

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: City Manager's Office

AGENDA DATE: October 24, 2023

CONTACT PERSON NAME AND PHONE NUMBER: Deputy City Manager/Dionne Mack (915) 212-1064

DISTRICT(S) AFFECTED: All Districts

SUBJECT:

Discussion and Action on a report regarding the feasibility and benefits of issuing El Paso City Identification cards to residents and an implementation plan for implementation of a El Paso City Identification Card program.

BACKGROUND / DISCUSSION:

On April 25, 2023 the City Manager was directed to develop a plan for a Municipal ID program. A Municipal ID is an ID card issued by the City to ensure that residents can fully participate in the civic and economic opportunities within the city.

The feasibility study shall include, but is not limited to, the following:

- a. The efficacy of implementing a El Paso City Identification Card program, with respect to the potential use of the identification cards for access to County and City services.
- b. The costs associated with implementing a El Paso City Identification Card program, including any fee to residents.
- c. Identification of a funding source for the implementation of a El Paso City Identification Card program.
- d. Identification of the department that would administer the El Paso City Identification Card program.
- e. Identification of the information that would be displayed on the El Paso City Identification Card, which at a minimum should include the card holder's photograph, name, date of birth, address, and card issue and expiration dates.
- f. Identification of the type of documents that would be acceptable to prove identity and residency in the City or County of El Paso.
- g. Review and analysis of county and municipal identification card programs implemented throughout the United States.
- h. Identify whether and what kind of information, including personal information such as names, addresses, and dates of birth, will be collected as part of the El Paso City Identification Card issuance process; and
- i. With respect to the information, if any, that will be collected as part of the El Paso Identification Card issuance process, identify whether that information could be requested by, and must be provided to, other government agencies, including the federal government, and/or individuals.

PRIOR COUNCIL ACTION: April 25, 2023

AMOUNT AND SOURCE OF FUNDING: N/A

BOARD / COMMISSION ACTION: N/A

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Dionne L Mack

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)