

RESOLUTION

WHEREAS, in 2006 the City Council approved the Capital Budget, which included funding for the initial Neighborhood Improvement Program (“NIP”); and

WHEREAS, the NIP was categorized as a Priority Program, in which the requested projects from recognized neighborhood associations and civic associations must be for permanent public improvement that benefit neighborhood residents and the general public at large; and

WHEREAS, in 2012, the citizens of El Paso, Texas approved the 2012 Quality of Life Bonds, which included funding for the NIP; and

WHEREAS, on July 7, 2014, the Community and Human Development Department presented its proposed strategies, policies, and scorecard revisions (“Proposed Policies”) to the NIP, and City Council approved all but one of the Proposed Policies and recommended two additional policies for inclusion; and

WHEREAS, on July 24, 2014 City Council approved the Neighborhood Improvement Program Policies and scorecard; and

WHEREAS, City Staff has made changes to the approved Neighborhood Improvement Program Policies and scoreboard to better assist Recognized Neighborhood and Civic Associations on their requests for permanent physical projects to enhance the quality of life in their neighborhoods.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That City Council hereby approves the changes made to the Neighborhood Improvement Program Policies and scoreboard, said updated policies and scoreboard specifically set forth and incorporated in Exhibit “A” and “B”, attached hereto respectively.

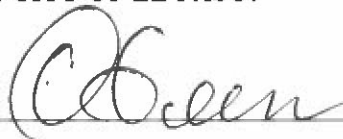
APPROVED this 1st of August, 2023.

APPROVED AS TO CONTENT:



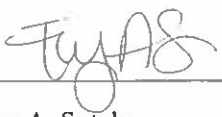
Nicole Ferrini
Community and Human Development, Director

THE CITY OF EL PASO:



Oscar Lesser
Mayor

APPROVED AS TO FORM:



Evy A. Sotelo
Assistant City Attorney

ATTEST:



Laura D. Prine
City Clerk



Exhibit "A"



Community + Human Development

DESCRIPTION: NEIGHBORHOOD IMPROVEMENT PROGRAM POLICY

SECTION I. PROGRAM PURPOSE

The City of El Paso's Neighborhood Improvement Program (NIP) provides the opportunity for Recognized Neighborhood and Civic Associations to request small-scale, permanent physical improvement projects to enhance the quality of life in their neighborhoods.

SECTION II. PROGRAM POLICY

The City of El Paso shall conduct the Neighborhood Improvement Program under the following directives:

1. As funds for the Neighborhood Improvement Program become available, funds shall be allocated equally between Districts and any unused funds will roll over within the District. Funds may be exhausted in one round, or multiple rounds depending on the total allocated amount.
2. Only Neighborhood and Civic Associations recognized and registered with the City of El Paso or in the process of registration under Ordinance 017744, may apply. Neighborhood Associations in the process of registering must complete registration and be an approved association prior to the recommendation of projects to City Council.
3. Eligible projects shall be permanent physical improvements located on City-owned land that improve or enhance public spaces within, or in close proximity to, Association boundaries. Projects should have a ten (10) year expected life span.
4. Eligible projects must have documented evidence of support from the residents in the neighborhood. Documented support needs to be demonstrated by households immediately adjacent to the proposed project location.
5. Neighborhood Improvement Program funds may supplement existing projects but are not intended to supplant allocated funding from other sources.
6. Project requests that have additional maintenance costs may be considered ineligible
7. The project selection process includes a recommendation from staff to the City Council for approval, and will be conducted in a manner providing full and open competition between eligible applicants. Staff will make every attempt to update NIP applicants on the status of their application.
8. The scoring criteria for evaluating projects and applications will be reviewed and approved by City Council using an approved score card evaluation (Exhibit B).
9. If any funds remain in a District's allocation when staff recommendations have been finalized, Council Representatives & Staff may add to any vetted, proposed project within their districts, components that are consistent with the goals of the original application, as submitted by an Association, and are feasible within the funds available. New project proposals will not be accepted.
10. City staff will provide Council with a detailed accounting of all NIP expenditures, including those charges for design, project and construction management, contract compliance and procurement upon request or at the conclusion of an awarded round.
11. Projects cannot be split between districts, therefore, if a proposed project is located in more than one



Community + Human Development

district, and the boundary of the Neighborhood Association also includes those districts, the Association must indicate in their application, the district in which they intend to compete for funding.

12. When funds are available and project rounds are announced, a NIP Project Catalog will be made available for Neighborhood Associations. Project requests outside of the catalog require additional vetting and may not be considered eligible.

