

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: December 12, 2023
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Pablo Caballero, Interim Director (915) 212-8018
K. Nicole Cote, Managing Director, (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 4. Enhance El Paso's Quality of Life through Recreational, Cultural, and Educational Environments

SUBGOAL: 4.2 Create innovative recreational, educational and cultural programs

SUBJECT:

Discussion and action that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to David Baray for a term of three (3) years for an estimated amount of \$724,050.00. This contract will provide certified football referees to officiate Youth Football tournaments and leagues for the Parks and Recreation Department.

BACKGROUND / DISCUSSION:

The City of El Paso Parks and Recreation offers a variety of sports and programs for all ages this contract is for sports officials and assigners for youth football tournaments.

SELECTION SUMMARY:

This procurement is a non-competitive due to the inability for contract to be awarded after two competitive procurements/selection process. The first solicitation attempt released 8/15/2023 and the second solicitation released 9/19/2023 did not receive any bids for this group: Youth Football. In accordance with the City of El Paso Procurement and Sourcing Policy the requirements of these procurements will be fulfilled by a non-competitive award.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An annual increase of \$51,950.00, which represents a 26.89% due to the "not to exceed cost per game" was increased by Parks and Recreation Department for Youth Football Referees due to the current wage market for this new contract.

PROTEST

No protest was received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

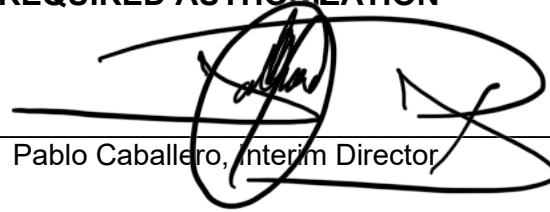
Amount: \$724,050.00
Funding: General Fund
Account: 522110-451-1000-51270-P5113

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES ___ NO

PRIMARY DEPARTMENT: Parks and Recreation Department
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



A handwritten signature in black ink, appearing to read 'Pablo Caballero', is written over a horizontal line. The signature is stylized and somewhat circular.

Pablo Caballero, Interim Director

Project Form
Non-Competitive

*****Posting Language Below*****

Please place the following item on the (Regular) Agenda for the (City Council) of December 12, 2023.

Strategic Goal 4 - Enhance El Paso's Quality of Life through Recreational, Cultural, and Educational Environments

4.2 Create innovative recreational, educational and cultural programs

Award Summary:

Discussion and action on the Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2024-0196 Youth Football Referees to David Baray for an initial term of three (3) years for an estimated amount of \$724,050.00. This contract will allow the procurement of certified football referees to officiate Youth Football tournaments and leagues for the Parks and Recreation Department.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An annual increase of \$51,950.00, which represents a 26.89% due to the "not to exceed cost per game" was increased by Parks and Recreation Department for Youth Football Referees due to the current wage market for this new contract.

Department:	Parks and Recreation
Award to:	David Baray
City & State:	El Paso, TX
Item(s):	All
Initial Term:	3 Years
Option Term:	NA
Total Contract Time:	3 Years
Annual Estimated Award:	\$241,350.00
Initial Term Estimated Award:	\$724,050.00
Option Term Estimated Award:	NA
Total Estimated Award:	\$724,050.00
Account(s):	451 – 1000 – 51270 – 522110 – P5113
Funding Source(s):	General Fund
District(s):	All

Non-competitive unit price contract under Procurement Sourcing Policy Section 9.1.8.1 (2): If a contract cannot be awarded after two competitive procurements/selection process. The requirement can be fulfilled by a non-competitive award.

The Purchasing & Strategic Sourcing Department and Parks and Recreation Department recommend award as indicated to David Baray under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.