

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Community and Human Development  
**AGENDA DATE:** December 15, 2020  
**CONTACT PERSON/PHONE:** Nicole Ferrini, Chief Resilience Officer, 212-1659, [ferrinim@elpasotexas.gov](mailto:ferrinim@elpasotexas.gov)  
**DISTRICT(S) AFFECTED:** All Districts

**SUBJECT:**

Discussion and action on a resolution to approve an amendment to the City's 2019-2020 (45<sup>th</sup> Year) Annual Action Plan for the Community Development Block Grant-Coronavirus (CDBG-CV) to:

- a. Reduce the Project BRAVO - COVID-19 Emergency Housing Payment Assistance Program by \$1,000,000 in CDBG-CV funds;
- b. Add \$1,000,000 in CDBG-CV funds to supplement the El Paso Rent Help Program, operated by Under One Roof Rental Assistance Program;
- c. Add \$1,100,000 in CDBG-CV to create the Inspira Hotel Emergency Shelter Project, operated by Endeavors; and
- d. Add \$3,021,341 in CDBG-CV to create a "hold project" for the remaining balance of CDBG-CV funds.

**BACKGROUND / DISCUSSION:**

The following details each item in the proposed amendment:

- a. Project BRAVO is unable to continue intake of applications in the month of December. This \$1,000,000 reduction leaves \$500,000 in the Project BRAVO - COVID-19 Emergency Housing Payment Assistance Program to continue to serve households already receiving assistance through the program.
- b. Under One Roof and Paso Del Norte Foundation have expended the full \$6 Million of Coronavirus Relief Funds under their existing contract. This addition of \$1 Million in CDBG-CV will allow for El Paso households to apply for rental assistance during the month of December, and forward into 2021.
- c. Creation of the Inspira Hotel Emergency Shelter Project for \$1,100,000 will provide 80 hotel rooms for 4 months at the Inspira Hotel, located at 7815 N. Mesa St., 79932, which will allow for an increase in overflow emergency shelter capacity, and a path forward for transitioning out of the existing Delta Haven.
- d. The Department of Housing and Urban Development requires that all CDBG-CV allocated funds within a single tranche of funding be included in an Annual Action Plan amendment. After funding the Inspira Hotel Project, the remaining \$3,021,341 from the latest tranche of CDBG-CV funds will be assigned to a "hold project" until specific projects are finalized for allocation. Recommendations on those finalized allocations will be presented to Mayor and Council as part of a future Annual Action Plan amendment item.

A notice was published on the City of El Paso website on Wednesday, December 9, 2020 to begin a 5-day public comment period to allow for feedback regarding these proposed amendments to the 2019-2020 (45<sup>th</sup> Year) Annual Action Plan. The public comment period will conclude on Monday, December 14, 2020. Comments received will be shared with Mayor and Council.

**PRIOR COUNCIL ACTION:**

- The 2019-2020 Annual Action Plan was adopted by Council on July 9, 2019.

**AMOUNT AND SOURCE OF FUNDING:**

The City received \$3,757,367 in the 1<sup>st</sup> allocation of CARES Act CDBG-CV funds.  
The City received \$4,121,341 in the 2<sup>nd</sup> allocation of CARES Act CDBG-CV funds.


**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:**

  
\_\_\_\_\_

Nicole Ferrini, Chief Resilience Officer

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## RESOLUTION

**WHEREAS**, on July 9, 2019, the City Council for the City of El Paso adopted the Final Action Plan for 2019-2020 and on that date Authorized the City Manager to sign and submit to the United States Department of Housing and Urban Development (HUD) the 2019-2020 Annual Action Plan to include all certifications contained therein; and

**WHEREAS**, on March 17, 2020, the City amended the Annual Action Plan to add the Hueco Mountain Park Improvement Project (“**First Amendment**”); and

**WHEREAS**, on May 27, 2020, the City amended the Annual Action Plan to add projects under CARES Act Emergency Solutions Grant (“**Second Amendment**”); and

**WHEREAS**, on June 22, 2020, the City amended the Annual Action Plan to add the 45<sup>th</sup> Year Community Development Block Grant (CDBG-CV) and Housing Opportunities for Persons with HIV/AIDS (HOPWA-CV) funding (“**Third Amendment**”); and