Exhibit "B"

Neighborhood Improvement Program (NIP)

Project Scorecard

TOTAL
100.0

1) Project Goal (0-5pts)	5.0
0 to 2-pts, How well does the applicant provide a clear & concise goal for their proposed project?	2.0
0 to 3-pts, How well did the applicant develop their overall project proposal?	3.0
2) Project Background (0-10pts)	10.0
0 to 5-pts, How well does the applicant describe a significant community need/problem?	5.0
0 to 5-pts, How well does the applicant make a case for how the proposed project will address the stated need/problem?	5.0
3) Project Description (0-15pts)	15.0
0 to 10-pts, How well does the applicant clearly describe what they are requesting (ex. styles, types, colors, quantities)?	10.0
0 to 5-pts, Was the project catalog used?	5.0
4) Project Map (0-5pts)	5.0
0 to 5-pts, How well does the applicant clearly label the desired location(s) of the proposed project and proposed project items?	
5) Project Picture/Illustration (0-5pts)	5.0
0 to 2-pt, How well does the applicant provide a clear picture of what the current site looks like?	2.0
0 to 3-pts, How well does the applicant provide a clear illustration of what they envision the project to look like?	3.0
6) Neighborhood Support (3-20pts)	20.0
20-pts, 100 or more household signatures	16-pts, 80 household signatures
or 50% households within boundary	15-pts, 75 household signatures
19-pts, 95 household signatures	14-pts, 70 household signatures
18-pts, 90 household signatures	13-pts, 65 household signatures
17-pts, 85 household signatures	12-pts, 60 household signatures
	11-pts, 55 household signatures
	10-pts, 50 household signatures
	9-pts, 45 household signatures
	8-pts, 40 household signatures
	7-pts, 35 household signatures
	6-pts, 30 household signatures
	5-pts, 25 household signatures
	4-pts, 20 household signatures
	3-pts, 15 household signatures
	<i>(Minimum Requirement)</i>
7) Project Budget - (For Project Design Team) (0-5pts)	5.0
5.0-pts, if project cost is under \$20,000	2.0-pts, if project cost is \$120,000 to \$139,999
4.5-pts, if project cost is \$20,000 to \$39,999	1.5-pts, if project cost is \$140,000 to \$159,999
4.0-pts, if project cost is \$40,000 to \$59,999	1.0-pts, if project cost is \$160,000 to \$179,999
3.5-pts, if project cost is \$60,000 to \$79,999	0.5-pts, if project cost is \$180,000 to \$199,999
3.0-pts, if project cost is \$80,000 to \$99,999	0-pts, if project cost is \$200,000 or over
2.5-pts, if project cost is \$100,000 to \$119,999	
8) City Strategic Alignment - (For City User Department ONLY) (0-25pts)	25.0
0 to 7-pts, Does the proposed project align with City strategic plans and department policies and/or standards?	7.0
0 to 5-pts, How does the proposed project affect department maintenance costs? (5-pts for very low maintenance projects)	5.0
0 to 3-pts, Does the proposed project help promote a healthy lifestyle?	3.0
0 to 3-pts, Are there other opportunities to fund the proposed project within this program cycle?	3.0

0 to 7-pts, Overall, do City departments support the proposed project?

7.0

9) Previous Round Funding - (For Neighborhood Services ONLY) (0-10pts)

10.0

Was the applicant awarded funding in the previous round?

10-pts, if applicant was NOT awarded

4.5-pts, if project awarded funds were \$100,000 to \$109,999

9.5-pts, if project awarded funds were below \$10,000

4.0-pts, if project awarded funds were \$110,000 to \$119,999

9.0-pts, if project awarded funds were \$10,000 to \$19,999

3.5-pts, if project awarded funds were \$120,000 to \$129,999

8.5-pts, if project awarded funds were \$20,000 to \$29,999

3.0-pts, if project awarded funds were \$130,000 to \$139,999

8.0-pts, if project awarded funds were \$30,000 to \$39,999

2.5-pts, if project awarded funds were \$140,000 to \$149,999

7.5-pts, if project awarded funds were \$40,000 to 49,999

2.0-pts, if project awarded funds were \$150,000 to \$159,999

7.0-pts, if project awarded funds were \$50,000 to \$59,999

1.5-pts, if project awarded funds were \$160,000 to \$169,999

6.5-pts, if project awarded funds were \$60,000 to \$69,999

1.0-pts, if project awarded funds were \$170,000 to \$179,999

6.0-pts, if project awarded funds were \$70,000 to \$79,999

0.5-pts, if project awarded funds were \$180,000 to \$189,999

5.5-pts, if project awarded funds were \$80,000 to \$89,999

0-pts, if project awarded funds were \$190,000 or over

5.0-pts, if project awarded funds were \$90,000 to \$99,999

10) Bonus Re-Submitted Feasible Application - (For Neighborhood Services ONLY) (2pts)

2.0

Bonus 2-pts, Did the applicant submit a substantially similar, feasible application in previous round of NIP, but was not awarded due to limited available funds?

