

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:**

**AGENDA DATE:**

**PUBLIC HEARING DATE:**

**CONTACT PERSON NAME:**

**PHONE NUMBER:**

**2nd CONTACT PERSON NAME:**

**PHONE NUMBER:**

**DISTRICT(S) AFFECTED:**

**STRATEGIC GOAL:**

**SUBGOAL:**

**SUBJECT:**

**BACKGROUND / DISCUSSION:**

**COMMUNITY AND STAKEHOLDER OUTREACH:**

**PRIOR COUNCIL ACTION:**


**AMOUNT AND SOURCE OF FUNDING:**

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

NAME	AMOUNT (\$)

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

**RESOLUTION****BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the City Council hereby authorizes the City Manager to execute the Temporary Construction License between the City of El Paso and the State of Texas ("TXDOT") for TXDOT's use and reconstruction of a portion of the City of El Paso's right-of-way immediately adjacent to property owned by the State of Texas, as part of State Highway 178 (Artcraft Road) road widening project.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2025.

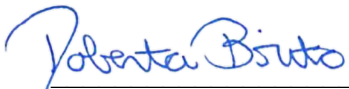
**CITY OF EL PASO:**

\_\_\_\_\_  
Renard U. Johnson  
Mayor


**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Roberta Brito  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Mary Lou Espinoza  
Capital Assets Manager  
Real Estate Division



## Temporary Construction License

Form ROW-N-TCL

(Rev. 05/24)  
Page 1 of 2

### KNOW ALL MEN BY THESE PRESENTS:

That the City of El Paso, referred to as, "Grantor", in consideration of \$10.00 and other good and valuable consideration paid by the Texas Department of Transportation, does hereby grant to The State of Texas, its agents, contractors, successors and assigns, hereinafter referred to as "State", a temporary construction license for the purpose of Construction in, along, upon and across the property located in the County of El Paso, State of Texas, more fully described in Exhibit "A" attached hereto and made a part hereof for any and all purposes.

For the consideration above recited and the mutual covenants and conditions herein contained the parties further agree as follows:

Following completion of work within the temporary construction license area described in Exhibit "A", if State has removed or damaged improvements, herbage, or landscaping within said license area or otherwise on Grantor's property, State shall at its expense restore properties injured by State's activities to the substantially the same condition as existed previous to State's entry upon the particular property.

This temporary construction license shall be in full force and effect at all times during the accomplishment and completion of the construction activities described above. Said temporary construction license shall terminate and the license land area shall revert to the Grantor, their heirs, and assigns, and all interest conveyed herein shall cease on the 21st day of December, 2029, or on the date of completion of construction of the highway facility activities described above, whichever occurs first.

**IN WITNESS WHEREOF**, the parties hereto have executed this instrument this \_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_.

GRANTOR:

\_\_\_\_\_  
Dionne L. Mack, City Manager, City of El Paso

APPROVED AS TO FORM:

*Roberta Brito*

\_\_\_\_\_  
Roberta Brito, Senior Assistant City Attorney

APPROVED AS TO CONTENT:

*Mary Lou Espinoza*

\_\_\_\_\_  
Mary Lou Espinoza, Capital Assests Manager

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**Acknowledgment**

State of Texas  
County of El Paso

This instrument was acknowledged before me on \_\_\_\_\_  
\_\_\_\_\_ by \_\_\_\_\_. The  
acknowledging person personally appeared by:

☐ physically appearing before me.

☐ appearing by an interactive two-way audio and video communication that meets the requirements for  
online notarization under Texas Government Code, Chapter 406, Subchapter C.

\_\_\_\_\_  
Notary Public's Signature



TEMPORARY CONSTRUCTION LICENSE (TCL) NEEDED:

\*OWNER ON FILE: CITY OF EL PASO  
GEO ID: A759-999-0020-0400  
(\*INFORMATION FROM EL PASO CENTRAL APPRAISAL DISTRICT  
INTERACTIVE MAPPING-GIS MAPS)

