

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 6, 2022
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Richard J. Bristol, Director of Streets and Maintenance Department, (915) 212-7000
Claudia A. Garcia, Interim Director of Purchasing & Strategic Sourcing, (915) 212-1218

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.2 – Improve competitiveness through infrastructure improvements impacting the quality of life

SUBJECT:

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Stiles General Contractors LLC referencing Contract 2021-0635 Grounds Maintenance Mowing - Parks. This will be a change order to increase the award by \$156,518.40 for a total amount not to exceed \$1,680,902.40. This change order will cover expenses for the remainder of the initial term.

BACKGROUND / DISCUSSION:

This contract will allow for grounds maintenance mowing services for City parks.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

On March 16, 2021, City Council approved the award of contract 2021-0635 to Stiles General Contractors LLC for a three (3) year term and two (2) year-option to extend the contract for at total amount of \$2,540,640.00.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$156,518.40

Funding Source: Environmental Fee Fund

Account: 451 – 2305 – 522210 – 51295 – P5120

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Streets and Maintenance Department

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Richard J. Bristol, Director of Streets and Maintenance Department

**PROJECT FORM
(Change Order)**

Please place the following item on the CONSENT agenda for the Council Meeting of July 6, 2022.

STRATEGIC GOAL: No. 7: Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.2 – Improve competitiveness through infrastructure improvements impacting the quality of life.

Award Summary:

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Stiles General Contractors LLC referencing Contract 2021-0635 Grounds Maintenance Mowing - Parks. This will be a change order to increase the award by \$156,518.40 for a total amount not to exceed \$1,680,902.40. This change order will cover expenses for the remainder of the contract expiring on May 11, 2024.

Department:	Streets and Maintenance
Award to:	Stiles General Contractors LLC El Paso, TX
Total Estimated Amount:	\$156,518.40
Account No.:	532 – 2305 – 522210 – 32120 – P3215
Funding Source:	Environmental Fee Fund
District(s):	All