Project recommendations are based on funding the highest scoring application followed by the next highest scoring application(s) that can be substantially completed within the remaining available funds.

CITY CLERK DEPT.
2014 JUL 23 PM 3:15

RESOLUTION

WHEREAS, in 2006 the City Council approved the Capital Budget, which included funding for the initial Neighborhood Improvement Program ("NIP"); and

WHEREAS, the NIP was categorized as a Priority Program, in which the requested projects from recognized neighborhood associations and civic associations must be for permanent public improvements that benefit neighborhood residents and the general public at large; and

WHEREAS, in 2012, the citizens of El Paso, Texas approved the 2012 Quality of Life Bonds, which included funding for the NIP; and

WHEREAS, the NIP's total budget made available from the 2012 Quality of Life Bonds is \$10,000,000.00 to be apportioned equally among El Paso's eight Representative Districts for eligible public improvement projects, and procurement, design, project and construction management, and contract compliance over a ten (10) year period; and

WHEREAS, on June 24, 2014, the City Council approved the expenditure of designated funds for the NIP Staff recommendations of projects for the first round of the 2012 Quality of Life Bonds NIP funding; and

WHEREAS, on July 7, 2014, at a Special City Council Meeting, the Community and Human Development Department presented its proposed strategies, policies, and scorecard revisions ("Proposed Policies") to the NIP, and City Council approved all but one of the Proposed Policies and recommended two additional policies for inclusion; and

WHEREAS, the Proposed Policies were distributed and presented to the City's registered Neighborhood and Civic Associations, the Bond Oversight Advisory Committee on July 17, 2014, and the Neighborhood Coalition on July 21, 2014 to receive feedback on said Proposed Policies.

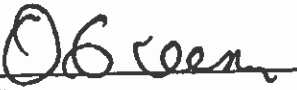
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That City Council hereby approves the Neighborhood Improvement Program Policies and scorecard, said policies and scorecard specifically set forth and incorporated in Exhibit "A" and "B", attached hereto respectively.

ADOPTED this 27th day of July, 2014.

(Signatures Begin on Following Page)

THE CITY OF EL PASO



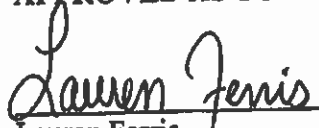
Oscar Leeser
Mayor

ATTEST:



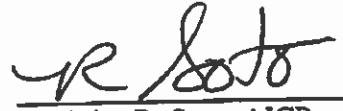
Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Lauren Ferris
Assistant City Attorney

APPROVED AS TO CONTENT:



Verónica R. Soto, AICP
Director, Community and Human
Development Department

CITY CLERK DEPT.
2014 JUL 23 PM 3: 15

Exhibit "A"

EXHIBIT A



City of El Paso Community and Human Development Department

Creation Date: July 7, 2014
Prepared By: Neighborhood Services Division
Approved By:
Legal Review:

DESCRIPTION: NEIGHBORHOOD IMPROVEMENT PROGRAM

SECTION I. PURPOSE

The City of El Paso's Neighborhood Improvement Program (NIP) provides the opportunity for Recognized Neighborhood and Civic Associations to request small-scale, permanent physical improvement projects to enhance the quality of life in their neighborhoods.

