



On-call Professional Services

Construction Management

Solicitation No: 2021-1343R

August 17, 2021

Strategic Plan Goal:

No. 7 Enhance and Sustain El Paso's Infrastructure Network



Contract Details



Location:	City-wide
Contract Value:	\$900,000/contract
Contract Term:	Two years
Funding Source:	Capital plans, bond programs

Contract Scope

- Review project designs for constructability; develop independent cost estimates;
- Participate in contractor procurement;
- Serve as the Owner's representative for construction; identify and make recommendations for approaches deviating from design documents, specifications and standards;
- Administer all phases of construction contracts from on-site mobilization, submittal reviews, change administration, project control, and closeout; ensure contractor compliance with construction contract requirements, design documents, applicable permits, and the City Standards;



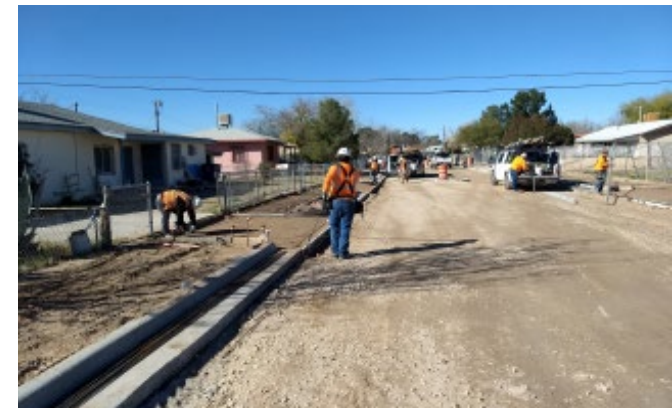
Contract Scope (Cont'd)

- Provide on-site construction oversight; ensure site control and housekeeping measures are performed;
- Stakeholder coordination during construction including project design teams where substantive design changes are requested during construction and/or to respond to requests for information/clarification/deviation;
- Assist in resolving issues related to construction progress;
- Ensure appropriate coordination with utilities;
- Ensure construction impacts to residents/businesses is limited; where appropriate alert residents/businesses of extent and duration of impacts;
- Ensure timely responses to contractor inquiries as required from project stakeholders;



Contract Scope

- Perform pre-construction/readiness reviews; schedule and lead regular construction progress meetings;
- Perform construction inspections and provide quality oversight; coordinate materials testing and verify acceptability of test results;
- Validate contractor schedules and cost estimates; monitor/report project progress and scope, schedule, and budget performance;
- Review and disposition construction submittals, including shop drawings, technical data, samples, etc., requests for information/change/deviation;
- Review/approve progress payment applications;
- Develop and recommend schedule and budget recovery measures as necessary;



Contract Scope

- Negotiate change orders, estimate cost of work;
- Provide status and daily inspection reports identifying materials delivered, equipment and personnel on-site, activities performed, issues/directions.
- Maintain project records, including photographic documentation during construction; assist in project closeout as needed;
- Develop and maintain change order, correspondence, submittals, and Requests for Proposal/Information (RFP/RFI) logs



Contract Scope

- Develop and maintain construction documentation, including meeting minutes, daily reports and other documentation, including photo-documentation, as required;
- Provide value engineering recommendations;
- Coordinate all issues arising from projects to ensure the contractor has all the necessary information to complete projects; and,
- Monitor construction safety and implementation of the contractor(s) safety program; ensure site safety, security, and labor compliance measures as appropriate are adequate.

