

**CITY OF EL PASO, TEXAS  
AGENDA SUMMARY FORM**



**DEPARTMENT / COUNCIL OFFICE:**

**AGENDA DATE:**

**PUBLIC HEARING DATE:**

**CONTACT PERSON NAME:**

**PHONE NUMBER:**

**2nd CONTACT PERSON NAME:**

**PHONE NUMBER:**

**DISTRICT(S) AFFECTED:**

**AGENDA ITEM:**

**ISSUE STATEMENT:**

**BACKGROUND:**

**COUNCIL OPTIONS:**

**COMMITTEE REVIEW AND/OR RECOMMENDATION:**

**COMMUNITY AND STAKEHOLDER OUTREACH (if applicable, as an attachment) – please include:**

**RELATED CITY POLICIES:**

**PRIOR COUNCIL ACTION:**

**LEGAL REVIEW:**

*Legal counsel reviewed as a part of Council packet*

*Legal counsel reviewed in advance of packet as an individual item*

**AMOUNT AND SOURCE OF FUNDING:**

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

NAME	AMOUNT (\$)

**ATTACHMENTS:**

**FOR MORE INFORMATION:**

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**SIGNATURE:**

*Philip E. Ives*

(If Agenda Summary Form is initiated by Purchasing, client department should sign also)

**RESOLUTION**

**WHEREAS**, on August 19, 2025, pursuant to Section 7.3(D) of the City of El Paso Charter, the City Council approved the FY2026 City Budget by resolution (“Budget Resolution”); and

**WHEREAS**, Schedule “C” of the FY2026 Budget is the department fee schedule for the City of El Paso; and

**WHEREAS**, the Planning and Inspections Department is requesting to amend the FY2026 Schedule “C” to include fees for third party plan review and inspections.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**THAT**, the City Manager, or designee, be authorized to effectuate the listed budget revisions, attached to this Resolution as Exhibit “A”, for the Planning and Inspections Department.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2026

**CITY OF EL PASO:**

\_\_\_\_\_  
Renard U. Johnson  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

*Russel T. Abeln*  
\_\_\_\_\_  
Russell T. Abeln  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

*Philip Etiwe*  
\_\_\_\_\_  
Philip Etiwe, Director  
Planning & Inspections Department

**Exhibit “A”**

Planning and Inspections Department

Schedule “C” Amendment

Third Party Audit Fee – Commercial Projects	Plan review or inspection audits conducted by City staff for projects equal to or less than 12,000 square feet	\$125.00 per hour per discipline (structural, electrical, fire, etc.) (Two hour minimum) plus applicable technology fee
Third Party Audit Fee - Commercial Projects	Plan review or inspection audits conducted by City staff for projects between 12,0001-750,000 square feet	\$150.00 per hour per discipline (structural, electrical, fire, etc.) (Two hour minimum) plus applicable technology fee
Third Party Audit Fee - Commercial Projects	Plan review or inspection audits conducted by City staff for projects over 750,000 square feet	\$200.00 per hour per discipline (structural, electrical, fire, etc.) (Two hour minimum) for the first two hours \$225.00 per hour thereafter, plus applicable technology fee