**WHEREAS**, on August 18, 2020, the City amended the Annual Action Plan to delete the El Paso Child Guidance Center project (\$1,263,267), and delete the Parks and Recreation Summer Youth Program (\$65,000), and delete the Hotel and Motel for COVID-19 Positive Homeless project (\$125,000); and add \$1,263,267 to the existing contract with the Opportunity Center for the Homeless for continued operation of the temporary Delta Haven and Welcome Center, and add \$65,000 to the existing contract with the YWCA Paso del Norte Region for childcare services, and add \$125,000 to the Transportation for Homeless Individuals and Families project (“**Fourth Amendment**”); and

**WHEREAS**, on September 15, 2020, the City amended the Annual Action Plan to delete the CDBG-CV Economic Recovery Technical Assistance project (\$100,000); delete the YWCA CDBG-EN Children and Youth Services project (\$65,000); reduce the YWCA CDBG-CV Children and Youth Services project from \$250,000 to \$235,000; add \$85,000 in CDBG-CV for a Veterans Permanent Supportive Housing Case Management project; and add \$30,000 in CDBG-CV and \$65,000 in CDBG-EN for a United Way Family Resilience Center project (“**Fifth Amendment**”); and

**WHEREAS**, on October 13, 2020, the City amended the Annual Action Plan to reduce the CDBG Delta Haven and Welcome Center project by \$1,000,000; and add \$1,000,000 in CDBG for rapid rehousing of individuals and families experiencing homelessness (“**Sixth Amendment**”); and

**WHEREAS**, on October 27, 2020, the City amended the Annual Action Plan to reduce the CDBG-CV Financial Counseling and Bankability project by \$112,500; and add \$112,500 in CDBG-CV to create a Digital Expansion project for the purchase of mobile hotspots (“**Seventh Amendment**”); and

**WHEREAS**, the City Council, based on the recommendation of the Director of the Community and Human Development Department, now desires to amend the 2019-2020 Annual Action Plan to reduce existing projects and add new projects (“**Eighth Amendment**”); and

**WHEREAS**, on December 9, 2020 the City of El Paso posted on its website public notice and allowed a 5 day public comment period regarding the proposed amendment to the 2019-2020 Annual Action Plan and 45<sup>th</sup> Year CDBG-CV Program Budget and City Council has duly considered public comment if any.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. That the 2019-2020 Annual Action Plan and 45th Year CDBG-CV Program Budget are hereby amended as follows:
  - a. Reduce the Project BRAVO - COVID-19 Emergency Housing Payment Assistance Program by \$1,000,000 in CDBG-CV funds;
  - b. Add \$1,000,000 in CDBG-CV funds to supplement the El Paso Rent Help Rental Assistance Program operated by Under One Roof;
  - c. Add \$1,100,000 in CDBG-CV to create the Inspira Hotel Emergency Shelter Project operated by Endeavors; and
  - d. Add \$3,021,341 in CDBG-CV to create a "hold project" for the remaining balance of CDBG-CV funds.
2. That the Department of Community and Human Development, through the Director, be authorized to make the above changes to the 2019-2020 Annual Action Plan in the United States Department of Housing and Urban Development’s program system.
3. That the City Manager, or designee, be authorized to take any actions necessary to accomplish the intent of this resolution upon approval by the City Attorney’s Office and Director of Community and Human Development Department.
4. Except as amended in the First Amendment, the Second Amendment, the Third Amendment, Fourth Amendment, Fifth Amendment, Sixth Amendment, Seventh Amendment, and this Eighth Amendment, the 2019-2020 Annual Action Plan and 45th Year CDBG Program Budget remains in full force and effect.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**CITY OF EL PASO:**

\_\_\_\_\_  
Dee Margo,  
Mayor

**ATTEST:**


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Laura D. Prine,  
City Clerk

**APPROVED AS TO FORM:**

*Omar A. De La Rosa*  
Omar A. De La Rosa  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

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Nicole Ferrini  
Chief Resilience Officer