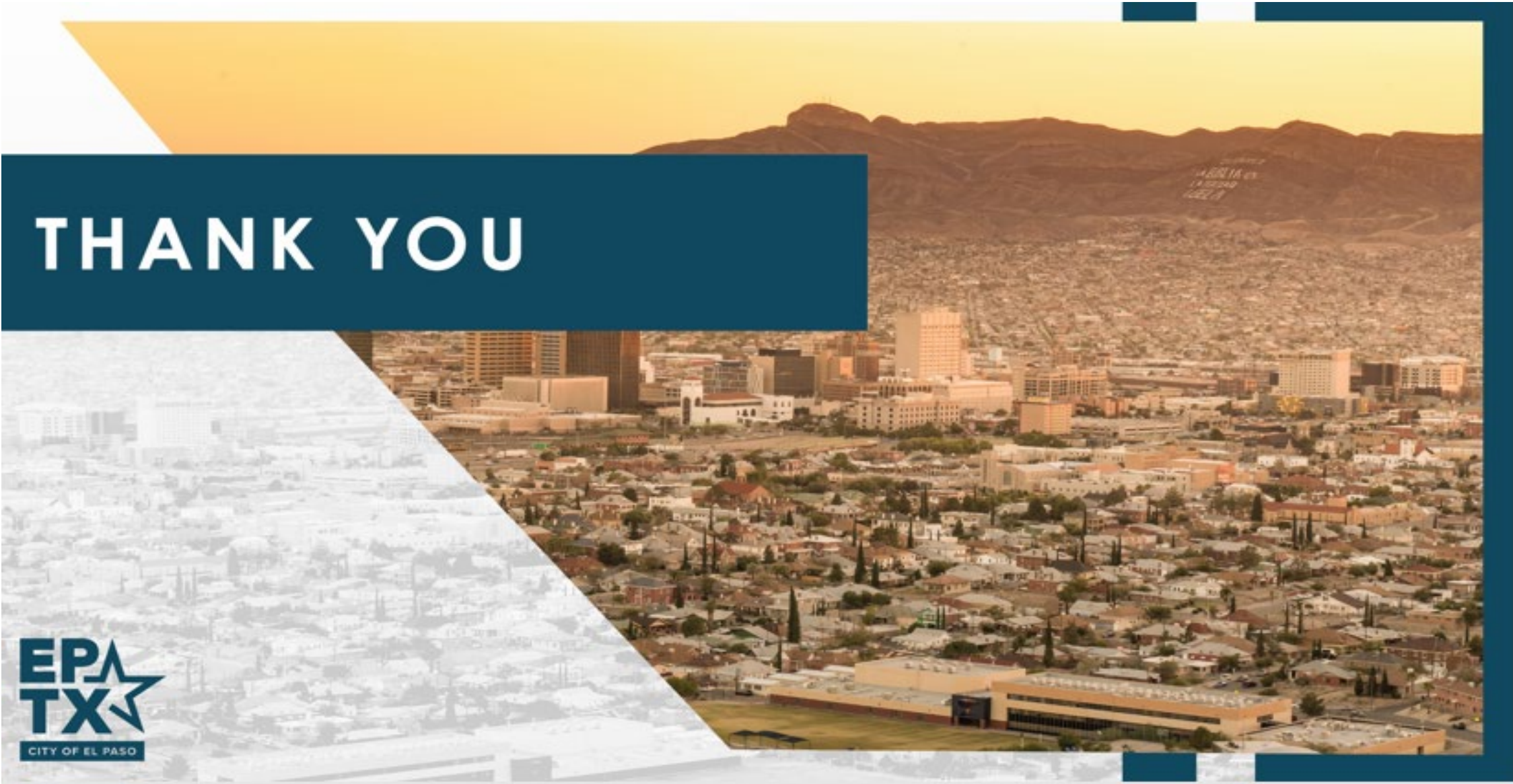


Procurement Summary



- Request for Qualifications advertised on June 8, 2021
 - ✓ Ten (10) firms submitted Statements of Qualifications, all are either local or have local offices.
- Recommendation
 - ✓ Award contracts to the six highest ranked firms:
 - ✓ Broaddus & Associates, CONSOR, ECM, ESSCO, Moreno Cardenas, & Parkhill

THANK YOU





Mission

Deliver exceptional services to support a high quality of life and place for our community



Values

Integrity, **R**espect, **E**xcellence,
Accountability, **P**eople



Vision

Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government

Misión

Brindar servicios excepcionales para respaldar una vida y un lugar de alta calidad para nuestra comunidad

Valores

Integridad, **R**espeto, **E**xcelencia, **R**esponsabilidad, **P**ersonas

Visión

Desarrollar una economía regional vibrante, vecindarios seguros y hermosos y oportunidades recreativas, culturales y educativas excepcionales impulsadas por un gobierno de alto desempeño