



AGENDA FOR THE HISTORIC LANDMARK COMMISSION MEETING

**July 10, 2025
MAIN CONFERENCE ROOM, 300 NORTH CAMPBELL AND VIRTUALLY
3:00 PM**

Notice is hereby given that a meeting of the Historic Landmark Commission will be conducted on the above date and time.

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with the Historic Landmark Commission during public comment, and regarding agenda items by calling the following number:

1-915-213-4096 or Toll Free Number: 1-833-664-9267

At the prompt please enter the corresponding Conference ID: 293 645 951#

If you wish to sign up to speak, please contact Berenice Barron at BarronBC@elpasotexas.gov or (915) 212-1583 no later than by the start of the meeting.

A quorum of the Historic Landmark Commission members must be present and participate in the meeting.

The following members of the Historic Landmark Commission (HLC) will be present: Angela Jimenez, Isabel Otten, Mario Silva, Isaac Harder, Cynthia Renteria, Kim McGlone, Louis Edwards, and Sito Negrón.

PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Historic Landmark Commission on any items that are not on the Historic Landmark Commission Agenda and that are within the jurisdiction of the Historic Landmark Commission. No action shall be taken.

ROLL CALL

REGULAR AGENDA

- 1. PHAP25-00021** 83 Government Hill 20 to 22 (12375 SQ FT), City of [BC-871](#)
El Paso, El Paso County, Texas
Location: 4410 Leeds Avenue
Historic District: Austin Terrace
Property Owner: Martha Jordan
Representative: Karla Terrazas
Representative District: 2
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1951
Historic Status: Non-Contributing
Request: Certificate of Appropriateness for installation of new windows

Application Filed: 6/12/25
45 Day Expiration: 7/27/25
- 2. PHAP25-00017** 3 Sunset Heights S 1/2 of 19 & N 19.07 ft of 20 [BC-872](#)
(3249 Sq Ft), City of El Paso, El Paso County, Texas
Location: 1118-1120 N. El Paso Street
Historic District: Sunset Heights
Property Owner: Church of Scientology Mission of El Paso
Representative: Joni Superville
Representative District: 8
Existing Zoning: A-3/H (Apartments/Historic)
Year Built: 1938
Historic Status: Contributing
Request: Reconsideration of Certificate of Appropriateness for window replacement after-the-fact and alterations to main façade and porch

Orig. Application Filed: 5/1/25
Orig. 45 Day Expiration: 6/15/25
- 3. PHAP25-00023** 28 Sunset Heights 23 & E. 8 ft. of 22 (3960 sq. ft.), [BC-873](#)
City of El Paso, El Paso County, Texas
Location: 806 Upson Drive
Historic District: Sunset Heights
Property Owner: Sam Lightbourn
Representative: Michael Lightbourn
Representative District: 8
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1930
Historic Status: Contributing
Request: Certificate of Appropriateness for removal of

addition at rear of property due to fire damage
Application Filed: 6/26/25
45 Day Expiration: 8/10/25

4. **PHAP25-00024** 101 Government Hill N 10 Ft Of 15 & S 45 Ft Of 16 (6446.40 Sq Ft), City of El Paso, El Paso County, Texas [BC-874](#)
- Location: 4771 Cumberland Avenue
Historic District: Austin Terrace
Property Owner: Patricia Beltran
Representative: Patricia Beltran
Representative District: 2
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1937
Historic Status: Contributing
Request: Certificate of Appropriateness for construction of an addition on a secondary façade
Application Filed: 6/26/25
45 Day Expiration: 8/10/25
5. **PHAP25-00025** 102 Government Hill 10 & 11 (7920 Sq Ft), City of El Paso, El Paso County, Texas [BC-875](#)
- Location: 4500 Hastings Avenue
Historic District: Austin Terrace
Property Owner: Timothy and Suzanne Gutierrez
Representative: Moises Garcia
Representative District: 2
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1924
Historic Status: Contributing
Request: Certificate of Appropriateness for driveway extension after-the-fact
Application Filed: 6/26/25
45 Day Expiration: 8/10/25
6. **PHAP25-00026** 18 Sunset Heights 16 To 18 (9000 Sq Ft), City of El Paso, El Paso County, Texas [BC-876](#)
- Location: 1435 Fewel Street
Historic District: Sunset Heights
Property Owner: Circle of the Solitary
Representative: Reverend Kimberly Shaw
Representative District: 8
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1929
Historic Status: Contributing
Request: Certificate of Appropriateness for window removal and replacement
Application Filed: 6/26/25
45 Day Expiration: 8/10/25

7. Addresses of property HLC commissioners have requested that HLC staff review or investigate and provide a report to the HLC. If no addresses are submitted in advance and listed under this agenda item, commissioners may announce such addresses under this agenda item. Discussion on property announced at this meeting will take place during the next regularly scheduled meeting. July 10, 2025 deadline for HLC members to request for agenda items to be scheduled at the July 24, 2025 meeting. July 24, 2025 deadline for HLC members to request for August 7, 2025.

[BC-879](#)

CONSENT AGENDA

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Historic Landmark Commission to be routine, or have met all standards for development under state law (plats only not requiring a public hearing), and will be enacted by one motion unless separate discussion is requested by Historic Landmark Commission or staff and the item is removed from the Consent Agenda. Members of the audience who wish to ask questions or speak regarding items on the Consent Agenda must sign up on the day of the meeting, and such requests to speak must be received by 1:30 p.m. on the date of the meeting. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Historic Landmark Commission may, however, reconsider any item at any time during the meeting.

Approval of Minutes

8. Discussion and action on Regular meeting minutes for June 26, 2025.

[BC-878](#)

Staff Report

9. HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda. (See Attachment "A.")

[BC-877](#)

EXECUTIVE SESSION

The Historic Landmark Commission may retire into Executive Session pursuant to Section 3.5 of the El Paso City Charter and the Texas Government Code, Sections 551.071-551.076 to discuss an item on the agenda.

NOTICE TO THE PUBLIC

Sign language interpreters will be provided for this meeting upon request. Requests must be made to Berenice Barron at BarronBC@elpasotexas.gov or (915) 212-1583 a minimum of 72 hours prior to the date and time of this hearing.

If you need Spanish Translation Services, please email BarronBC@elpasotexas.gov at least 72 hours in advance of the meeting.

ADJOURN

Posted this the _____ of _____ at _____ AM/PM by _____