

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 2, 2024

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Mary L. Wiggins, Chief Human Resources Officer, (915) 212-1267
K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: 6 – Set the Standard for Sound Governance and Fiscal Management

SUBGOAL: 6.2 – Implement employee benefits and services that promote financial security

SUBJECT:

The award of Solicitation No. 2024-0233R Health Insurance & Benefits Administrators for COBRA coverage to Aetna Dental Inc. - Aetna Life Insurance Company for an initial term of three (3) years for an estimated amount of \$65,502.00. The award also includes a two (2), two (2) year option for an estimated amount of \$87,336.00. The total amount of the contract, including the initial term plus the option for a total of seven (7) years, is for an estimated amount of \$152,838.00.

BACKGROUND / DISCUSSION:

This award is for a component of solicitation 2024-0233R Health Insurance Benefits Administrators for the continuation of COBRA benefits.

SELECTION SUMMARY:

Solicitation was advertised on January 30, 2024 and February 6, 2024. The solicitation was posted on City website on January 30, 2024. There was a total of thirty-six (36) viewers online; twenty-three (23) proposals were received; none being local.

CONTRACT VARIANCE:

Not applicable.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

Award of Solicitation No. 2024-0233R Health Insurance Benefits & Administrators for COBRA coverage to Health Care Service Corporation, a Mutual Legal Reserve Company dba Blue Cross Blue Shield of Texas on June 4, 2024.

Termination for Default of the above award due to refusal to perform by Health Care Service Corporation, a Mutual Legal Reserve Company dba Blue Cross Blue Shield of Texas on July 2, 2024.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$65,502.00

Funding Source: Self-Insured Health Insurance

Account: 522000-209-3500-14045-P1414

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☐ YES ☐ NO

PRIMARY DEPARTMENT: Human Resources
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Mary Wiggins

Mary L. Wiggins, Chief Human Resources Officer

Project Form
Request for Proposals

*****Posting Language Below*****

Please place the following item on the Consent Agenda for the City Council Meeting of July 2, 2024.

Select Strategic Goal 6 - Set the Standard for Sound Governance and Fiscal Management

The linkage to the Strategic Plan is subsection: 6.2 Implement employee benefits and services that promote financial security

Award Summary:

The award of Solicitation No. 2024-0233R Health Insurance & Benefits Administrators the COBRA coverage to Aetna Dental Inc. - Aetna Life Insurance Company for an initial term of three (3) years for an estimated amount of \$65,502.00. The award also includes a two (2), two (2) year option for an estimated amount of \$87,336.00. The total amount of the contract, including the initial term plus the option for a total of seven (7) years, is for an estimated amount of \$152,838.00.

Contract Variance:

Not applicable.

Department:	Human Resources
Award to:	Aetna Dental Inc. - Aetna Life Insurance Company
City & State:	Hartford, CT
Item(s):	COBRA
Initial Term:	3 Years
Option Term:	2 – 2 Years
Total Contract Time:	7 Years
Annual Estimated Award:	\$ 21,834.00
Initial Term Estimated Award:	\$ 65,502.00
Option Term Estimated Award:	\$ 87,336.00
Total Estimated Award:	\$152,838.00
Account(s)	522000 – 209 – 3500 – 14045 – P1414
Funding Source(s):	Self-Insured Health Insurance
District(s):	All

This was a Request for Proposals Procurement, service contract.

The Purchasing & Strategic Sourcing Department and Human Resources recommend award as indicated to Aetna Dental Inc. - Aetna Life Insurance Company the second highest ranked offeror based on the evaluation criteria for this solicitation.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

[illegible]



CITY OF EL PASO REQUEST FOR PROPOSALS TABULATION FORM



Bid Opening Date: February 28, 2024		Solicitation #: 2024-0233R
Project Name: Health Insurance & Benefits Administrators		Department: Human Resources
OFFEROR'S NAME:	LOCATION:	AMENDMENT(S) ACKNOWLEDGED:
Aetna Dental Inc.	Hartford, CT	YES
Aetna Dental Life Insurance Company		
Cigna Health and Life Insurance Company	Hartford, CT	YES
Colonial Life & Accident Insurance Company	Chattanooga, TN	YES
Continental American Insurance Company dba AFLAC Group	Columbia, SC	YES
CuraLinc LLC dba CuraLinc Healthcare	Chicago, IL	YES
CVS Pharmacy, Inc. dba CareMarkPCS Health, L.L.C.	Woonsocket, RI	YES
Dearborn Life Insurance Company Blue Cross Blue Shield of TX	Lombard, IL	YES
Deer Oaks EAP Services, LLC	San Antonio, TX	YES
Express Scripts, Inc.	St. Louis, MO	YES
Eyetopia TPA, LLC	Sattler, TX	YES
HartfordLife and Accident Insurance Company	Hartford, CT	YES
Health Care Service Corporation, a Mutual Legal Reserve Company dba Blue Cross Blue Shield of IL or Blue Cross Blue Shield of MT or Blue Cross Blue Shield of NM or Blue Cross Blue Shield of OK or Blue Cross Blue Shield of TX	Chicago, IL	YES
Interflex Payments LLC dba Ameriflex	Carrollton, TX	YES

