



Board Appointment Form

Submitted On: Dec 7, 2022, 01:47PM MST

City Clerk

Appointing Office	Representative District 2
Type of Agenda	Consent
Date of Council Meeting	Tuesday, January 3, 2023
Agenda Posting Language	Appointment of Marco Covarrubias to the Ethics Review Commission by City Representative Aleksandra Anello, District 2.
Name of Board/Committee/Commission	Ethics Review Commission
Appointment Type	Regular
List the nominee's qualifications to serve on this Board	Background in political science and education.
Nominated By	Representative Aleksandra Anello
Nominee Name	Marco A. Covarrubias
Nominee Email Address	[REDACTED]
Nominee Residential Address	[REDACTED]
City / State / Zip Code	[REDACTED]
Nominee Primary Phone Number	[REDACTED]
Which District does the nominee reside in?	District 2
Does the proposed appointee have a relative working for the city?	NO
Has appointee been a member of other city boards / commissions / committees?	YES
If so, please provide names and dates.	Served with the Memorial Park Master Plan Steering Committee during Summer 2022.
List all real estate owned by appointee in El Paso County (by address, if none, enter 'N/A')	3209 Savannah Ave, El Paso, Texas 79930
Who was the last person to have held the position before it became vacant?	Adriano Perez
Incumbent Expiration Date	February 20, 2023
Reason person is no longer in office	Resigned
Date of Appointment	January 03, 2023
Term begins on	January 4, 2023
Expiration Date of New Appointee	February 20, 2023
Term	Unexpired Term
Upload File(s)	MarcoA._Covarrubias_Resume.pdf

2016-01 - 2018-04

Store Manager

One Stop Postal Shop, El Paso, TX

- Reviewed and monitored scheduling, purchases and other expenses to maintain quarterly budget.
- Maintained proper product levels and inventory controls for merchandise and organized backroom to facilitate effective ordering and stock rotation.
- Managed store employees successfully in fast-paced environment through proactive communication and positive feedback.
- Supervised guests at front counter, answering questions regarding products.



Education

2019-08 - Current

Bachelor of Arts: Political Science And Government

The University of Texas At El Paso - El Paso, TX

2018-01 - 2019-07

Associate of Arts: Interdisciplinary Studies

El Paso Community College - El Paso, TX

2000-08 - 2003-05

High School Diploma

Montwood High School - El Paso, TX



Languages

Spanish

Marco A. Covarrubias



Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

Skills

Relationship building

Public speaking

Work History

2022-03 - Current

Substitute Teacher

EPISD, El Paso, TX

- Upheld classroom routines to support student environments and maintain consistent schedules.
- Took over class for regular classroom teacher, managing assignments, student needs and recordkeeping.
- Followed classroom plans left by class teacher to continue student education and reinforce core concepts.
- Kept students on-task with proactive behavior modification and positive reinforcement strategies.

2019-11 - 2020-11

Migrant Tutor

EPISD, El Paso, TX

- Conducted tutorial services for migrant students to provide academic support in their curriculum as needed.
- Primarily responsible for providing supplemental academic support and enrichment opportunities to ensure migrant students meet the same achievement standards that all students are expected to meet and graduate from high school.