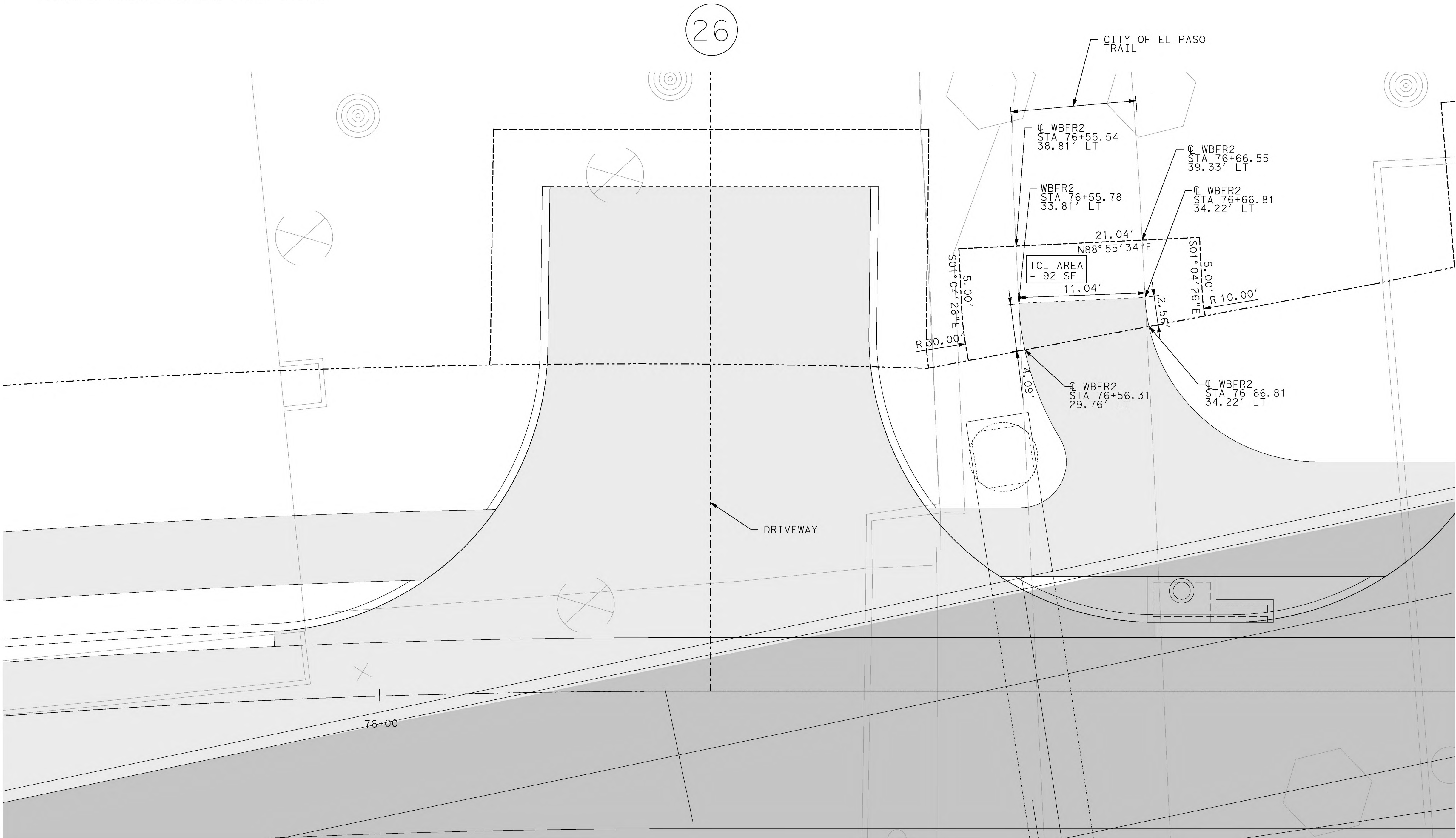
TCL NEEDED OUTSIDE OF ROW: 4.09 FT  
SQUARE FEET OF TCL NEEDED OUTSIDE OF ROW: 92 SQ. FT.

REASON FOR TCL:  
ARTCRAFT RD IS BEING WIDENED AS PART OF THE 3592-01-009  
PROJECT IMPROVEMENTS. AS A RESULT, THE DRIVEWAY IDENTIFIED  
IN THE GRAPHIC WILL NEED TO BE RECONSTRUCTED TO TIE-IN TO  
THE NEW ARTCRAFT RD EDGE OF ROADWAY. AVOIDING EXCESSIVE  
DRIVEWAY PROFILE GRADE WILL REQUIRE THE DRIVEWAY TIE-IN  
TO EXTEND BEYOND THE TXDOT ROW.

TCL TRAFFIC CONTROL PLAN (TCP):  
DRIVEWAY WILL BE PHASED-CONSTRUCTED TO ALLOW ACCESS TO  
PROPERTY AT ALL TIME.

PROJECTED CONSTRUCTION TIME FRAME: 30 DAYS

2 ARTCRAFT COMMERCIAL #2 LOT 4 (37199.30 SQ FT)

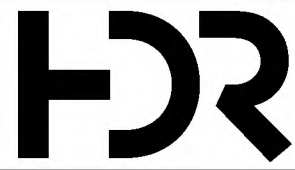


LEGEND

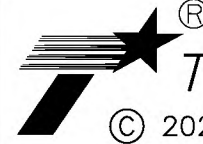
- PROPOSED TRAFFIC FLOW
- EXISTING TRAFFIC FLOW
- EXIST ROW
- TCL BOUNDARY
- PROP ROADWAY
- DRIVEWAY NAME

NOTES:

1. THE CONTRACTOR SHALL COORDINATE WITH THE ENGINEER AND THE PROPERTY OWNER BEFORE ENTERING THE PRIVATE PROPERTY.
2. DRIVEWAY CLOSURE TO BE COORDINATED WITH THE PROPERTY OWNER.
3. THE CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGE INSIDE THE PRIVATE PROPERTY.
4. DRIVEWAY LOCATION SHALL BE VERIFIED IN THE FIELD PRIOR TO CONSTRUCTION. SEE DRIVEWAY DATA AND DETAILS SHEET FOR ADDITIONAL INFORMATION.
5. EXISTING GATES AND FENCES SHALL BE ADJUSTED AS NEEDED.
6. REFER TO PRIMARY CONTROL AND SECONDARY CONTROL SHEETS FOR ADDITIONAL INFORMATION.



HDR Engineering, Inc  
Firm Registration No. F-754  
17111 Preston Road, Suite 300  
Dallas, Texas 75248  
972.960.4400



Texas Department of Transportation  
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SH 178 (ARTCRAFT RD)

CITY OF EL PASO  
PROPERTY EXHIBIT

SCALE: 1"=10' SHEET 1 OF 1

FED. RD. DIV. NO.	FEDERAL-AID PROJECT NO.	HIGHWAY NO.
6	SEE TITLE SHEET	SH178, ETC
STATE	DISTRICT	COUNTY
TEXAS	ELP	EL PASO
CONTROL	SECTION	JOB
3592	01	009

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