Approved by: /s/
Date: 3/12/2024



CITY OF EL PASO
REQUEST FOR PROPOSALS TABULATION FORM



Bid Opening Date: February 28, 2024		Solicitation #: 2024-0233R
Project Name: Health Insurance & Benefits Administrators		Department: Human Resources
OFFEROR'S NAME:	LOCATION:	AMENDMENT(S) ACKNOWLEDGED:
Independent Eye Care MSO, Inc. dba Community Eye Care, LLC	Charlotte, NC	YES
Luxottica of America, Inc. dba Eyemed Vision Care LLC	Mason, OH	YES
Metropolitan Life Insurance Company	New York, NY	YES
Safeguard Health Plans, Inc.	Irvine, CA	YES
Minnesota Life Insurance Company	St. Paul, MN	YES
National Benefits Services, LLC	Kansas City, MO	YES
ProAct Inc.	Syracuse, NY	YES
Standard Insurance Company	Portland, OR	YES
Trustmark Insurance Company	Lake Forest, IL	YES
Webster Bank, N.A. dba HSA Bank	Sheboygan, MI	YES
WEX Health, Inc.	Portland, ME	YES
RFPs SOLICITED: 894 LOCAL RFPs SOLICITED: 254 RFPs RECEIVED: 23 NO BIDS: 9		

NOTE: The information contained in this RFQ tabulation is for information only and does not constitute actual award/execution of contract.

Approved by: /s/
Date: 3/12/2024

**2024-0233R Health Insurance & Benefits Administrators
Viewer's List**

<u>No.</u>	<u>Participant Name</u>	<u>Response Date</u>	<u>Response Status</u>	<u>City</u>	<u>State</u>
1	TEB Benefitts		Viewed	El Paso	TX
2	National Vision Administrators		Unsubmitted	Clifton	NJ
3	Colonial Life (Colonial Life & Accident)		Unsubmitted	El Paso	TX
4	Nodriam LLC		Unsubmitted	Katy	TX
5	Cigna Health and Life Insurance Company	02/28/2024	Submitted	Bloomfield	CT
6	Ameriflex (Interflex Payments LLC)	02/28/2024	Submitted	CARROLLTON	TX
7	Community Eye Care (Community Eye Care, LLC)	02/28/2024	Submitted	Charlotte	NC
8	CuraLinc Healthcare	02/27/2024	Submitted	Chicago	IL
9	Colonial Life and Accident Insurance Company	02/28/2024	Submitted	Columbia	SC
10	Aflac	02/28/2024	Submitted	Columbia	SC
11	The Hartford	02/28/2024	Submitted	Dallas	TX
12	Metlife Insurance	02/28/2024	Submitted	Dallas	TX
13	ProAct Inc.	02/28/2024	Submitted	East Syracuse	NY
14	Aetna, Inc.	02/27/2024	Submitted	Houston	TX
15	National Benefit Services	02/28/2024	Submitted	Kansas City	MO
16	Trustmark Insurance Company	02/27/2024	Submitted	Lake Forest	IL
17	Blue Cross and Blue Shield of Texas (Dearborn Life Insurance Company)	02/28/2024	Submitted	Lombard	IL
18	EyeMed Vision Care	02/28/2024	Submitted	Mason	OH
19	HSA Bank, a division of Webster Bank, N.A.	02/28/2024	Submitted	Milwaukee	WI
20	Eyetopia TPA, LLC	02/27/2024	Submitted	New Braunfels	TX
21	The Standard	02/27/2024	Submitted	Plano	TX
22	Blue Cross Blue Shield of Texas	02/28/2024	Submitted	Richardson	TX
23	Deer Oaks EAP Services, LLC	02/28/2024	Submitted	San Antonio	TX
24	Express Scripts, Inc.	02/28/2024	Submitted	St Louis	MO
25	Minnesota Life	02/28/2024	Submitted	St. Paul	MN
26	WEX Health, Inc	02/28/2024	Submitted	West Fargo	ND
27	CaremarkPCS Health L.L.C.	02/27/2024	Submitted	Woonsocket	RI
28	Textbook Warehouse (Textbook Warehouse, LLC)	01/30/2024	No Bid	Alpharetta	GA
29	Symetra Life Insurance Company	01/31/2024	No Bid	Bellevue	WA
30	The Ionado Group (The Ionado Group, Inc.)	02/15/2024	No Bid	Chattanooga	TN
31	WOFFORD TRUCK PARTS (TE EL PASO,LLC)	02/16/2024	No Bid	EL PASO	TX
32	DSI Medical Services Inc	02/07/2024	No Bid	Horsham	PA
33	GC Services Limited Partnership	01/30/2024	No Bid	Houston	TX
34	Unum Life Insurance Company of America	02/20/2024	No Bid	Houston	TX
35	Lobdock, Inc.	02/20/2024	No Bid	Oklahoma City	OK
36	Group Travel Consultants, Inc	01/30/2024	No Bid	Orlando	FL