

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: November 21, 2023

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Richard J. Bristol, Streets & Maintenance Director, (915) 212-7000
K. Nicole Cote, Managing Director, (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.5 – Set One Standard for Infrastructure Across the City

SUBJECT:

The award of solicitation 2023-0675 Dodge Chrysler Parts and Service (Re-Bid) to Driveway Autos, LLC dba Viva Dodge, Chrysler, Jeep, Ram for an initial term of three (3) years for an estimated amount of \$105,000.00. The award also includes a two (2) year option for an estimated amount of \$70,000.00. The total contract time is for five (5) years for a total estimated amount of \$175,000.00.

BACKGROUND / DISCUSSION:

This contract will be utilized to support the repairs of all Chrysler manufactured vehicles and equipment in the City's inventory. The majority of these vehicles are assigned to El Paso Police Department's marked and unmarked inventory. This contract will be used to support EPPD's daily operations to maintain safe neighborhoods.

SELECTION SUMMARY:

Solicitation was advertised on August 15, 2023 and August 22, 2023. The solicitation was posted on City website on August 15, 2023. There were a total of twelve (12) viewers online; one (1) bid was received from a local supplier. An Inadequate Competition Survey was conducted.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$15,000.00, which represents a 16.67% increase due to additional time added to the contract.

PROTEST

N/A

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$105,000.00

Funding Source: Internal Service Fund

Account: 532 – 3600 – 531210 – 37020 – P3701 (Parts)

532 – 3600 – 531250 – 37020 – P3701 (Service)

2023-0675 Dodge Chrysler Parts and Service (Re-Bid)

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Streets & Maintenance

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



11-2-23

Richard J. Bristol, Streets & Maintenance Director

Project Form
Low Bid

*****Posting Language Below*****

Please place the following item on the Consent Agenda for the City Council Meeting of November 21, 2023.

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection: 7.5 Set one standard for infrastructure across the city

Award Summary:

The award of solicitation 2023-0675 Dodge Chrysler Parts and Service (Re-Bid) to Driveway Autos, LLC dba Viva Dodge, Chrysler, Jeep, Ram for an initial term of three (3) years for an estimated amount of \$105,000.00. The award also includes a two (2) year option for an estimated amount of \$70,000.00. The total contract time is for five (5) years for a total estimated amount of \$175,000.00. This contract will be utilized to support the repairs of all Chrysler manufactured vehicles and equipment in the City's inventory. The majority of these vehicles are assigned to El Paso Police Department's marked and unmarked inventory. This contract will be used to support EPPD's daily operations to maintain safe neighborhoods.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$15,000.00, which represents a 16.67% increase due to additional time added to the contract.

Department:	Streets and Maintenance
Award to:	Driveway Autos, LLC dba Viva Dodge, Chrysler, Jeep, Ram
City & State:	El Paso, TX
Item(s):	All
Initial Term:	3 Years
Option Term:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$35,000.00
Initial Term Estimated Award:	\$105,000.00
Option Term Estimated Award:	\$70,000.00
Total Estimated Award	\$175,000.00
Account(s)	532 – 3600 – 531210 – 37020 – P3701 (Parts) 532 – 3600 – 531250 – 37020 – P3701 (Service)
Funding Source(s):	Internal Service Fund
District(s):	All

This was a Low Bid Procurement - catalog contract

The Purchasing & Strategic Sourcing Department and Streets and Maintenance Department recommend award as indicated to Driveway Autos, LLC dba Viva Dodge, Chrysler, Jeep, Ram the sole lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.



CITY OF EL PASO

BID TABULATION FORM



BID TITLE: Dodge Chrysler Parts and Service (Re-Bid) **BID NO:** 2023-0675

BID DATE: September 13, 2023 **Department:** Streets and Maintenance

	DRIVEWAY AUTOS, LLC dba VIVA DODGE, CHRYSLER, JEEP, RAM EL PASO, TX Bidder 1 of 1	
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Part 1 - Price Adjustment Factor

Item No.	Description	Price Adjustment Factor		Price List or Catalog		Price Adjustment Factor		Price List or Catalog	
1	Dodge/ Jeep / Chrysler OEM Parts	20	Net, or; % Discount, or; % Markup	Chrysler, Dodge, Ram, Jeep (note Manufacturer or Brand Name, as applicable)	List Number: 2023-0675 Dated: 8/17/2023		Net, or; % Discount, or; % Markup	(note Manufacturer or Brand Name, as applicable)	List Number: Dated:

Part 2 - Sample Pricing

Item No.	Description	Bidder Item Number	Price List (Net)	City's Price (Net or After Discount or Mark-Up)	Bidder Item Number	Price List (Net)	City's Price (Net or After Discount or Mark-Up)
1	56049429AE - Power Seat Switch	1	\$ 301.20	\$ 361.44			
			Bidder's Price: \$420.00	Bidder's Price: \$504.00			
2	5072330AB - Motor Radiator Fan	2	\$ 202.80	\$ 243.36			
			Bidder's Price: \$338.00	Bidder's Price: \$405.60			
3	5184377AG - Camshaft Exhaust	3	\$ 321.60	\$ 385.92			
			Bidder's Price: \$482.40	Bidder's Price: \$578.88			
4	68038393AJ - Catalytic Converter	4	\$ 1,536.00	\$ 1,843.20			
			Bidder's Price: \$2,140.00	Bidder's Price: \$2,568.00			
5	5184617ADF - Tensioner	5	\$ 290.40	\$ 348.48			
			Bidder's Price: \$459.80	Bidder's Price: \$551.76			
Total (Part 2, Items 1-5)				\$ 3,182.40			
				Bidder's Price: \$4,608.24			\$ -

Approved by X_____/s/_____
 Date Approved 10/3/2023



CITY OF EL PASO

BID TABULATION FORM



BID TITLE: Dodge Chrysler Parts and Service (Re-Bid)

BID NO: 2023-0675

BID DATE: September 13, 2023

Department: Streets and Maintenance

	DRIVEWAY AUTOS, LLC dba VIVA DODGE, CHRYSLER, JEEP, RAM EL PASO, TX Bidder 1 of 1	
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Part 3 - Service Labor Rate

Item No.	Description	Hourly	Hourly
1	Labor Cost Hourly Rate	\$125.00	

Part 4 - Sample Pricing with Labor

Item No.	Description	Bidder Item Number	City's Price (Net or After Discount or Mark-Up) (A)	Hourly Labor Rate (Part 3, Item No. 1) for Standard and Non-Standard Prices (B)	Total (A+B)	Bidder Item Number	City's Price (Net or After Discount or Mark-Up) (A)	Hourly Labor Rate (Part 3, Item No. 1) for Standard and Non-Standard Prices (B)	Total (A+B)
1	56049429AE - Power Seat Switch	1	\$ 361.44	\$ 125.00	\$ 486.44				
			Bidder's Price: \$504.00		Bidder's Price: \$629.00				
2	5072330AB - Motor Radiator Fan	2	\$ 243.36	\$ 125.00	\$ 368.36				
			Bidder's Price: \$405.60		Bidder's Price: \$530.60				
3	5184377AG - Camshaft Exhaust	3	\$ 385.92	\$ 125.00	\$ 510.92				
			Bidder's Price: \$578.88		Bidder's Price: \$703.88				
4	68038393AJ - Catalytic Converter	4	\$ 1,843.20	\$ 125.00	\$ 1,968.20				
			Bidder's Price: \$2,568.00		Bidder's Price: \$2,693.00				
5	5184617ADF - Tensioner	5	\$ 348.48	\$ 125.00	\$ 473.48				
			Bidder's Price: \$551.76		Bidder's Price: \$676.76				
Total (Part 4, Items 1-5)					\$ 3,807.40				
					Bidder's Price: \$5,233.24				\$ -

Approved by X___/s/_____
 Date Approved _10/3/2023_____



CITY OF EL PASO

BID TABULATION FORM



BID TITLE: Dodge Chrysler Parts and Service (Re-Bid) BID NO: 2023-0675

BID DATE: September 13, 2023 Department: Streets and Maintenance

	DRIVEWAY AUTOS, LLC dba VIVA DODGE, CHRYSLER, JEEP, RAM EL PASO, TX Bidder 1 of 1	
<p><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p>		
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)	<input checked="" type="checkbox"/>	
NO OPTION OFFERED	<input type="checkbox"/>	
AMENDMENTS ACKNOWLEDGED:	N/A	

BIDS SOLICITED: 179 LOCAL BIDS SOLICITED: 87 BIDS RECEIVED: 1 LOCAL BIDS RECEIVED: 1 NO BID: 2

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

Approved by X _____ /s/ _____ Date
 Approved 10/3/2023

ONLINE VIEWS FOR 2023-0675 DODGE CHRYSLER PARTS AND SERVICE (RE-BID)			
<u>No.</u>	<u>Participant Name</u>	<u>City</u>	<u>State</u>
1	DYER CYCLE	El Paso	TX
2	Viva Dodge Chrysler Jeep Ram (Driveway Autos, LLC)	El Paso	TX
3	Delegard Tool of Texas	Houston	TX
4	Bill Williams Tire Center	Midland	TX
5	Casa Ford	El Paso	TX
6	Construction Reporter	Albuquerque	NM
7	David Ward Inc (Clinic)	El Paso	TX
8	Dick Poe Chrysler Jeep	El Paso	TX
9	Motion Industries	El Paso	TX
10	North America Procurement Council Inc., PBC	Grand Junction	CO
11	Siapro (Sistemas de Impresion y Gestion Documental)	Juarez	CH Mexico
12	WOFFORD TRUCK PARTS (TE EL PASO,LLC)	El Paso	TX