SECTION II. PROGRAM POLICY

The City of El Paso shall conduct the Neighborhood Improvement Program under the following directives:

1. Annual funds for the Neighborhood Improvement Program shall be allocated equally between Districts and any unused funds will roll over within the District to the next funded Round.
2. Only Neighborhood and Civic Associations recognized and registered with the City of El Paso or in the process of registration under Ordinance 017744, may apply.
3. Eligible projects shall be permanent physical improvements located on City-owned land that improve or enhance public spaces within, or in close proximity to, Association boundaries.
4. Eligible projects must have documented evidence of support from the residents in the neighborhood.
5. Neighborhood Improvement Program funds may supplement existing projects but are not intended to supplant allocated funding from other sources.
6. The project selection process will be conducted in a manner providing full and open competition between eligible applicants.
7. The scoring criteria for evaluating projects and applications will be reviewed and approved by City Council.
8. If any funds remain in a District's allocation when staff recommendations have been finalized, Council Representatives may add to any vetted, proposed project within their districts, components that are consistent with the goals of the original application, as submitted by an Association, and are feasible within the funds available.
9. City staff will provide Council with a detailed accounting of all NIP expenditures on an annual basis including those charges for design, project and construction management, contract compliance and procurement.
10. Projects cannot be split between districts, therefore, if a proposed project is located in more than one district, and the boundary of the Neighborhood Association also includes those districts, the Association must indicate in their application, the district in which they intend to compete for funding.

Exhibit "B"

Neighborhood Association:		Possible range
Project Name:		0 to 100 points
Project Description:		
1) Pre-Application and Technical Merit (0-4 Points)		
<ul style="list-style-type: none"> • 0 to 2-pts, Did the applicant submit a pre-application? • 0 to 2-pts, How well did the applicant develop their overall project proposal? 		4
2) Project Goal (0-4 Points)		
<ul style="list-style-type: none"> • 0 to 4-pts, How well does the applicant provide a clear & concise goal for proposed project? 		4
3) Project Background (0-10 Points)		
<ul style="list-style-type: none"> • 0 to 5-pts, How well does the applicant describe a significant community need/problem? • 0 to 5-pts, How well does the applicant make a case for how the proposed project will address the stated need/problem? 		10
4) Project Description (0-10 Points)		
<ul style="list-style-type: none"> • 0 to 5-pts, How well does the applicant clearly describe what they are requesting? • 0 to 5-pts, Does the applicant clearly state the type, quantity and/or measurement of the item(s) they are requesting? 		10
5) Project Map (0-4 Points)		
<ul style="list-style-type: none"> • 0 to 4-pts, How well does the applicant clearly label the desired location(s) of proposed project and/or proposed project items? 		4
6) Project Picture/Illustration (0-4 Points)		
<ul style="list-style-type: none"> • 0 to 1-pt, How well does the applicant provide a clear picture of what the current site looks like? • 0 to 3-pts, How well does the applicant provide a clear illustration of what they envision the project to look like? 		4
7) Neighborhood Support (0-20 Points)		
<ul style="list-style-type: none"> • 20-pts, 100 or more household signatures / 50% or more of households within the neighborhood association boundary • 15-pts, 60 to 99 household signatures • 10-pts, 30 to 59 household signatures • 5-pts, 15 to 29 household signatures 		20
8) Budget - (For Project Design Team) (0-10 Points)		
<ul style="list-style-type: none"> • 1-pts, if project cost is \$90,000 or over • 2-pts, if project cost is \$80,000 to \$89,999 • 3-pts, if project cost is \$70,000 to \$79,999 • 4-pts, if project cost is \$60,000 to \$69,999 • 5-pts, if project cost is \$50,000 to \$59,999 • 6-pts, if project cost is \$40,000 to \$49,999 • 7-pts, if project cost is \$30,000 to \$39,999 • 8-pts, if project cost is \$20,000 to \$29,999 • 9-pts, if project cost is \$10,000 to \$9,999 • 10-pts, if project cost is below \$10,000 		10
9) Strategic Alignment - (For City User Departments ONLY) (0-24 Points)		
<ul style="list-style-type: none"> • 0 to 5-pts, Does the proposed project align with City departments' strategic plans, policies or standards? • 0 to 7-pts, Does this proposed project require low maintenance or upkeep? • 0 to 5-pts, Can this proposed project be funded under another program? If so, where does it rank within that program for potential funding? • 0 to 2-pts, Does the proposed project address a neighborhood safety concern? • 0 to 5-pts, Overall, do the City user departments support the proposed project? 		24
10) Bonus Merit - (For Neighborhood Services ONLY) (0-10 Points)		
<ul style="list-style-type: none"> • Was the applicant awarded in the previous round? • 10-pts, if applicant was not funded in previous round • 5-pts, if applicant was awarded partial project scope in the previous round • 0-pts, if applicant was awarded all feasible components of project scope in the previous round 		10

Comments: (You must explain & justify scoring any application below 60 points.)

- Constructive comments are welcome.

Note: Final recommendations for each District will include funding for the highest ranked project and the next highest ranked projects that can be substantially completed within the remaining available funds.