 Hastings Avenue
Historic District:	Austin Terrace
Property Owner:	Timothy and Suzanne Gutierrez
Representative:	Moises Garcia
Representative District:	2
Existing Zoning:	R-4/H (Residential/Historic)

Year Built: 1924
Historic Status: Contributing
Request: Certificate of Appropriateness for driveway extension after-the-fact
Application Filed: 6/26/25
45 Day Expiration: 8/10/25

Presentation made by Mr. Melendez to the Commission.

Moises Garcia, representative, spoke to/answered questions from the Commission.

ACTION: Motion made by Commissioner Harder, seconded by Commissioner Renteria, to **APPROVE THIS ITEM with the modifications that the driveway follow City Of El Paso building standards and that the parkway maintain 50% living ground cover** and unanimously carried.

Motion passed.

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6. PHAP25-00026 18 Sunset Heights 16 To 18 (9000 Sq Ft), City of El Paso,
El Paso County, Texas
Location: 1435 Fewel Street
Historic District: Sunset Heights
Property Owner: Circle of the Solitary
Representative: Reverend Kimberly Shaw
Representative District: 8
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1929
Historic Status: Contributing
Request: Certificate of Appropriateness for window removal and replacement
Application Filed: 6/26/25
45 Day Expiration: 8/10/25

Presentation made by Ms. Velázquez to the Commission.

Kimberly Shaw, property owner, spoke to/answered questions from the Commission.

ACTION: Motion made by Commissioner Harder, seconded by Commissioner Renteria, to **APPROVE THIS ITEM with the modification that the new windows match the existing or historic windows in terms of operation, dimension, configuration, and finish with the muntins being three-dimensional, exterior-applied** and unanimously carried.

Motion passed.

7. Addresses of property HLC Commissioners have requested that HLC staff review or investigate and provide a report to the HLC.

THERE WERE NO ADDRESSES NOR PROPERTIES THAT THE HLC MEMBERS WOULD LIKE TO REQUEST FOR AGENDA ITEMS TO BE SCHEDULED AT THE JUNE 26, 2025 MEETING.

II. Consent Agenda

1. HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda.
(See Attachment "A.")
2. Discussion and action on Regular meeting minutes for June 26, 2025.

ACTION: Motion made by Commissioner Renteria, seconded by Chair Harder, to **APPROVE THE MINUTES AND TABLE STAFF REPORT** and carried.

Motion passed.

III. Adjournment of the Historic Landmark Commission's Meeting.

ADJOURNMENT:

ACTION: Motion made by Chair Harder, seconded by Commissioner Renteria and unanimously carried to **ADJOURN**.

Motion passed.

Meeting adjourned at 4:56 p.m.

EXECUTIVE SESSION

The Historic Landmark Commission may retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Section 551.071-551.076 to discuss any item on this agenda.

Approved as to form:

Providencia Velazquez

Providencia Velazquez (Jul 21, 2025 14:09 MDT)

Providencia Velázquez, Historic Preservation Officer

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